

Mayor Kilpatrick called the Agenda Meeting to order at 9:30 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Tuesday, October 11, 2022 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Conti, Dwumfour, Maher, Novak, Onuoha, Roberts

Absent: None

Others Present: Victoria Kilpatrick, Mayor
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS: NONE**

- **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports: NONE**

B) **Beauty Shop Application** received from:

- 1) Rafael Melendez t/a Andrew’s Studio to operate a Barber Shop with four (4) chairs located at 118 Main Street.
- 2) Paola A. Valencia t/a 3D Studio to operate a Beauty Shop with three (3) chairs located at 120 Main Street.

-Resolution.

C) Authorization for the Clerk to advertise for the RFP’s for Professional Services for the upcoming year 2023.

-Resolution.

D) **Authorization for the Tax Collector** to refund taxes due to 100% **Disabled Veteran Tax Exemption:**

- 1) Refund 2022 taxes in the amount of \$1,792.36 and cancel all subsequently billed taxes, covering 2603 Lighthouse Lane, Block 451, Lots 1.08.

-Resolution.

E) Committee Reports:

- 1) Last bond ordinances were approved for the year.
- 2) Will start looking at the budget for next year.

➤ **PLANNING & ZONING – Councilman Onuoha**

A) **Minutes & Departmental Reports: NONE**

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing to be held before the Old Bridge Township Council on November 14, 2022 regarding Ordinance #2022-29

and Ordinance #2022-31 (Land Development Ordinance).

- 2) Notice of Public Hearing to be held before the Sayreville Zoning Board of Adjustment on October 26, 2022 to allow an addition at 128 Bissett Street, Block 70, Lot 68.
- 3) Notice of Public Hearing to be held before the Sayreville Zoning Board of Adjustment on October 26, 2022 to allow a proposed garage at 4 Cliff Avenue.

- Seconded by Councilwoman Novak.

C) Received the following **Planning Board Resolution** which was memorialized on September 21, 2022:

- 1) A.P.E. New Jersey, LLC – Site Plan
Block 59.01, Lot 1.06, 401 Hartle Street.
- 2) Commercial Metals Company – Site Plan
Block 246, Lots 1.05, 1.06, 1.07 & 1.08

- Seconded by Councilwoman Novak.

D) Committee Reports:

- 1) Progress.

➤ **PUBLIC SAFETY – Councilwoman Dwumfour**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) Commented on theft in the Borough.
- 2) Attended a Board of Health meeting and requested the TNR ordinance be reviewed.

➤ **PUBLIC WORKS – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Shade Tree Commission minutes of September 15, 2022.

- Seconded by Councilwoman Roberts.

B) Committee Reports:

- 1) Thanked the Public Works Department for all they do.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Roberts**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) Commented on TNR.
- 2) Attended her first SERA meeting and will be going on a tour.
- 3) Attended the Navratri event.
- 4) Commented on communications and website. She would like to see the Technology Board up and running.
- 5) Sayreville Day is on Saturday.

➤ **RECREATION – Council President Maher**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) Sayreville Day and Hit the Bricks is on the 15th.
- 2) Attended the Navratri event.
- 3) Commented on possibly losing the \$1 million grant for the children and elected officials leaving out the recreation liaison.

➤ **MAYOR – Victoria Kilpatrick**

Mayor requested that the Borough hire an outside attorney and auditors for the investigation into SERA and advertise for RFP's.

Councilman Onuoha made a motion to place a resolution on the next meeting to advertise for attorneys and auditors to handle the Special Investigation. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Onuoha, Conti, Dwumfour, Maher, Novak, Roberts, all ayes.

Mayor requested that a resolution rescinding the resolution that was forwarded to the Planning Board regarding the Ernston Road property meeting the criteria to be in a redevelopment zone be listed on our next agenda.

➤ **BUSINESS ADMINISTRATOR – Denise Biancamano**
- Admin. & Finance

- 1) Request received from Ashland requesting the new street to the existing facility be changed from 249 Coakley Road to 50 Hercules Veterans Way.

-Approved.

- 2) Authorization to hire an investigator to handle an employee complaint at a fee not to exceed \$15,000.00.

-Approved.

- 3) Authorization to appoint Amy Loughman as Clerk 3 in the Finance Department, effective October 16, 2022.

-Approved.

- 4) Authorization to amend the Management Salary Ordinance to add the title Systems Support Technician I.

-Ordinance.

- 5) Authorization to appoint Katherine Elichko as Acting Tax Collector from October 17, 2022 through January 16, 2023 for a fee not to exceed \$3,000.00 per month.

-Approved.

- 6) Authorization to amend the following Employee Handbook Policy:
-#2.4 Use of Equipment and Vehicles

-Resolution.

- Planning & Zoning

- Public Safety

- 1) Authorization to execute a Memorandum of Understanding with the Port Authority of New York and New Jersey to use the range as a weapons qualification, training and practice facility for police officers of the Port Authority Police Department.

-Resolution.

- Public Works

- 1) Authorization to negotiate with dealerships and/or Ford if no bids are received for a second time.

-Approved.

- Recreation

- Water & Sewer

- 1) Authorization to award a contract to Pumping Services, Inc. of Middlesex, NJ for replacement of two (2) pump station grinders, frames and controls through Passaic Valley Sewerage Commission Contract #BB331-12 in an amount not to exceed \$55,546.60.

-Resolution.

- **C.F.O. – Denise Biancamano - None**
- **BOROUGH ENGINEER -Jay Cornell - None**
- **BOROUGH ATTORNEY - Michael DuPont - None**
- **EXECUTIVE SESSION - None**
- **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those commenting were:

- Jim Robinson, 11 Borelle Square
Mr. Robinson thanked the governing body for rescinding that resolution pertaining to Ernston Road. He urged the council to move more slowly when it comes to referring things. Mr. Robinson questioned the agreement with the Port Authority for use of the range. He commented on music playing while the meeting was playing on channel 15.

- Karen Bebert, 9 Burlington Road
Ms. Bebert stated she started working on getting a TNR program in February 2021 and gave background on it.

No further comments.

Councilwoman Roberts made a motion to close the Public Portion. Seconded by Councilwoman Dwumfour.

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

Time: 10:25 P.M.

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____