



# *The Borough of Sayreville*

## REGULAR/AGENDA MEETING January 27, 2025

### 1. CALL TO ORDER

- a) Short Prayer
- b) Salute to Flag
- c) Statement of Publication
- d) Roll Call

### 2. APPROVAL OF PRIOR MINUTES OF THE MAYOR AND COUNCIL:

(Motion to approve, subject to correction if necessary)

- |                    |   |                        |
|--------------------|---|------------------------|
| ☒ December 9, 2024 | - | Regular/Agenda Session |
| ☒ January 1, 2025  | - | Reorganization Meeting |

### 3. PROCLAMATION & PRESENTATIONS:

- Rishi Shah – Lifetime Presidential Volunteer Service Award
- Lenore Cibelli – Lambert – Ms. New Jersey Senior America 2024

### 4. EXECUTIVE SESSION:

- Litigation
- Attorney-Client Privilege – Affordable Housing

### 5. OLD BUSINESS:

- a) Public Hearing on the following Ordinances: NONE
- b) Appointments
- c) Public Hearing on the submission of a grant application to the State of NJ Green Acres and Jake's Law Programs for Improvements at Bailey Park located at South Minisink Avenue and Cheesequake Road.

### 6. NEW BUSINESS:

- a) Introduction of the following ordinances:

#### **ORDINANCE #01-25**

**BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX  
STATE OF NEW JERSEY, ORDINANCE REGARDING  
FEE FOR YEARLY FARMERS MARKET LICENSE  
(Admin. & Finance Committee- Co. Balka – Public Hearing 2-10-24)**

#### **ORDINANCE #02-25**

**AN ORDINANCE OF THE BOROUGH OF SAYREVILLE APPROVING REVISIONS TO  
RIVERTON STREET NAMES SCHEMATIC MAP AND AMENDING THE WATERFRONT  
REDEVELOPMENT PLAN TO INCORPORATE SAID REVISIONS  
(Planning & Zoning Committee- Co. Zebrowski – Public Hearing 2-10-24)**

#### **ORDINANCE #03-25**

**AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE #40-23  
FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS  
AND EMPLOYEES FOR THE YEARS 2023-2027  
(Admin. & Finance Committee- Co. Balka – Public Hearing 2-10-24)**

#### **ORDINANCE #04-25**

**AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE #40-23  
FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS  
AND EMPLOYEES FOR THE YEARS 2023-2027  
(Admin. & Finance Committee- Co. Balka – Public Hearing 2-10-24)**



# *The Borough of Sayreville*

## REGULAR/AGENDA MEETING January 27, 2025

### **ORDINANCE #05-25**

**BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX ORDINANCE  
ACCEPTING AMENDMENT TO EASEMENT IN FAVOR OF THE BOROUGH OF  
SAYREVILLE RELATIVE TO BLOCK 307.01, LOTS 1.02 AND 1.03  
(Planning & Zoning Committee- Co. Zebrowski - Public Hearing 2-10-24)**

#### **7. RESOLUTIONS:**

- PUBLIC PORTION AND APPROVAL ON RESOLUTIONS ONLY

- 2025-32 Resolution approving bills for payment.
- 2025-33 Authorizing the CDBG Coordinator to submit the 2024 Annual Action Plan to HUD. The CDBG Committee proposes to use the 2024 allocation of \$216,557.00 as follows:  
a) ADA Improvements to Recreational Path at Veteran's Park
- 2025-34 Authorizing the submission of a grant application to the New Jersey Department of Environmental Protection Green Acres Program for Improvements to Bailey Park.
- 2025-35 Authorization to apply and accept Green Acres funding to construct an accessible playground in Bailey Park from the Jake's Law Program.
- 2025-36 Authorization to apply to the New Jersey Department of Community Affairs for a grant to install an 18-hole Disc Golf Course at Walter D. Faith/Laurel Park.
- 2025-37 Authorizing the execution of a Memorandum of Understanding with the County of Middlesex for use of Specialized Equipment.
- 2025-38 Budget Transfer Resolution.
- 2025-39 Resolution establishing the fourth-round affordable housing present need and prospective need obligations for the Borough.
- 2025-40 Resolution referring to the Sayreville Planning Board certain Amendments to the Waterfront Redevelopment Plan regarding street names and map.

#### **8. CORRESPONDENCE:**

- A. Departmental Reports for November and December, 2024.
- B. Minutes from Boards/Commissions:
1. Rent Leveling Board – December 10, 2024 and January 14, 2025
  2. Board of Health – November 7, 2024 and December 5, 2024
  3. Planning Board – December 4, 2024
  4. Shade Tree Commission – January 16, 2025
- C. Retirement/Resignations received from the following:
1. Resignation received from Paula Duffy from SERA, effective January 2, 2025.

