



The Borough of Sayreville

REGULAR/AGENDA MEETING November 12, 2024

1. CALL TO ORDER

- a) Short Prayer
- b) Salute to Flag
- c) Statement of Publication
- d) Roll Call

2. APPROVAL OF PRIOR MINUTES OF THE MAYOR AND COUNCIL:

(Motion to approve, subject to correction if necessary)

☞ October 28, 2024 - Regular/Agenda Meeting

3. PROCLAMATION & PRESENTATIONS:

4. EXECUTIVE SESSION:

5. OLD BUSINESS:

- a) Public Hearing on the following Ordinances:

ORDINANCE #46-24

ORDINANCE AMENDING CONSTRUCTION FEE SCHEDULE FOR THE BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX

(Admin. & Finance Committee- Co. Balka - Public Hearing 11-12-24)

ORDINANCE #47-24

BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX ORDINANCE REGARDING LATE FEES FOR MOTEL LICENSES

(Admin. & Finance Committee- Co. Balka - Public Hearing 11-12-24)

ORDINANCE #48-24

BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX ORDINANCE ACCEPTING DEED OF EASEMENT DEDICATION FROM PARLIN EXECUTIVE CENTER LLC OVER A PORTION OF BLOCK 30, LOT 1.01

(Planning & Zoning Committee- Co. Zebrowski - Public Hearing 11-12-24)

ORDINANCE #49-24

BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX ORDINANCE REPEALING ORDINANCE § 2-54A, TITLED "REGULATIONS ON CONTRIBUTIONS" DUE TO THE PREEMPTION PROVISIONS OF THE ELECTIONS TRANSPARENCY ACT, P.L.2023, C.30

(Admin. & Finance Committee- Co. Roberts - Public Hearing 11-12-24)

- b) Appointments

6. NEW BUSINESS:

- a) Introduction of the following ordinances:

7. RESOLUTIONS:

- PUBLIC PORTION AND APPROVAL ON RESOLUTIONS ONLY

- | | |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2024-248 | Resolution approving bills for payment. |
| 2024-249 | Authorizing the Tax Collector to refund 2023 and 2024 taxes in the amount of \$9,156.27 and cancelling all subsequent billed taxes, due to 100% Disabled Veteran Tax Exemption, covering Block 379.02, Lot 3. |
| 2024-250 | Authorizing to bill the owner of 37 Karcher Street a total of \$625.00 plus administrative costs for the removal of substantial amount of over growth from the property. |



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- 2024-251 Authorizing the purchase of turnout gear from Skylands Area Fire Equipment through NJ State Contract 17-Fleet-00810 at a fee not to exceed \$60,037.32.
- 2024-252 Authorizing the execution of an Interlocal Services Contract with the County of Middlesex for the provision of public health services in an amount not to exceed \$199,323.09 for the year 2025.
- 2024-253 Authorizing the donation of a 2014 Sure-Trac Cargo Trailer to Carteret Police Department.
- 2024-254 Authorizing the purchase of 95 Gallon Automated Garbage Cans from IPL North America, Inc. through Sourcewell Contract RC01-21 in an amount not to exceed \$123,885.68.
- 2024-255 Authorizing the renewal of a five-year agreement with Middlesex County for participation in the CFC (chlorofluorocarbons) and Hydrochlorofluorocarbons (HCFC) recovery program which includes up to 100% reimbursement from the County for costs associated with the program. The term of this proposed agreement shall be January 1, 2025 to December 31, 2029.
- 2024-256 Authorizing the renewal of a five-year agreement with Middlesex County for the County to place a container at Fort Grumpy for the purpose of tire recycling for Middlesex County residents with the Borough receiving 40% of the total weight of the material deposited. The term of this proposed agreement shall be January 1, 2025 to December 31, 2029.
- 2024-257 Authorizing the purchase of one (1) 2025 Ford Explorer and two (2) 2024 Ford Ranger from All American Fleet through New Jersey Cooperative Purchasing Alliance Contract BC-BID-24-43 in an amount not to exceed \$99,241.05.
- 2024-258 Authorizing the purchase of one (1) 2025 Ford F-250 Pick-up truck through NJ State Contract A88726/T210 from Winner Ford in an amount not to exceed \$60,896.00.
- 2024-259 Authorizing the amendment of the 2024 Local Municipal Budget for the following:
- FY24 Law Enforcement Mental Health and Wellness Act (LEMHWA) Program - \$162,050.00
- 2024-260 Authorizing the amendment of the 2024 Local Municipal Budget for the following:
- FY24 Local Recreation Improvement Grant - \$65,000.00
- 2024-261 Budget Transfer Resolution.
- 2024-262 Releasing incomplete site work bond in the amount of \$10,000.00 for the Bedrock Concrete Corporation II Site Plan since all of the previously outstanding work has been satisfactorily completed.
- 2024-263 Releasing incomplete site work bond in the amount of \$5,000.00 for the Bedrock Concrete Corporation III Site Plan since all of the previously outstanding work has been satisfactorily completed.



