

Council President Buchanan called the Agenda Meeting to order at 8:02 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Assistant Clerk Morelos announced that this Agenda Session Meeting being held on Monday, April 22, 2019 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, Enriquez, Kilpatrick, McGill,  
Novak.

Absent: Mayor Kennedy O'Brien (Mayor left at 7:40 PM during Council Mtg.)  
Councilman Dalina

Others Present: Daniel Frankel, Business Administrator  
Denise Biancamano, C.F.O./Treasurer  
Theresa A. Farbaniec, Municipal Clerk  
Jessica Morelos, Assistant Clerk  
Michael DuPont, Borough Attorney  
Jay Cornell, P.E., Borough Engineer

Others Absent: None

- **OLD BUSINESS:**

*(FYI Only, No need to read).*

If the following Ordinance(s) were introduced at the Council meeting they will be listed for Public Hearing and Adoption on May 13, 2019.

**ORDINANCE #452-19**

**AN ORDINANCE ADOPTING THE FULTON'S LANDING  
REDEVELOPMENT PLAN PURSUANT TO N.J.S.A. 40A:12A-7**

- **NEW BUSINESS:**

- **COMMUNICATIONS & COMMITTEE REPORTS**

- **ADMINISTRATIVE & FINANCE – Councilman McGill**

- A) **Minutes & Departmental Reports:**

A) Councilman McGill moved the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk's monthly report for the month of March, 2019.
- 2) CFO's Investment Activity report for the month of February & March, 2019.

- Seconded by Councilwoman Novak.

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **St. Stanislaus Kostka R.C.** Church to conduct an On Premise Non Draw Raffle/Money Wheel, an On Premise Non Draw Raffle/Wheels at their carnival on June 19-22, 2019 and an On Premise Draw Raffle on June 22, 2019 (RA:2266, 2267, 2268).
- 2) **Sayreville Little League** to conduct an Off Premise 50/50 on June 6, 2019 at SWMHS and an Off Premise Draw Raffle on June 15, 2019 at Burke's Park (RA:2269, 2270)
- 3) **PTO South Amboy** to conduct an On Premise Raffle (Tricky Tray) and an On Premise 50/50 at 575 Jernee Mill Rd. on May 17, 2019 (RA:2271, 2272).
- 4) **Jewish Federation Greater Middlesex and Monmouth Counties** to conduct an On Premise Draw (Tricky Tray) on May 21, 2019 at the Pure Event Center.

B 1-4) Approved.

C) Applications for **Social Affair** received from:

- 1) Sayreville **PBA Local 98** to serve beer at their Annual Picnic on August 25, 2019 from 1PM-6PM.
- 2) **St. Stanislaus** Kostka Church to serve beer & wine at their annual carnival from June 19 – 22, 2019 from 4:30-12 midnight.

- Approved

D) Authorization for the Tax Collector to refund 2017 taxes in the amount of \$7,731.80, 2018 taxes in the amount of \$7,921.01 and 2019 taxes in the amount of \$1,980.00 and cancel all subsequently billed taxes, covering 890 Upper Main St., Block 393, Lot 4, due to the approval of 100% **Disabled Veteran Tax Exemption**, effective January 1, 2017.

- Approved/Resolution

- E) Discussion on price to purchase benches at Kennedy Park.
- Cost to the Borough \$915.00, cost of the bench, plaque, installation. \$500. Cost to the purchaser, balance to the Borough. Plaque to be placed, depending on site specific and how the bench is facing, ie some benches in Kennedy Park face the lake and the back of the bench is toward the walkway. In this case the plaque would be placed along the back facing the walkway, so to be visible. Then if the bench faces the walkway then the back part of the upper seat.

F) Committee Reports: 1) Progress.

➤ **PLANNING & ZONING – Councilwoman Novak, on behalf of Co. Dalina**

A) **Minutes & Departmental Reports:**

Councilwoman Novak moved the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report, for the month of March, 2019.
- 2) Fire Prevention report for the month of March, 2019.
- 3) Zoning & Code Enforcement report for the month of March, 2019.
- 4) Planning Board minutes of March 13, 2019.

- Seconded by Councilwoman Kilpatrick.

B) **Notice to Adjacent Municipality/Property Owner -**

- 1) Notice of a request for bond release covering **Divine Ventures Development, LLC**, 3310 Bordentown Ave., Block 6017.11, Lot 1 & 2 before the Old Bridge Council on April 29, 2019.
- 2) Notice of request for bond release covering **Manzo Properties, LLC**, Block 5001, Lots 11, 12.11 & 13 before the Old Bridge Council on May 13, 2019.

- 1 & 2 Receive & File

C) Committee Reports: 1) \_\_\_\_\_

➤ **PUBLIC WORKS – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Councilwoman Novak moved the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisors' reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of March, 2019.
- 2) Office on Aging Supervisor's report for the month of March, 2019.
- 3) Rent Leveling Board minutes of April 9, 2019.

