

**ORDINANCE # 35-25**

**BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX  
ORDINANCE AMENDING THE BOROUGH'S REGULATIONS  
AND PERMITTING REQUIREMENTS FOR THE RENTING OF  
PARKS AND PICNIC AREAS WITHIN THE BOROUGH'S PARKS**

**SECTION ONE.** Section 17-1.8 entitled "Permits for Special Events" of Chapter XVII entitled "Parks and Recreational Areas" of the Sayreville Borough Code of Ordinances is hereby supplemented and amended to read as follows: [New language in **bold and underlined**; deleted language in ~~double-strike through~~.]

**CHAPTER XVII – PARKS AND RECREATIONAL AREA**

\*\*\*

**17-1.8 Permits for Picnic Areas~~Special Events~~.** All Borough permits for **the use of picnic areas** ~~special events~~ in **Borough** parks and recreational areas shall be obtained by application to the Department of Recreation in accordance with the following procedure:

- a. Application. A person, association, corporation or partnership seeking issuance of a permit hereunder shall file an application with the Department of Recreation stating:
  1. The name, **e-mail address** and **physical** address of the applicant.
  2. The name, **e-mail address** and **physical** address of the person, corporation, associations or partnerships sponsoring the activity, if any.
  3. The day and hours for which the permit is desired.
  4. The park or portion thereof for which such permit is desired.
  5. Any other information which the Department of Recreation shall find reasonably necessary to a fair determination as to whether a permit should be issued hereunder.
  6. **All applications filed shall include the requisite fee as set forth in Section 2-64 of the Borough Code, which fee shall be paid prior to the processing of the application by the Borough.**
- b. Standards for Issuance. Standards for issuance of a use permit by the Department of Recreation include the following findings:
  1. The proposed activity or use of the park will not unreasonably interfere with or detract from the general public enjoyment of the park.
  2. The proposed activity and use will not unreasonably interfere or detract from the promotion of public health, welfare, safety and recreation.

3. The proposed activity or uses that are reasonably anticipated will not include violence, crime or disorderly conduct.
  4. The proposed activity will not entail extraordinary or burdensome expense or policing by the Borough. Notwithstanding any other provisions of this section, all applications for use of playgrounds and recreational areas by private groups for picnics or similar activities shall be made on forms to be supplied by the Department of Recreation.
  5. The facilities desired have not been reserved for other use at the date and hour requested in the application.
- c. Permittee Subject to Park Rules and Regulations. A permittee shall be bound by all park and recreation area rules and regulations and all applicable ordinances fully as though the same were inserted in the permits.
  - d. Liability for Loss, Damage or Injury; Insurance. The person to whom the permit is issued shall be liable for all loss, damage or injury sustained by any person whatever by reason of the negligence of the person or persons to whom the permit shall have been issued. The Department of Recreation shall have the right to require any permittee to submit evidence of liability insurance covering injuries to members of the general public arising out of such permitted activities in such amount as may be determined by the Department of Recreation prior to the commencement of any activity for which a permit has been issued, but in no event shall it be less than twenty-five thousand (\$25,000.00) dollars per person and fifty thousand (\$50,000.00) dollars per accident.
  - e. Revocation of Permit. The Department of Recreation shall have the absolute authority to revoke a permit upon finding of a violation of any rule, regulation or ordinance or upon good cause shown.

**SECTION TWO.** Section 17-1.13 entitled "Fee Schedule for Use of Parks and Recreation Areas, Facilities and Programs" of Chapter XVII entitled "Parks and Recreational Areas" of the Sayreville Borough Code of Ordinances is hereby supplemented and amended to read as follows: [New language in **bold and underlined**; deleted language in ~~double strikethrough~~.]

## **CHAPTER XVII – PARKS AND RECREATIONAL AREA**

\*\*\*

**17-1.13 Fee Schedule for Use of Parks and Recreational Areas, Facilities and Programs.** The Mayor and Borough Council shall establish by resolution on an annual basis or more often as may be required, a fee schedule to be charged to members of the public for the ~~use and participation in the public parks, recreational facilities and areas and the recreational programs of the Borough of Sayreville.~~ It shall be the duty of the Recreation Director to recommend a schedule of fees to the Mayor and Borough Council. **The requisite fees for the use of the Borough's public parks, recreational facilities**

**and areas shall be set forth in Section 2-64 of the Borough Code.** Notwithstanding anything herein to the contrary, each fire company and first aid squad located within the Borough of Sayreville shall be entitled to the use of a public park or recreational facility once per year without fee subject to the availability of said park or facility.

**SECTION THREE. Severability Clause.**

If any article, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared severable.

**SECTION FOUR. Repealer.**

All ordinances and resolutions, and parts of ordinances and resolutions which are inconsistent with provisions of this Ordinance shall be, and are hereby, repealed to the extent of any such inconsistency.

**SECTION FIVE. Mayor Approval.**

Within five (5) days after its adoption by the Council, this Ordinance shall be presented to the Mayor for his approval and signature, which approval shall be granted or denied within ten (10) days of receipt of same, pursuant to N.J.S.A. 40A:60-5(d). If the Mayor fails to return this Ordinance with either his approval or objection to same within ten (10) days after it has been presented to him, then this Ordinance shall be deemed approved

**SECTION SIX. Effective Date.**

This Ordinance shall take effect upon final adoption and publication in accordance with law; and approval by the Mayor pursuant to N.J.S.A. 40A:60-5(d).

**INTRODUCED/APPROVED ON FIRST READING**

DATED: October 27, 2025

---

Jessica Morelos, R.M.C.  
Clerk of the Borough of Sayreville

---

Donna Roberts, Councilwoman  
(Recreation Committee)  
Borough of Sayreville

**ADOPTED ON SECOND READING**

DATED: November 10, 2025

---

Jessica Morelos, R.M.C.  
Clerk of the Borough of Sayreville

---

Donna Roberts, Councilwoman  
(Recreation Committee)  
Borough of Sayreville

**APPROVAL BY THE MAYOR ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.**

\_\_\_\_\_  
Kennedy O'Brien, Mayor  
Borough of Sayreville

APPROVED AS TO FORM:

\_\_\_\_\_  
Borough Attorney