



The Borough of Sayreville

REGULAR/AGENDA MEETING March 11, 2024

1. CALL TO ORDER

- a) Short Prayer
- b) Salute to Flag
- c) Statement of Publication
- d) Roll Call

2. APPROVAL OF PRIOR MINUTES OF THE MAYOR AND COUNCIL:

(Motion to approve, subject to correction if necessary)

☞ February 26, 2024 - Regular/Agenda & Closed Sessions

3. PROCLAMATION & PRESENTATIONS:

4. EXECUTIVE SESSION:

5. OLD BUSINESS:

- a) Public Hearing on the following Ordinances:

BOND ORDINANCE #05-24

BOND ORDINANCE PROVIDING FOR WATER UTILITY IMPROVEMENTS, BY AND IN THE BOROUGH OF SAYREVILLE, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY; APPROPRIATING \$850,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$850,000 IN BONDS OR NOTES TO FINANCE THE COST THEREOF

(Admin. & Finance Committee – Co. Balka – Public Hearing 3-11-24)

- b) Appointments

6. NEW BUSINESS:

- a) Introduction of the following ordinances:

ORDINANCE #06-24

**BOROUGH OF SAYREVILLE
COUNTY OF MIDDLESEX**

ORDINANCE ADDRESSING PURCHASING

(Admin. & Finance Committee – Co. Balka – Public Hearing 3-25-24)

ORDINANCE #07-24

**BOROUGH OF SAYREVILLE
COUNTY OF MIDDLESEX**

**ORDINANCE ADDRESSING PARLIAMENTARY
PROCEDURE DURING COUNCIL MEETINGS**

(Admin. & Finance Committee – Co. Balka – Public Hearing 3-25-24)

ORDINANCE #08-24

**AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE #03-24
FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS
AND EMPLOYEES FOR THE YEARS 2023-2027**

(Admin. & Finance Committee – Co. Balka – Public Hearing 3-25-24)

ORDINANCE #09-24

**AN ORDINANCE GRANTING MUNICIPAL CONSENT FOR
THE RENEWAL OF A CABLE TELEVISION FRANCHISE
FOR THE OPERATION OF A CABLE TELEVISION SYSTEM
WITHIN THE BOROUGH OF SAYREVILLE, NEW JERSEY
TO CSC TKR, LLC, D/B/A CABLEVISION OF RARITAN VALLEY**

(Admin. & Finance Committee – Co. Balka – Public Hearing 3-25-24)

ORDINANCE #10-24

**AN ORDINANCE AMENDING THE BOROUGH OF SAYREVILLE
LANDFILL AND MELROSE REDEVELOPMENT PLAN**

(Planning & Zoning Committee – Co. Zebrowski – Public Hearing 3-25-24)



The Borough of Sayreville

REGULAR/AGENDA MEETING March 11, 2024

ORDINANCE #11-24

**AN ORDINANCE READOPTING ORDINANCE 842-03 ENTITLED "AN
ORDINANCE OF THE BOROUGH OF SAYREVILLE, IN THE COUNTY OF
MIDDLESEX AND STATE OF NEW JERSEY, PROVIDING FOR THE
EXEMPTION OF CERTAIN DWELLINGS PURSUANT
TO P.L. 1992, CHAPTER 441**

(Admin. & Finance Committee – Co. Balka – Public Hearing 3-25-24)

7. RESOLUTIONS:

- PUBLIC PORTION AND APPROVAL ON RESOLUTIONS ONLY

- 2024-74 Resolution approving bills for payment.
- 2024-75 Awarding a contract for a VESTA Commandpost through NJ State Contract T0109/A83909 from Motorola in an amount not to exceed \$48,295.80.
- 2024-76 Authorizing the submission of a Middlesex County Recycling Enhancement Grant for improvements to the Sayreville Recycling Center in the amount of \$10,000.00.
- 2024-77 Authorizing the execution of the NJDEP Treatment Works Approval (TWA) Statement of Consent (Form WQM-003) in connection with Trogon Development LLC.
- 2024-78 Budget Transfer Resolution.
- 2024-79 Authorizing the release of the balance in escrow in the amount of \$83,390.91 to Gillette Towers.
- 2024-80 Approving Closeout Change Order No. 2 for MECO, Inc. for the 2020 Roadway Paving and Reconstruction – Phase II project which reduces the contract amount from \$1,253,178.50 to \$1,226,249.49 which represents a net decrease of \$26,929.01.
- 2024-81 Accepting work, closing out the Contract and issuing final payment in the amount of \$24,524.99 to MECO, Inc. for the 2020 Roadway Paving and Reconstruction – Phase II project subject to the posting of a one (1) year 15% Maintenance Bond in the amount of \$183,937.42.
- 2024-82 Awarding the contract for the Morgan Area Water System Improvements to Lucas Brothers, Inc. for their low bid price of \$852,852.00 subject to the waiver of minor irregularities.
- 2024-83 Authorizing the Borough Engineer to prepare plans and specifications for the Kennedy Park Bathroom Improvements project for a fee not to exceed \$24,500.00. Upon approval of the plans and specifications the Borough Clerk is also herein authorized to advertise for bids.
- 2024-84 Authorizing the designation of the 1909 Town Hall/Fire House at 165 Main Street as a Historic Municipal Landmark.
- 2024-85 Referring the proposed amendments to the Sayreville Landfill and Melrose Redevelopment Plan to the Planning Board for review and recommendation.

