

Mayor O'Brien opened the Regular/Agenda Meeting at 7:02 PM followed by a short prayer and salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this April 8, 2024 Regular/Agenda Meeting had been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune and the Star Ledger, notifying the Tapinto Raritan Bay, posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Balka, Colaci, Onuoha, Roberts, Synarski, Zebrowski

Absent: None

Others Present: Mayor Kennedy O'Brien
Glenn Skarzynski, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Matthew Moench, Esq., Borough Attorney
Jay Cornell, P.E., Borough Engineer
Nicole Waranowicz, Asst. Municipal Clerk

Others Absent: None

- **APPROVAL OF PRIOR MINUTES OF THE MAYOR AND COUNCIL:**

Council President Roberts moved the following minutes be approved, subject to correction if necessary:

☞ March 25, 2024 - Regular/Agenda Sessions

Seconded by Councilman Balka.

Roll Call: Councilpersons Roberts, Balka, Colaci, Onuoha, Synarski, Zebrowski, All Ayes.

- **PROCLAMATION & PRESENTATIONS**

- **✦ Clean Communities Presentation**

Elyse Barone gave a presentation on recycling and cleanups that they do. Ms. Barone presented a certificate to Gianna Waranowicz for receiving the award of Volunteer of Year 2024 from New Jersey Clean Communities.

- **✦ Arbor Day Proclamation**

Proclamation

WHEREAS, The Borough of Sayreville was named Tree City USA by the Arbor Day Foundation in honor of its commitment to effectuate urban forestry management; and

WHEREAS, Sayreville obtained this recognition by meeting the program's four requirements: a tree board or department, a tree-care ordinance, an annual community forestry budget and an Arbor Day observance and proclamation; and

WHEREAS, Tree City USA program was started in 1976 and is sponsored by the Arbor Day Foundation, in partnership with the U.S. Forest Service and the National Association of State Foresters; and

WHEREAS, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

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WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

NOW, THEREFORE, I, Kennedy O'Brien, Mayor of the Borough of Sayreville, do hereby acknowledge that **ARBOR DAY** will be observed April 26, 2024 and urge all citizens to support efforts to protect our trees and woodlands to support our town's urban forestry program.



IN WITNESS WHEREOF, I have caused this Proclamation to be issued and the official seal of the Borough duly affixed this 8th day of April, 2024.



Mayor

Council President Roberts moved the following proclamation be approved.
Seconded by Councilman Balka.

Roll Call: Councilpersons Roberts, Balka, Colaci, Onuoha, Synarski, Zebrowski, all Ayes.

• **EXECUTIVE SESSION**

Borough Clerk Morelos read the following Executive Session Resolution into record.

RESOLUTION FOR CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

1. The public portion of this meeting is hereby adjourned in order that the Governing Body may meet in a closed, private session for approximately 5-10 minutes to discuss the following matters:

- Litigation

2. Following the conclusion of said closed session, the Governing body shall reconvene the open portion of this meeting to consider any other matters which may be properly brought before it at this time.

3. The nature and content of discussion which occurs during closed session shall be made public at the time the need for non-disclosure no longer exists.

NOW, THEREFORE BE IT RESOLVED that the public be excluded and this resolution shall take effect immediately.

/s/ Donna Roberts, Council President

APPROVED:

/s/ Kennedy O'Brien, Mayor

Council President Roberts moved the Executive Session Resolution be adopted on Roll Call Vote. Motion seconded by Councilman Zebrowski.

Roll Call: Councilpersons Roberts, Balka, Colaci, Onuoha, Synarski, Zebrowski, all Ayes.

Time: 7:19 PM

Reconvene:

Council President Roberts made a motion to reconvene. Motion was seconded by Councilman Balka.

Roll Call: Councilpersons Roberts, Balka, Colaci, Onuoha, Synarski, Zebrowski, all Ayes

Time: 7:28 PM

• **OLD BUSINESS:**

a) Public Hearing on the following Ordinances:

Borough Clerk Morelos read the heading for the following ordinances listed for Public Hearing:

Public Hearing on Ordinance #12-24.

Mayor O'Brien opened the meeting to the public for comments on Ordinance #12-24.

There were no comments.

Councilman Colaci moved the Public Hearing be closed, the Ordinance be adopted on second and final reading and advertised according to law. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Colaci, Balka, Onuoha, Roberts, Synarski, Zebrowski, all ayes.

ORDINANCE #12-24

**BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX
ORDINANCE ADDRESSING STORMWATER MANAGEMENT
PRIVATE STORM DRAIN INLET RETROFITTING**

WHEREAS, the Borough of Sayreville (Borough) seeks to manage the impacts of stormwater within the Borough; and

WHEREAS, the United States Environmental Protection Agency (EPA) has developed model ordinances relating to stormwater, including private storm drain inlet retrofitting;

WHEREAS, the Borough desires to incorporate the EPA model stormwater ordinance relating to private storm drain retrofitting into the Borough's Ordinances in order to manage the effects of stormwater in conformance to EPA standards.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Sayreville in the County of Middlesex, State of New Jersey, as follows:

SECTION 1. Chapter XIV of the Code of Ordinances, titled "Water and Sewer", Article I -Water Regulations, is hereby supplemented as follows:

§ 14-25 Private Storm Drain Inlet Retrofitting.

14-25.1 Purpose.

The purpose of this Ordinance is to require the retrofitting of existing storm drain inlets which are in direct contact with repaving, repairing, reconstruction, or resurfacing or alterations of facilities or private property, to prevent the discharge of solids and floatables (such as plastic bottles, cans, food wrappers and other litter) to the Borough's sewer system so as to protect public health, safety, and welfare, and to prescribe penalties for the failure to comply.