#### **9. MAYOR & COUNCIL REPORTS**

- **ADMINISTRATIVE & FINANCE – Councilman Balka**
- **PLANNING & ZONING – Councilman Zebrowski**
- **PUBLIC SAFETY – Councilman Colaci**
- **PUBLIC WORKS – Councilwoman Novak**



# *The Borough of Sayreville*

## REGULAR/AGENDA MEETING January 27, 2025

- **WATER & SEWER/ENVIRONMENTAL – Councilman Synarski**
- **RECREATION – Council President Roberts**
- **MAYOR – Kennedy O’Brien**

### 10. GENERAL DISCUSSION AGENDA ITEMS

#### **- Admin. & Finance**

- 1) Authorization for the Tax Collector to refund taxes and cancel all subsequently billed taxes due to 100% Disabled Veteran Tax Exemption for the following:
  - a) 23 Orchard St., Block 403, Lot 7 in the amount of \$4,946.05.
  - b) 161 Madison St., Block 508, Lots 841 & 842 in the amount of \$438.46.- Resolution Needed
- 2) Authorization to award a non-fair and open contract to Jaffe Communications, Inc. of Cranford, NJ for Social Media Consultant Services in an amount not to exceed \$40,000.00. - Resolution Needed
- 3) Authorization to accept and adopt the Central Jersey Joint Insurance Fund’s 2025 Safety Incentive Program. - Resolution Needed
- 4) Authorization to affirm the Borough’s Civil Rights policy as required by CJIF for the Safety Incentive Program. - Resolution Needed
- 5) Authorization to sell Block 371, Lot 2.03, Johnson’s Lane. - Resolution Needed

#### **- Planning & Zoning**

#### **- Public Safety**

- 1) Authorization for the Borough Clerk to advertise for the receipt of sealed bids for abandoned and unclaimed Motor Vehicles, in accordance with N.J.S.A. 39:10A-1. - Resolution Needed
- 2) Authorization to purchase Ballistic Carrier Vests from The Activity Group through New Jersey Cooperative Purchasing Alliance Program Contract #24-62 in an amount not to exceed \$153,725.00. - Resolution Needed

#### **- Public Works**

- 1) Authorization to enter into a Shared Services Agreement with the Township of East Brunswick for public works services, water utility services, sewer utility services, brine-making, video production, or information technology. - Resolution Needed
- 2) Authorization to award an EUS contract to NJ Tree Foundation in an estimated amount of \$100,000.00 for the Weber/MacArthur Avenue Floodplain Restoration project. - Resolution Needed

#### **- Recreation**

#### **- Water & Sewer/Environmental**

- **Business Administrator – Glenn Skarzynski**

- 1) Authorization to promote Ryan Ericson from Laborer 1 to Ground Maintenance Worker 1 in the Public Works Dept., effective February 1, 2025. - Approve/Deny



# *The Borough of Sayreville*

## REGULAR/AGENDA MEETING January 27, 2025

- 2) Authorization to promote Debra Turner and Susan Fereno from Records Support Tech 1 to Records Support Tech 2 in the Public Works Dept., retroactive to January 1, 2025. - Approve/Deny
- 3) Authorization to appoint Wade Meyer as Laborer 1 in the Public Works Dept., effective February 1, 2025. - Approve/Deny
- 4) Authorization for CME Associates to prepare plans and specifications for the preservation of the Old Firehouse and resurfacing of walkway in Veterans Memorial Park. - Resolution Needed
- 5) Authorization to renew the contract with BRS Inc. for Grant Planning and Administrative Services not to exceed \$44,000. - Resolution Needed
- **C.F.O. - Danielle Maiorana**
  - 1) Budget Transfer Resolution. - Resolution Needed
- **BOROUGH ENGINEER - Jay Cornell**
  - 1) Improvements to South Minnisink Avenue – Closeout of Contract and Change Order (Report Attached). - Resolution Needed
  - 2) French Street/Albert Street Roadway and Drainage Improvements – Closeout of Contract and Change Order (Report Attached). - Resolution Needed
  - 3) Camelot at Main Street Site Plan – Bond Release Request (Report Attached). - Resolution Needed
- **BOROUGH ATTORNEY - Joseph Sordillo**

**11. PUBLIC PORTION** Mayor will open to public - **\*5 Minute Limitation.**

**12. ADJOURNMENT**

**\*\*DISCLAIMER\*\*** *All meetings of the Mayor and Council are subject to additions, deletions and amendments.*