

**Himanshu Shah**  
Executive Director

**John Zebrowski**  
Chairman

**Sayreville Economic & Redevelopment Agency**  
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**TO:** Chairman, John Zebrowski & Commissioners  
**FROM:** Himanshu Shah, Executive Director  
**DATE:** April 10<sup>th</sup>, 2025  
**SUBJECT:** Executive Director's Report

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**1. Approval Letter from NJTPA**

SERA has officially received a resolution adopted by the North Jersey Transportation Planning Authority (NJTPA), confirming the inclusion of the Sayreville Waterfront Multimodal Transportation Improvement Project in the 2024-2027 Transportation Improvement Program.

**2. Annual Audit Initiated**

The annual audit process has commenced. We anticipate having a draft of the final audit available for review at the next agency meeting.

**3. Main Street Community Engagement**

Letters have been distributed to residents and business owners in the Main Street area, inviting them to participate in an evening meeting to provide input on potential downtown improvements. Meetings are scheduled for April 22nd and 23rd at 6:00 PM.

**4. 2025 RFQ for Professional Services**

The 2025 Request for Qualifications (RFQ) for Professional Services will be released on April 15th, with a submission deadline of May 6th, 2025. SERA is seeking qualifications for the following positions: Real Estate Appraiser, Special Counsel for Redevelopment Matters, Agency Attorney, Agency Auditor, Agency Engineer, Agency Planner, Agency Bond Counsel, Agency Bond Underwriter, Agency

Financial Consultant.