14-25.2 Definitions.

For the purpose of this section, the following terms phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- a. "Municipal separate storm sewer system (MS4)" means a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Borough and is designed and used for collecting and conveying stormwater. MS4s do not include combined sewer systems, which are sewer systems that are designed to carry sanitary sewage at all times and to collect and transport stormwater from streets and other sources.
- b. "Person" means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- c. "Storm drain inlet" means an opening in a storm drain used to collect stormwater runoff and includes, but is not limited to, a grate inlet, curb-opening inlet, and combination inlet.
- d. "Waters of the State" means the Atlantic Ocean and its estuaries, all springs, streams, and bodies of surface or ground water, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

14-25.3 Prohibited Conduct.

No person in control of private property within the Borough (except a residential lot with one single family house) shall authorize the repaving, repairing (excluding the repair of individual potholes), resurfacing (including top coating or chip sealing with asphalt emulsion or a thin base of hot bitumen), reconstructing or altering any surface that is in direct contact with an existing storm drain inlet on that property unless the storm drain inlet either:

1. Already meets the design standard below to control passage of solid and floatable materials.

2. Is retrofitted or replaced to meet the standard in Section IV below prior to the completion of this project.

14-25.4 Design Standard.

Storm drain inlets identified in Section 14-25.3 shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, "solid and floatable materials" means sediment, debris, trash, and other floating, suspended, or settleable solids.

1. Design engineers shall use either of the following grates whenever the use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:
 - a. The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines (April 1996); or
 - b. A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension.

Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, laws, fields, open channels, and stormwater basin doors.

2. Whenever design engineers use a curb-opening inlet, the clear space in that curb opening (or each individual clear space, if the curb opening has two or more clear spaces) shall have an area of no more than seven (7.0) square inches, or be no more than two (2.0) inches across the smallest dimension.
3. This standard does not apply:
 - a. Where the municipal engineer agrees that this standard would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets that meet these standards;
 - b. Where flows are conveyed through any device (e.g. end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:
 - i. A rectangular space four and five eighths inches long and one and one-half inches wide (this option does not apply for outfall netting facilities); or
 - ii. A bar screen having a bar spacing of 0.55 inches.
 - c. Where flows are conveyed through a trash rack that has parallel bars with one-inch (1") spacing between the bars; or
 - d. Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c) that action to meet this standard is an

undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register-listed historic property.

14-25.5 Enforcement.

This Section shall be enforced by the Borough Department of Public Works.

14-25.6 Penalties

Any person(s) who is found to be in violation of the provisions of this section shall be subject to a fine not to exceed \$1,000.00 for each storm drain inlet that is not retrofitted to meet the design standard. If any paperwork required under this section is not submitted, a fine of not more than \$1,000.00 shall be assessed for each month that said paperwork is not submitted.

SECTION 2. Severability.

The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

SECTION 3. Repealer.

All ordinances and resolutions, and parts of ordinances and resolutions which are inconsistent with provisions of this ordinance shall be, and are hereby, repealed to the extent of any such inconsistency.

SECTION 4. Effective Date.

This ordinance shall take effect upon final adoption and publication in accordance with law.

INTRODUCED/APPROVED ON FIRST READING

DATED: March 25, 2024

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/Michael Colaci, Councilman
(Public Works Committee)
Borough of Sayreville

ADOPTED ON SECOND READING

DATED: April 8, 2024

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/Michael Colaci, Councilman
(Public Works Committee)
Borough of Sayreville

APPROVAL BY THE MAYOR ON THIS 8th DAY OF April, 2024.

/s/Kennedy O'Brien, Mayor
Borough of Sayreville

APPROVED AS TO FORM:

/s/Matthew Moench, Borough Attorney

Public Hearing on Ordinance #13-24.

Mayor O'Brien opened the meeting to the public for comments on Ordinance #13-24.

There were no comments.

Councilman Colaci moved the Public Hearing be closed, the Ordinance be adopted on second and final reading and advertised according to law. Seconded by Councilman Zebrowski.

Roll Call: Councilpersons Colaci, Balka, Onuoha, Roberts, Synarski, Zebrowski, all ayes.

ORDINANCE #13-24

**BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX
ORDINANCE ADDRESSING STORMWATER MANAGEMENT
REFUSE CONTAINERS AND DUMPSTERS**

WHEREAS, the Borough of Sayreville (Borough) seeks to manage the impacts of stormwater within the Borough; and

WHEREAS, the United States Environmental Protection Agency (EPA) has developed model ordinances relating to stormwater, including management of refuse containers and dumpsters; and

WHEREAS, the Borough desires to incorporate the EPA model stormwater ordinance relating to refuse containers and dumpsters into the Borough's Ordinances in order to manage the effects of stormwater in conformance to EPA standards.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Sayreville in the County of Middlesex, State of New Jersey, as follows:

SECTION 1. Chapter XIV of the Code of Ordinances, titled "Water and Sewer", Article I -Water Regulations, is hereby supplemented as follows:

§ 14-26 Refuse Containers and Dumpsters.

14-26.1 Purpose.

The purpose of this Ordinance is to require dumpsters and other refuse containers within the Borough that are outdoors or exposed to stormwater to be covered at all times and to prohibit the spilling, dumping, leaking, or otherwise discharge of liquids, semi-liquids or solids from the containers to the Borough's sewer system and/or the Waters of the State so as to protect public health, safety, and welfare, and to prescribe the penalties for the failure to comply.