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- 2024-264 Releasing incomplete site work bond in the amount of \$5,000.00 for the Bedrock Concrete Corporation IV Site Plan since all of the previously outstanding work has been satisfactorily completed.
- 2024-265 Releasing incomplete site work bond in the amount of \$25,000.00 for the Bedrock Concrete Corporation V Site Plan since all of the previously outstanding work has been satisfactorily completed.
- 2024-266 Releasing incomplete site work bond in the amount of \$5,000.00 for the Bedrock Concrete Corporation VI Site Plan since all of the previously outstanding work has been satisfactorily completed.
- 2024-267 Approving Change Order No. 2 for Z Brothers Concrete Contractors, Inc. for the French Street/Albert Street Roadway and Drainage Improvements project which does not change the original contract amount.
- 2024-268 Approving Change Order No. 2 for Z Brothers Concrete Contractors, Inc. for the 2021 Roadway Paving and Reconstruction Project – Phase III which does not change the original contract amount.
- 2024-269 Authorizing the Borough Engineer to prepare plans and specifications for the Replacement of 12" Water Main on Bordentown Avenue near Tennent Brook for a fee not to exceed \$63,500.00. Upon approval of the plans and specifications the Borough Clerk is also herein authorized to advertise for bids.
- 2024-270 Awarding the contract for the Improvements to Cheesequake Road to MECO, Inc. of Clarksburg, NJ for their low bid price of \$694,489.86 subject to the waiver of minor irregularities, and the concurrence of the award of the contract by the New Jersey Department of Transportation.
- 2024-271 Awarding the contract for the Melrose and President Park Fire House Roof Replacement to Pravco, Inc. of Rahway, NJ for their low bid price of \$362,917.00 subject to the waiver of minor irregularities.
- 2024-272 Approving County Utility Agreement between the Borough of Sayreville and County of Middlesex for Water Line Improvements.

8. CORRESPONDENCE:

A. Planning Board Resolution which was memorialized on November 6, 2024:

1. CPD MD Jernee Mill Road, LLC, Jernee Mill Road, Block 58, Lots 2.01 & 9.

9. MAYOR & COUNCIL REPORTS

- **ADMINISTRATIVE & FINANCE – Councilman Balka**
- **PLANNING & ZONING – Councilman Zebrowski**
- **PUBLIC SAFETY – Councilman Onuoha**
- **PUBLIC WORKS – Councilman Colaci**
- **RECREATION – Councilman Synarski**
- **WATER & SEWER/ENVIRONMENTAL – Council President Roberts**
- **MAYOR – Kennedy O'Brien**



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10. GENERAL DISCUSSION AGENDA ITEMS

- Admin. & Finance

- 1) Application for a **Person to Person Transfer for the following:**
 - a) PRCL#1219-33-052-009 from Jahanvi Mehta to Bombay Sweets Inc., located at 999 Route 9, Parlin (All Reports and paperwork have been filed).
- Resolution Needed
- 2) Authorization for the Tax Collector to refund 2023 and 2024 taxes and cancel all subsequently billed taxes due to 100% Disabled Veteran Tax Exemption covering Block 435.04 Lot 27, 106 Merritt Avenue in the amount of \$14,651.73.
- Resolution Needed
- 3) Authorization to renew Reliance Insurance Group, LLC (a division of Acrisure) as our insurance broker for health services for the year 2025. - Resolution Needed
- 4) Authorization to execute a contract renewal with North American Insurance Management Corp. to serve as Risk Management Consultants for the year 2025.
- Resolution Needed

- Planning & Zoning

- Public Safety

- 1) Authorization to award a contract to Continental Fire and Safety for extrication equipment through NJ State Contract 17-FLEET-757 in an amount not to exceed \$100,546.10.
- Resolution Needed
- 2) Authorization to renew a Contract for Animal Control Services with the Associated Humane Society and the Borough of Sayreville for January 1, 2025 through December 31, 2025 in the amount of \$105,000.00.
- Resolution Needed

- Public Works

- Recreation

- 1) Authorization to advertise for bids for a Pole Barn at the Sayreville Active Adult Center.
- Resolution Needed

- Water & Sewer/Environmental

- 1) Authorization to award a non-fair and open contract to JP Gager, Inc. for a sewer grinder in an amount not to exceed \$35,373.00.
- Approve/Deny

➤ **Business Administrator - Glenn Skarzynski**

- 1) Authorization to promote Danielle Maiorana to CFO in the Finance Department, effective December 1, 2024.
- Resolution Needed
- 2) Authorization to appoint Michelle Dunne as Per-Diem Dispatcher in the Police Department, effective November 16, 2024.
- Approve/Deny

➤ **C.F.O. - Denise Biancamano**

- 1) Budget Transfer
- Resolution Needed



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➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) Well Maintenance and Redevelopment Services – Receipt of Bids (Verbal Report).
- Resolution Needed
- 2) Morgan Area Water System Improvements – Closeout of Contract and Change Order (Verbal Report).
- Resolution Needed
- 3) Bordentown Avenue Water and Sanitary Sewer Improvements – Agreement with New Jersey Department of Transportation (Verbal Report).
- Resolution Needed

➤ **BOROUGH ATTORNEY – Matthew Moench**

11. PUBLIC PORTION Mayor will open to public – ***3 Minute Limitation.**

12. ADJOURNMENT

*****DISCLAIMER** All meetings of the Mayor and Council are subject to additions, deletions and amendments.***