- Seconded by Councilwoman Kilpatrick.

- Receive & File

B) Request for the use of the Borough's **Portable Stage** received from:

- 1) City of South Amboy for their Fireworks Extravaganza on July 3, 2019, the City will reimburse for any associated costs and provide insurance.
- 2) Sayreville PBA for their annual picnic on August 25, 2019.

- Approved.

C) Committee Reports – Co. Novak:

- 1) Announced that Earth Day Community Clean-up in Kennedy Park which is taking place this Saturday from 9AM. She also said that the young adults from PAL will be there learning about recycling and helping out. They also help her out with Recycling work in the office. Co. Novak explained about the program and said that our Recycling Coordinator nominated PALS for the Public Lands Cleanup Awards through NJ Clean Communities.
- 2) Councilwoman Novak asked how the increase in minimum wage is affecting us with our summer help. The Business Admin. said that we budgeted for \$10/hour and this is a phase in program.
3. Stated that the Public Safety Committee met with PSE&G and they requested a waiver of the paving ordinance and only pave half of the street for the twelve remaining streets. Her recommendation was not to approve the waiver. Discussion followed and report given by Co. Kilpatrick, 600 roads have been surveyed by our DPW and put on record that which roads were not permitted.

Straw poll vote on the roads being paved curb to curb.

Roll call: Voice, all Ayes.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports:**

Councilman Enriquez moved the following Minutes/Reports be received & filed.

- 1) Recreation Director's report for the month of March, 2019.
- 2) Recreation Advisory Board minutes of April 4, 2019.

- Seconded by Councilwoman Novak.

B) Application for a **Special Event** received from the following:

- 1) **St. Stanislaus Kostka R.C. Church** to conduct their annual carnival from June 19-22, 2019 on Parish Grounds .
- 2) **Sammy's Hope Animal Welfare & Adoption Center** to conduct a 5K fundraiser on Oct. 26, 2019 at the Sayreville Sports Complex to the Julian Capik Nature Preserve.

- 1&2) Approved.

C) Request received from Sayreville PBA to waive or reduce the fees associated with the use of Burkes Park.

- Approved for same as last year/Resolution.

D) Committee Reports:

- 1) Councilman Enriquez reported on various recreation sponsored events.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Kilpatrick**

A) **Minutes & Departmental Reports:**

Councilwoman Kilpatrick moved the following Minutes/Reports be received & filed.

- 1) Water & Sewer Director's report for the month of March, 2019.

- Seconded by Council President Buchanan.

- B) Notice of an application filed with the NJDEP that the Borough is seeking approval to modify the proposed water quality devices to be used to address stormwater runoff from the proposed Main Street By-pass roadway.

- Receive & File

- C) Committee Reports: 1) \_\_\_\_\_

➤ **PUBLIC SAFETY – Council President Buchanan**

A) **Minutes & Departmental Reports:**

Council President Buchanan moved the following Minutes/Reports be Received & Filed:

- 1) Court Administrator's report for the month of March, 2019.
- 2) Board of Health and Registrar's report for the month of March, 2019.
- 3) Police Chief's report for the month of March, 2019.
- 4) Board of Health minutes of March 7, 2019.

- Seconded by Councilwoman Kilpatrick.

- B) **Request to travel** received from Sayreville Engine Co. to attend:

- 1) Matawan's 150<sup>th</sup> Anniversary celebration on June 22, 2019 from 8:30 A.M. - 6 P.M.
- 2) A Charity Golf Tournament in Colts Neck on April 26<sup>th</sup> from 7:00AM– 7:00PM.

1-2) Approved.

- C) Request to hang banners received from St. Stanislaus Kostka Church on poles at Washington Rd. & Bissett St. and Cheesequake Rd. and Hercules Entrance from the 1<sup>st</sup> of June until the end of the event.

-C) Approved.

- D) Application for **Firefighter membership** of Kevin Reilly was approved by Engine Co. No. 1 at their March 4, 2019 meeting.

D)- Approved.

- F) Committee Reports:

- 1) Council President Buchanan stated that after conversation with the Commuter Advisory Board and the offer that was approved at the last meeting for the buy one parking pass and get one free May/June be negated. The Board felt that just offering a free pass to the first 10-20 new applicants would hopefully bring in the most new ridership for Academy Bus at the Raritan Street Park & Ride.

Council President asked if there were any objections. None made.

➤ **MAYOR – Kennedy O'Brien**

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

- 1) Authorization to use a competitive contracting process for the provision of a Commuter Shuttle Service.

- Resolution.

- 2) Authorization to issue a Non-Fair and Open Contract for network and application maintenance services to TK1 Solutions in an amount not to exceed \$49,500.