14-26.2 Definitions.

For the purpose of this section, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this section clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- a. "Municipal separate storm sewer system (MS4)" means a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Borough and is designed and used for collecting and conveying stormwater. MS4s do not include combined sewer systems, which are sewer systems that are designed to carry sanitary sewage at all times and to collect and transport stormwater from streets and other sources.

- b. “Person” means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- c. “Refuse container” means any waste container that a person controls whether owned, leased, or operated, including dumpsters, trash cans, garbage pails, and plastic trash bags.
- d. “Stormwater” means water resulting from precipitation (including rain and snow) that runs off the land’s surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.
- e. “Waters of the State” means the Atlantic Ocean and its estuaries, all springs, streams, and bodies of surface or ground water, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

14-26.3 Prohibited Conduct.

Any person who controls, whether owned, leased, or operated, a refuse container or dumpster must ensure that such container or dumpster is covered at all times and shall prevent refuse from spilling out or overflowing.

Any person who owns, leases or otherwise uses a refuse container or dumpster must ensure that such container or dumpster does not leak or otherwise discharge liquids, semi-liquids, or solids to the Borough’s storm sewer system.

14-26.4 Exceptions to Prohibition.

- a. Permitted temporary demolition containers;
- b. Litter receptacles (other than dumpsters or other bulk containers);
- c. Individual homeowner trash and recycling containers;
- d. Refuse containers at facilities authorized to discharge stormwater under a valid NJDEP permit; and
- e. Large bulky items (e.g. furniture, bound carpet and padding, white goods placed curbside for pickup).

14-26.5 Enforcement.

This section shall be enforced by the Borough Department of Public Works.

14-26.6 Penalties.

Any person(s) who is found to be in violation of the provisions of this section shall be subject to a fine not to exceed \$1,000.00. If any paperwork required under this section is not submitted, a fine of not more than \$1,000.00 shall be assessed for each month that said paperwork is not submitted.

SECTION 2. Severability.

The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

SECTION 3. Repealer.

All ordinances and resolutions, and parts of ordinances and resolutions which are inconsistent with provisions of this ordinance shall be, and are hereby, repealed to the extent of any such inconsistency.

SECTION 4. Effective Date.

This ordinance shall take effect upon final adoption and publication in accordance with law.

INTRODUCED/APPROVED ON FIRST READING

DATED: March 25, 2024

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/Michael Colaci, Councilman
(Public Works Committee)
Borough of Sayreville

ADOPTED ON SECOND READING

DATED: April 8, 2024

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/Michael Colaci, Councilman
(Public Works Committee)
Borough of Sayreville

APPROVAL BY THE MAYOR ON THIS 8th DAY OF April, 2024.

/s/Kennedy O'Brien, Mayor
Borough of Sayreville

APPROVED AS TO FORM:

/s/Matthew Moench, Borough Attorney

Public Hearing on Ordinance #14-24.

Mayor O'Brien opened the meeting to the public for comments on Ordinance #14-24.

There were no comments.

Councilman Colaci moved the Public Hearing be closed, the Ordinance be adopted on second and final reading and advertised according to law. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Colaci, Balka, Onuoha, Roberts, Synarski, Zebrowski, all ayes.

ORDINANCE #14-24

**BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX
ORDINANCE ADDRESSING STORMWATER MANAGEMENT
PRIVATELY-OWNED SALT STORAGE**

WHEREAS, the Borough of Sayreville (Borough) seeks to manage the impacts of stormwater within the Borough; and

WHEREAS, the United States Environmental Protection Agency (EPA) has developed model ordinances relating to stormwater, including private storm drain inlet retrofitting;

WHEREAS, the Borough desires to incorporate the EPA model stormwater ordinance relating to private storm drain retrofitting into the Borough's Ordinances in order to manage the effects of stormwater in conformance to EPA standards.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Sayreville in the County of Middlesex, State of New Jersey, as follows:

SECTION 1. Chapter XIV of the Code of Ordinances, titled “Water and Sewer”, Article I -Water Regulations, is hereby supplemented as follows:

§ 14-27 Privately-Owned Salt Storage.

14-27.1 Purpose.

The purpose of this Ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater. This Ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the Borough (privately owned) to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

14-27.2 Definitions.

For the purpose of this section, the following terms phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

a. “De-icing materials” means any granular or solid material such as melting salt or

any other granular solid that assists in the melting of snow.

b. “Impervious surface” means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.

c. “Storm drain inlet” means the point of entry into the storm water system.

d. “Permanent structure” means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall). A fabric frame is a permanent structure if it meets the following specifications:

1. Concrete blocks, jersey barriers, or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;

2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;

3. The structure shall be erected on an impermeable slab;

4. The structure cannot be open sided; and

5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.

e. “Person” means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

14-27.3 De-icing Material Storage Requirements.

- a. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15th and April 15th, but no longer than 30 days without prior written approval from the Department:
1. Materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
 2. Materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, and/or ditches or other stormwater conveyance channels;
 3. Materials shall be formed in a cone-shaped storage pile;
 4. All storage piles shall be covered as follows:
 - i. The cover shall be waterproof, impermeable, and flexible;
 - ii. The cover shall extend to the base of the pile(s);
 - iii. The cover shall be free from holes or tears;
 - iv. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and
 - v. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.
 - (1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g. old car tires) shall not be used.
 5. The site shall be free of all de-icing materials between April 16th and October 14th.
- b. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of solid de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15th-April 15th.
- c. The property owner shall designate a person(s) responsible for operations at the site where these materials are stored, and who shall document that weekly inspections are conducted to ensure that the conditions of this Ordinance are met.

14-27.4 Exemptions.

This Ordinance does not apply to facilities where the stormwater discharges from salt storage activities are regulated under another NJDEP permit.

14-27.5 Enforcement.

This Ordinance shall be enforced by the Department of Public Works during the course of ordinary enforcement duties.

14-27.6 Penalties.

Any person(s) who is found to be in violation of the provisions of this section shall be subject to a fine not to exceed \$1,000.00. If any paperwork required under this section is not submitted, a fine of not more than \$1,000.00 shall be assessed for each month that said paperwork is not submitted.

SECTION 2. Severability.

The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

SECTION 3. Repealer.

All ordinances and resolutions, and parts of ordinances and resolutions which are inconsistent with provisions of this ordinance shall be, and are hereby, repealed to the extent of any such inconsistency.

SECTION 4. Effective Date.

This ordinance shall take effect upon final adoption and publication in accordance with law.

INTRODUCED/APPROVED ON FIRST READING

DATED: March 25, 2024

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/Michael Colaci, Councilman
(Public Works Committee)
Borough of Sayreville

ADOPTED ON SECOND READING

DATED: April 8, 2024

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/Michael Colaci, Councilman
(Public Works Committee)
Borough of Sayreville

APPROVAL BY THE MAYOR ON THIS 8th DAY OF April, 2024.

/s/Kennedy O'Brien, Mayor
Borough of Sayreville

APPROVED AS TO FORM:

/s/Matthew Moench, Borough Attorney

Public Hearing on Ordinance #15-24.

Mayor O'Brien opened the meeting to the public for comments on Ordinance #15-24.

There were no comments.

Councilman Synarski moved the Public Hearing be closed, the Ordinance be adopted on second and final reading and advertised according to law. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Synarski, Balka, Colaci, Onuoha, Roberts, Zebrowski, all ayes.

WHEREAS, the Borough of Sayreville (“Borough”) is governed under the Borough form of government pursuant to N.J.S.A. 40A:60-3 et seq; and

WHEREAS, the Borough Department of Recreation was established pursuant to Ordinance § 2-15; and

WHEREAS, pursuant to Ordinance § 2-15.2, the Department of Recreation is under the sole direction and supervision of the Department Head which is designated as the Director of Recreation.

WHEREAS, pursuant to Ordinance § 2-15.3(e), the Director of Recreation is responsible for the “[e]stablishment of such internal policies, procedures, rules and regulations as may be necessary to operate the Department of Recreation, subject to the approval of the Business Administrator”; and

WHEREAS, the Department of Recreation organizes and offers certain youth and adult programs for which is it is necessary to periodically adjust the fees; and

WHEREAS, the Borough seeks to authorize the Director of Recreation, subject to the approval of the Business Administrator, to set the fee for the youth and adult programs within a range authorized by the Borough Council

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Sayreville in the County of Middlesex, State of New Jersey, as follows:

SECTION 1. Chapter II of the Code of Ordinances, titled “Administration” is hereby amended as follows:

§ 2-15 - Department of Recreation.

2-15.5 Fees.

e. The following fee ranges are established for the activities listed below. The Director of Recreation is authorized to set the fee within the applicable range for each activity, subject to the review and approval of the Business Administrator.

| <u>Program Category</u> | <u>Fee Range</u> |
|--|----------------------------------|
| <u>Youth Summer Day Camps</u> | <u>\$200 - \$400 per session</u> |
| <u>Youth Summer Sports Camps</u> | <u>\$100 - \$200 per camp</u> |
| <u>Youth Enrichment Programs & Camps</u> | <u>\$0 - \$270 per session</u> |
| <u>Youth and Adult Sports Clinics</u> | <u>\$30 - \$175 per session</u> |
| <u>Youth After School Activities</u> | <u>\$0 - \$75 per session</u> |
| <u>Adult Enrichment Programs</u> | <u>\$0 - \$200 per session</u> |
| <u>Bus Trips</u> | <u>\$50 - \$300 per trip</u> |

SECTION 2. Severability.

The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

SECTION 3. Repealer.

All ordinances and resolutions, and parts of ordinances and resolutions which are inconsistent with provisions of this ordinance shall be, and are hereby, repealed to the extent of any such inconsistency.

SECTION 4. Effective Date.

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|--|--|
| APRIL 8, 2024 REGULAR/AGENDA MEETING | |
|--|--|

This ordinance shall take effect upon final adoption and publication in accordance with law.

INTRODUCED/APPROVED ON FIRST READING

DATED: March 25, 2024

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/Stanley Synarski, Councilman
(Recreation Committee)
Borough of Sayreville

ADOPTED ON SECOND READING

DATED: April 8, 2024

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/Stanley Synarski, Councilman
(Recreation Committee)
Borough of Sayreville

APPROVAL BY THE MAYOR ON THIS 8th DAY OF April, 2024.

/s/Kennedy O'Brien, Mayor
Borough of Sayreville

APPROVED AS TO FORM:

/s/Matthew Moench, Borough Attorney

Public Hearing on Ordinance #16-24.

Mayor O'Brien opened the meeting to the public for comments on Ordinance#16-24.

There were no comments.

Councilman Balka moved the Public Hearing be closed, the Ordinance be adopted on second and final reading and advertised according to law. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Balka, Colaci, Onuoha, Roberts, Synarski, Zebrowski, all ayes.