- Resolution.

- 3) Scheduling Ethic's for Governing Body – May 13, 2019 at 5:45.  
(Joint Insurance Fund Requirement).

- Approved.

**- Planning & Zoning**

**- Public Safety**

- 1) Request received for Handicapped Parking Sign received from Florence Wingerter.

- Refer to Traffic Bureau.

- 2) Discussion on report received from Police Chief and the Traffic Bureau's recommendations regarding Pershing Avenue Traffic Study.

- Council President Buchanan said that the Pershing Avenue Sub-Committee met and there was a recommendation to change the side of the street for parking.

- Amend Ordinance.

- 3) Authorization carried from April 8, 2019 meeting to amend the current Police Table of Organization to add the following Positions to the Uniform Division:

- Lieutenant of Community Outreach and Special Projects Service Bureau
- Sergeant of Community Outreach and Special Projects Service Bureau

- Ordinance to take effect August 1<sup>st</sup>.

**- Public Works**

- 1) Authorization to appoint Daniel Garbowski, Alfred Gawron III and David Morelos  
as Truck Driver in the Dept. of Public Works, effective May 1, 2019.

- Resolution.

- 2) Discussion on the cost of park bench to be placed in Kennedy Park.

- Discussion held earlier.

**- Recreation**

- 1) Authorization to award a contract to Starfire Corporation for the 2019 Independence Day fireworks display.

- Resolution.

- 2) Authorization to rescind Resolution #2006-116 and adopt a new Resolution increasing reimbursement fees for umpires and referees as follows:

	<b>Rescind</b>	<b>To</b>
Senior Official	\$36.00	\$45.00
Junior Official	\$16.00	\$20.00
Games Using Single		
Senior Official	\$54.00	\$67.50
Removing Single Junior Official		

- Resolution.

**- Water & Sewer**

- 1) Authorization to award contracts to the following low bidders for Water Department Chemicals:

- \* Sodium Hypochlorite - Miracle Chemical 225,000 gal @ \$1.0428/gal \$235,800.00
  - \* Sulfuric Acid - Coyne Chemical Co. 2500 gal @ \$3.58/gal \$8,953.00
  - \* Sodium Bisulfate- Univar 1,200 gal @ \$2.36/gal \$2,832
  - \* Sodium Hydroxide – Coyne Chemical Co. 3700 gal @ \$3.4217/gal \$12,660.29
  - \* Ferric Chloride – PVS Technologies, 250,000 gal @ \$1.27/gal \$317,500.00
- A summary of bids is attached*

- Resolution.

- 1) Authorization to refund Dish Wireless application fee (\$1,250.) as well as their escrow deposit (\$2,500.)

- Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell**

➤ **BOROUGH ATTORNEY - Michael DuPont**

- 1) Authorization to accept Deed of Dedication Re: Peter Pank Property, Block 440, Lot 3.01 & 3.01 B2, 967 Route 9/RetLaw.

- Resolution.

Councilwoman Novak said that the request to increase the Liquor License Fees was previously discussed and the CFO was asked by the Mayor to obtain additional information regarding the expenses in enforcing. PD & DPW responded that there was no additional cost incurred by PD or DPW.

Clerk stated that it was not too late to introduce an ordinance for this licensing term. She said that she would need a decision on if the Council wanted a two year increase or one year increase.

- Clerk recommended an Ordinance covering two years terms \$250. for 2020-2021 and additional \$250 for 2021 and 2022 license term.

- List for discussion 5-13-19 meeting

➤ **EXECUTIVE SESSION – No Items**

➤ **PUBLIC PORTION**

At this time Council President Buchanan opened the meeting to the public for any and all questions or comments.

Those appearing were:

- Rick Zinna, Patton Drive

Commented on the park benches.

Asked who controls the Cable Company. We are locked into one cable company with no choice except satellite.

The Borough Attorney explained that they are under control of the Board of Public Utilities (BPU).

Council President Buchanan said that he lived in a section where they could get FIOS and he took it and that it is the same as Cablevision. Same problems and issues.

- James Robinson, 11 Borelle Square

Questioned how the fireworks company is going to compensate for last years loss.

Co. Enriquez responded that he did not have the exact figures with him, but would get the info from Jerry Ust he had the exact numbers. He also asked what the amount of this contract was.

Council President said that the contract award amount was \$17,000.

There being no further questions or comments. Councilwoman Novak moved the public portion be closed. Seconded by Councilman Enriquez. .

**Roll Call: Voice Vote, all Ayes.**

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak moved to adjourn the Agenda Session. Motion was seconded by Councilwoman Kilpatrick.**

Roll Call – Voice Vote, all ayes. Carried.

Time: 8:56 P.M.

Respectfully Submitted,

\_\_\_\_\_  
Theresa A. Farbaniec, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_