ORDINANCE #16-24

**BOROUGH OF SAYREVILLE
COUNTY OF MIDDLESEX
ORDINANCE RESCINDING ORDINANCE 11-23**

WHEREAS, the Borough Council previously determined that certain municipally owned land located on Warwick Road, designated as Block 337, Lot 9 (the "subject property") in the official tax map of the Borough of Sayreville, consisting of an undersized, irregularly shaped lot, was no longer necessary for municipal purposes and should be sold at private sale in accordance with N.J.S.A. 40A:12-13(b)(5); and

WHEREAS, the pursuant to N.J.S.A. 40A:12-13(b)(5), the Borough engaged in negotiations with the prior contiguous property owner, Francisco Sequeira, as to the fair market value of the subject property; and

WHEREAS, the Borough Council previously passed Ordinance 11-23, approving the sale of the subject property to Francisco Sequeira and Resolution 2022-71, approving the purchase price of \$4,000.00 (four thousand dollars and zero cents) inclusive of any and all fees associated with the transfer of the property; and

WHEREAS, the prior contiguous property owner, Francisco Sequeira, remitted payment in the amount of \$4,000.00 to the Borough for the subject property, but the Borough never completed the sale of the property to Francisco Sequeira; and

WHEREAS, Franciso Sequeira is no longer the owner of the contiguous property and the sale of the subject property can no longer be completed; and

WHEREAS, the Borough seeks to return the \$4,000.00 paid by Francisco Sequeira.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Sayreville in the County of Middlesex, State of New Jersey, that Ordinance 11-23 is hereby repealed in its entirety, and that the Borough shall return all amounts paid by Fransisco Sequeira for the subject property in manner to be determined by the Borough Clerk.

SECTION 2. Severability.

The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

SECTION 3. Repealer.

All ordinances and resolutions, and parts of ordinances and resolutions which are inconsistent with provisions of this ordinance shall be, and are hereby, repealed to the extent of any such inconsistency.

SECTION 4. Effective Date.

This ordinance shall take effect upon final adoption and publication in accordance with law.

INTRODUCED/APPROVED ON FIRST READING

DATED: March 25, 2024

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/Daniel Balka, Councilman
(Admin. & Finance Committee)
Borough of Sayreville

ADOPTED ON SECOND READING

DATED: April 8, 2024

/s/Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

/s/Daniel Balka, Councilman
(Admin. & Finance Committee)
Borough of Sayreville

APPROVAL BY THE MAYOR ON THIS 8th DAY OF April, 2024.

/s/Kennedy O'Brien, Mayor
Borough of Sayreville

APPROVED AS TO FORM:

/s/Matthew Moench, Borough Attorney

b) Appointments

Mayor made the following appointments:

RECREATION ADVISORY BOARD
3 Yr. Member Mavis Hyacinth

CULTURAL ARTS COUNCIL

1 Yr. Member Nancy Johnson
1 Yr. Member Patricia Farrell
1 Yr. Member Mary Ann Weber

Mayor asked if there are if there was a motion.

Council President Roberts moved the appointments. Seconded by Councilman Colaci.

Roll Call: Councilpersons Roberts, Balka, Colaci, Onuoha, Synarski, Zebrowski, all ayes.

• **NEW BUSINESS:**

a) Introduction of the following ordinances:

Council requested that Ordinance #17-24, 18-24 and 19-24 be pulled from the agenda.

ORDINANCE #20-24

ORDINANCE OF THE BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX, NEW JERSEY AUTHORIZING THE EXECUTION OF A FINANCIAL AGREEMENT, BY AND BETWEEN THE BOROUGH AND PARLIN SECTION 1 URBAN RENEWAL, LLC, PURSUANT TO THE LONG-TERM TAX EXEMPTION LAW, N.J.S.A. 40A:20-1 ET SEQ.
(Admin. & Finance Committee - Public Hearing 4-29-24)

Council President Roberts moved the Ordinance be approved on first reading, advertised according to law and a Public Hearing be scheduled for April 29, 2024. Motion was seconded by Councilman Zebrowski.

Roll Call: Ayes: Councilpersons Roberts, Colaci, Synarski, Zebrowski.
Nays: Councilpersons Balka and Onuoha.

• **CONSENT AGENDA RESOLUTIONS**

Mayor O'Brien opened the meeting for any comments on Consent Agenda Resolutions.

Those commenting were:

- Jim Robinson, 11 Borelle Square

Mr. Robinson commented on the status of the street light outages. He commented on the MCUA agreement.

- Ken Olchaskey, 108 North Edward Street.

Mr. Olchaskey commented on the rate of \$1.20 for another 10 years with the MCUA.

- Jim Robinson, 11 Borelle Square

Mr. Robinson commented on Resolution #2024-106 and the MCUA agreement.

No further comments.

Council President Roberts made a motion to pull Resolution #2024-107 and closed the Public Portion. Seconded by Councilman Zebrowski.

Roll Call: Councilpersons Roberts, Balka, Colaci, Onuoha, Synarski, Zebrowski, all Ayes.

Council President Roberts made a motion to adopt the remaining resolutions. Seconded by Councilman Zebrowski.

Roll Call: Councilpersons Roberts, Balka (Nay on Resolution #2024-101 &

Resolution #2024-105), Colaci, Onuoha (Abstained on Resolution #2024-101 & Resolution #2024-106, Nay on Resolution #2024-105), all Ayes.

RESOLUTION #2024-99

WHEREAS, all bills submitted to the Borough of Sayreville covering services, work, labor and material furnished the Borough of Sayreville have been duly audited by the appropriate committee;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED that all bills properly verified according to law and properly audited by the appropriate committees be and the same are hereby ordered to be paid by the appropriate Borough officials.

/s/Kennedy O'Brien, Mayor

/s/Daniel Balka, Councilman

/s/Donna Roberts, Councilwoman

/s/Michael Colaci, Councilman

/s/Stanley Synarski, Councilman

/s/Christian Onuoha, Councilman

/s/John Zebrowski, Councilman

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/Matthew Moench, Borough Attorney

Bill list of April 8, 2024 in the amount of \$7,296,447.89 in a separate Bill List File for 2024 (See Appendix Bill List 2024-A for this date).

RESOLUTION #2024-100

RESOLUTION APPROVING THE EXPENSES RELATED TO THE CLEAN UP AND REMOVAL OF DEBRIS AT BLOCK 449.01, LOT 21, COMMONLY KNOWN AS 41 OAKWOOD DRIVE, SAYREVILLE, NEW JERSEY AND TO AUTHORIZE THE COLLECTION OF ALL AMOUNTS DUE RELATIVE TO SAME

WHEREAS, on or about October 2023, the owner of Block 449.01, Lot 21, commonly known as 41 Oakwood Drive ("the property"), placed a couch and various debris ("debris") on the front lawn area of the property; and

WHEREAS, the Borough of Sayreville's Director of Code Enforcement advised the property owner that said debris would need to be removed and/or be scheduled for heavy pickup; and

WHEREAS, the property owner refused or neglected to remove the debris from the front lawn area of the property; and

WHEREAS, due to the exposure to the elements and wild animals, the debris became unsafe for the Borough of Sayreville to remove or otherwise cleanup; and

WHEREAS, pursuant to Borough Ordinance § 12.3-4d, if the owner of land or property refuses or neglects to abate or remedy a condition complained of, after ten (10) days' notice, the Director of Code Enforcement is authorized to engage an outside contractor to abate or remedy same, and may charge the cost of same plus a twenty-five (25%) percent administrative fee against the owner of the land or property; and

| | |
|---|--|
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|---|--|

WHEREAS, after giving the property owner 10 days' notice, the Borough hired Emergi-Clean, Inc. to remove the debris at a cost of \$1,062.50, which includes the 25% administrative fee; and

WHEREAS, the Borough seeks to recover the funds expended in the clean up of debris and removal of the couch from the property in addition to the 25% administrative fee.

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Sayreville that upon review, the expenses incurred by the Borough in connection with the removal of debris are hereby approved in the amount of \$1,062.50; and

BE IT FURTHER RESOLVED that the Borough Tax Collector is hereby authorized to collect the amount due from the property owner.

BE IT FURTHER RESOLVED that if unpaid, this charge shall become a lien against the property and added to and become and form part of the taxes on the property, and the Tax Collector shall collect and enforce the charge in the same manner as taxes.

/s/Daniel Balka, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/Matthew Moench, Borough Attorney

ATTEST: **BOROUGH OF SAYREVILLE**

/s/Jessica Morelos, RMC
Municipal Clerk

/s/Kennedy O'Brien
Mayor

RESOLUTION #2024-101

A RESOLUTION OF THE BOROUGH OF SAYREVILLE IN THE COUNTY OF MIDDLESEX AND STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE MIDDLESEX COUNTY UTILITIES AUTHORITY PROVIDING FOR ADJOINING COMMUNITY HOST BENEFITS TO THE BOROUGH IN CONNECTION WITH THE SANITARY LANDFILL OPERATED BY THE UTILITIES AUTHORITY IN EAST BRUNSWICK

WHEREAS, the Middlesex County Utilities Authority (the Authority) presently operates a sanitary landfill adjoining Edgeboro Road in East Brunswick; and

WHEREAS, pursuant to Assembly Bill number 923, the Authority is obligated to annually pay to those municipalities located within close proximity to such landfill certain sums referred to as "Adjoining Municipality Benefits" in consideration of the location of those communities in close proximity to a sanitary landfill; and

WHEREAS, on the basis of the Legislation aforesaid, the Borough is entitled to receive Adjoining Municipality Benefits from the Authority by virtue of the location of the sanitary landfill aforesaid in proximity to the Borough; and

WHEREAS, there is presently on file in the Borough Clerk's office a proposed form of Agreement executed by the Authority and which provides for the payment of Adjoining Municipality Benefits to the Borough; and

WHEREAS, the Borough Council has reviewed the terms and conditions of the Agreement aforesaid and has found the same to be in the public interest.

NOW, THEREFORE, be it resolved by the Borough Council of the Borough of Sayreville in the County of Middlesex and State of New Jersey as follows:

1. That the Mayor is authorized to execute and the Clerk to attest to the reposed form of agreement aforesaid with the Middlesex County Utilities Authority which provides for the payment of Adjoining Municipality Benefits to the Borough in accordance with the terms thereof.

2. That the Borough Clerk shall forward a certified copy of this Resolution to the Chief Financial Officer, the Borough Attorney and the Middlesex County Utilities Authority

/s/Michael Colaci, Councilman
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/Matthew Moench, Borough Attorney

ATTEST: **BOROUGH OF SAYREVILLE**

/s/Jessica Morelos, RMC /s/Kennedy O'Brien
Municipal Clerk Mayor

RESOLUTION #2024-102

WHEREAS, Parlin Section 1 Urban Renewal, LLC, has posted Performance Bonds and a Cash Bonds covering Arsenal Trade Center, Block 43, Lots 250 and 251, Block 44, Lot 249 as follows; and

| | |
|-----------------------------|----------------------|
| <u>90% Performance Bond</u> | <u>10% Cash Bond</u> |
| \$2,107,155.46 | \$234,128.00 |

WHEREAS, the Borough Engineer's Office has recently performed a site inspection and has indicated that considerable amount of the site related improvements have been completed and has recommended that the Performance Bonds and Cash Bonds be reduced as follows:

| | |
|-----------------------------|----------------------|
| <u>90% Performance Bond</u> | <u>10% Cash Bond</u> |
| \$254,716.91 | \$28,301.88 |

NOW, THEREFORE, BE IT RESOLVED that the proper Borough Officials are hereby authorized and directed to reduce said bonds in the amount so stated.

NOW, THEREFORE, BE IT RESOLVED AND IT HEREBY RESOLVED:

1. The proper borough officials are hereby authorized to reduce the above-captioned bonds in the amounts so stated.

/s/Daniel Balka, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/Matthew Moench, Borough Attorney

ATTEST: **BOROUGH OF SAYREVILLE**

/s/Jessica Morelos, RMC /s/Kennedy O'Brien
Municipal Clerk Mayor

RESOLUTION #2024-103

WHEREAS, on March 26, 2024 the Mayor and Council of the Borough of Sayreville received bids for the “2023 Roadway Paving and Reconstruction Project – Phase I”; and

WHEREAS, Certification as to Availability of Funds is annexed hereto;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council on this 8th day of April, 2024 that:

1. Contract for the “2023 Roadway Paving and Reconstruction Project – Phase I” be awarded to Stilo Excavating, Inc., 2907 S. Clinton Avenue, South Plainfield, NJ 07080 on their bid price of \$840,340.00 as appears on copy of bid document attached hereto and made a part hereof, subject to the waiver of minor irregularities.

/s/Michael Colaci, Councilman
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/Matthew Moench, Borough Attorney

ATTEST: **BOROUGH OF SAYREVILLE**

/s/Jessica Morelos, RMC
Municipal Clerk

/s/Kennedy O’Brien
Mayor

RESOLUTION #2024-104

WHEREAS, N.J.S.A. 40A:4-8 provides that the Budget as advertised shall be read in full at the public hearing or that it may be read by its title only if:

1. At least one week prior to the date of the hearing, a complete copy of the approved budget, as advertised,

(a) shall be posted in a public place where public notices are customarily posted in the principal public building; and

(b) copies are made available to each person requesting same during said week during the public hearing.

/s/Daniel Balka, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/Matthew Moench, Borough Attorney

ATTEST: **BOROUGH OF SAYREVILLE**

/s/Jessica Morelos, RMC
Municipal Clerk

/s/Kennedy O’Brien
Mayor

RESOLUTION #2024-105

INTRODUCTION OF THE 2024 LOCAL MUNICIPAL BUDGET

Municipal Budget of the Borough of Sayreville, County of Middlesex for the Fiscal Year 2024.

BE IT RESOLVED that the following statements of revenues and appropriations shall constitute the Municipal Budget for the fiscal year 2024;

BE IT FURTHER RESOLVED that said Budget be published in the Home News Tribune in the Issue of April 12, 2024.

The Governing Body of the Borough of Sayreville does hereby approve the following as the Budget for the year 2024.

RECORDED VOTE:

| | |
|-----------------------|---------------------------------|
| AYES { Michael Colaci | NAYS {Daniel Balka, Councilman; |
| {Donna Roberts | {Christian Onuoha, Councilman |
| {Stanley Synarski | |
| {John Zebrowski | ABSTAINED { |
| | ABSENT { |

Notice is hereby given that the Budget and Tax Resolution is hereby approved by the Borough Council of the Borough of Sayreville, County of Middlesex, on April 8, 2024.

A Hearing on the Budget and Tax Resolution will be held on May 13, 2024 at seven o'clock p.m. at which time and place objections to said Budget and Tax Resolution for the year 2024 may be presented by taxpayers or other interested persons.

/s/Donna Roberts, Councilwoman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/Matthew Moench, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/Jessica Morelos, RMC
Municipal Clerk

/s/Kennedy O'Brien
Mayor

RESOLUTION #2024-106

BE IT RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute a Shared Services Agreement with Sayreville Economic and Redevelopment Agency (SERA) for Administrative Services subject to SERA reimbursing the Borough of any expenses incurred on behalf of SERA.

/s/Daniel Balka, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/Matthew Moench, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/Jessica Morelos, RMC
Municipal Clerk

/s/Kennedy O'Brien
Mayor

TABLED

RESOLUTION #2024-107

BE IT AND IT IS HEREBY RESOLVED that the Borough Engineer is hereby authorized and directed to prepare an updated structural/environmental analysis report for the Borough Hall Annex at a fee not to exceed \$28,500.00.

Michael Colaci, Councilman
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

Jessica Morelos, RMC
Municipal Clerk

Kennedy O'Brien
Mayor

RESOLUTION #2024-108

BE IT RESOLVED that the proper officials are hereby authorized to execute an Agreement for permission to conduct a Fireworks Display between Starfire Corporation, 682 Cole Road, Carrolltown, PA 15722, and the Borough of Sayreville, covering display to be held at Kennedy Park on June 29, 2024 (rain date June 30, 2024) at a cost not to exceed \$17,000.00, subject to Starfire Corporation providing the appropriate insurance coverage as required by the Borough and further subject to said insurance indemnifying the Borough with regard to liability caused by the fireworks including personal injury and or property damage.

/s/Stanley Synarski, Councilman
(Recreation Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/Matthew Moench, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/Jessica Morelos, RMC
Municipal Clerk

/s/Kennedy O'Brien
Mayor

- **CORRESPONDENCE:**

- A. Minutes from Boards/Commissions:

- 1. Shade Tree Commission – March 21, 2024.
 - 2. Human Relations Commission – March 7, 2024.

- B. Notice of Public Hearing:

- 1. Notice of Public Hearing to be held before the Township of Woodbridge Council on April 16, 2024 at 6:00pm amending Chapter 150 "Land Use – Stormwater Control.
 - 2. Notice of Virtual Public Hearing to be held before the BPU on April 11, 2024 at 4:30pm and 5:30pm for PSE&G requesting approval to recover costs associated with the Company's COVID-19 incremental cost balance including a carrying charge.

Council President Roberts made a motion to accept the correspondence.
Seconded by Councilman Balka.

Roll Call: Councilpersons Roberts, Balka, Colaci, Onuoha, Synarski, Zebrowski, all Ayes.

- **MAYOR & COUNCIL REPORTS**

- **ADMINISTRATIVE & FINANCE – Councilman Balka**

- 1) Progress.

- **PLANNING & ZONING – Councilman Balka**

- 1) Sending condolences to the Scanlon Family on the passing of Joseph Scanlon.
 - 2) SERA will have a presentation on the Trammel Crow pilot on April 29th.
 - 3) Gave an update on housing requirements for the Place at Sayreville.
 - 4) Commented on the Shared Services Agreement with SERA.
 - 5) Volunteers are still needed for the Fire Department.

- **PUBLIC SAFETY – Councilman Onuoha**

- 1) Thanked the residents of town supporting the family of Christian Rivera.

- **PUBLIC WORKS – Councilman Colaci**

- 1) Progress.

- **RECREATION – Councilman Synarski**

- 1) Recreation Department is in full swing with its events.

- **WATER & SEWER/ENVIRONMENTAL – Council President Roberts**

- 1) Earth Day is April 20th at Kennedy Park from 9am-12pm with a rain date of May 4th.
 - 2) Hydrant flushing starts on April 15th.
 - 3) Rabies Clinic will be held on May 4th at Public Works Garage.
 - 4) Police Adult Academy is almost full and there will be the Junior Police Academy this summer.
 - 5) Paper shredd on April 27th at Fort Grumpy.
 - 6) Sending condolences to the Scanlon family.
 - 7) Thanked all 1st responders.

- **MAYOR – Kennedy O'Brien**

- **GENERAL DISCUSSION AGENDA ITEMS**

- Admin. & Finance**

- 1) Application for a **Person to Person Transfer for the following:**

- a) PRCL#1219-33-012-009 from Ale House Tavern & Tap LLC to Sayreville Liquor License LLC, located at 1899 Route 35 South, South Amboy (All Reports and paperwork have been filed).

- Resolution.

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- 2) Authorization for the Tax Collector to refund 2024 taxes and cancel all subsequently billed taxes due to 100% Disabled Veteran Tax Exemption covering 20 Smith Street, Block 158, Lot 13.01 in the amount of \$2,092.35.

- Resolution.

- Planning & Zoning

- Public Safety

- 1) Coin toss request for the corner of Washington & Ernston Road received from the following:

- a) Sayreville Riverdogs for September 14 and 15, 2024.

- Approved.

- 2) Request to travel received from the following:

- a) Sayreville Fire Dept. to attend a Memorial Day Parade on May 27, 2024 in South River, NJ.

- Approved.

- Public Works

- 1) Authorization for Masjid Sadar & Community Center to use the Portable Stage for their prayer service at Kennedy Park on April 10, 2024.

- Approved.

- Recreation

- Water & Sewer/Environmental

➤ **Business Administrator – Glenn Skarzynski**

- 1) Authorization to appoint Jeffrey Zaleski and Daniel Herrick to Laborer I in the Department of Public Works, effective April 16, 2024.

- Approved.

- 2) Authorization to promote Vincente Buffalino and Beth Freyer to Senior Public Safety Telecommunicator, effective April 16, 2024.

- Approved.

- 3) Authorization to appoint Michael Klosek to Laborer I in the Water & Sewer Department, effective April 16, 2024.

- Approved.

- 4) Authorization to appoint Thomas Waszkielewicz to Keyboarding Clerk 1 in the Tax Assessor's Office, effective April 16, 2024.

- Approved.

➤ **C.F.O. – Denise Biancamano**

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) Melrose Firehouse/President Park Firehouse Roof Replacement – Design Authorization (Verbal Report).

- Resolution.

➤ **BOROUGH ATTORNEY – Matthew Moench**

● **PUBLIC PORTION**

At this time Mayor O'Brien opened the meeting to the public for questions or comments on any and all matters.

Those commenting were:

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- Cathy Berkowitz, 10 Wieczorkowski Avenue
Ms. Berkowitz commented on how dark Gondek Drive is and has called JCP&L multiple times about the street lights being out. She commented on the amount of trash along Route 35.

- Demetra Wagner, 7 Roma Street
Ms. Wagner stated that litter tickets need to be given out which would make the Borough a lot of money. Thanked the Mayor for having shorter meetings.

- Jim Robinson, 11 Borelle Square
Mr. Robinson commented on veterans' preference and the new housing law.

- Ken Olchaskey, 108 North Edward Street
Mr. Olchaskey commented on council meetings.

No further comments.

**Council President Roberts made a motion to close the Public Portion.
Seconded by Councilman Zebrowski.**

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**

No further business Council President Roberts made a motion to adjourn.
Seconded by Councilman Zebrowski.

Roll Call: Voice Vote, all Ayes.

Time 8:16 P.M.

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____