8. CORRESPONDENCE:

A. Minutes from Boards/Commissions:

1. Environmental Commission – February 6, 2024.
2. Planning Board – February 7, 2024.



The Borough of Sayreville

REGULAR/AGENDA MEETING

March 11, 2024

B. Retirement received from the following:

1. Joseph Kupsch, Jr. as Tax Assessor, effective April 1, 2024.

9. MAYOR & COUNCIL REPORTS

- **ADMINISTRATIVE & FINANCE – Councilman Balka**
- **PLANNING & ZONING – Councilman Zebrowski**
- **PUBLIC SAFETY – Councilman Onuoha**
- **PUBLIC WORKS – Councilman Colaci**
- **RECREATION – Councilman Synarski**
- **WATER & SEWER/ENVIRONMENTAL – Council President Roberts**
- **MAYOR – Kennedy O’Brien**

10. GENERAL DISCUSSION AGENDA ITEMS

- Admin. & Finance

1) Authorization for the Tax Collector to refund taxes and cancel all subsequently billed taxes due to 100% Disabled Veteran Tax Exemption for the following:

- a) 19 Martha Blvd., Block 447.15, Lot 10 in the amount of \$20,600.55.
- b) 342 Washington Road, Block 85, Lot 188 in the amount of \$3,236.55.

- Resolution Needed

2) Beauty Shop Application received from:

- a) Monique Daval t/a Glorious Hair Restoration Salon to operate a Beauty Shop with four (4) chairs located at 162A Main Street.

- Resolution Needed

3) Authorization to award a contract for Grant Writing Consultant. (Proposals were received on 2/29/24 and are being reviewed.)

- Resolution Needed

4) Authorization to scrap filing cabinets no longer needed by the Borough.

- Approve/Deny

- Planning & Zoning

- Public Safety

1) Authorization to add Board of Health ordinances to the Revised General Ordinances to allow County Health inspectors to properly enforce the health code.

- Ordinance Needed

2) Request to travel received from the following:

- a) Sayreville Engine Co. No. 1 to attend a Golf Outing Fundraiser on April 26, 2024 in Colts Neck, NJ.

- Approve/Deny

3) Authorization to renew a non-fair and open contract with PULSSE Services for Social Work Services at the Police Department in amount not to exceed \$87,493.12.

- Resolution Needed

4) Coin toss request for the corner of Washington & Ernston Road received from the following:

- a) Sayreville Junior Bombers Football for July 13 and 14, 2024.
- b) Sayreville Junior Bombers Cheer for August 10 and 11, 2024.

- Approve/Deny

- Public Works



The Borough of Sayreville

REGULAR/AGENDA MEETING March 11, 2024

- Recreation

- 1) Application for Special Event received from the following:
 - a) First Presbyterian Church to hold a Yard Sale on their property on April 27, 2024 (Rain date May 4, 2024) 8am-12pm.
 - b) First Presbyterian Church to hold a Flea Market on their property on September 14, 2024 (Rain date September 21, 2024)

- Approve/Deny

- Water & Sewer/Environmental

- 1) Authorization to memorialize an emergency contract issued to Pumping Services, Inc. in the amount of \$36,094.24 for the repair of pumps at the River Road Pumping Station.

- Resolution Needed

➤ **Business Administrator - Glenn Skarzynski**

- 1) Authorization to call for a Certified List for Patrolmen from the Dept. of Personnel.
- Approve/Deny
- 3) Authorization to promote Debra Turner to Records Support Technician 1, retroactive to January 1, 2023.
- Approve/Deny
- 4) Authorization to contribute \$2,000.00 annually to the Blue Cares Program.
- Approve/Deny
- 5) Authorization to appoint Jacob Rivera from Laborer 1 – Part-time to Laborer 1 – Full-time in the Department of Public Works, effective March 16, 2024.
- Approve/Deny
- 6) Authorization to appoint John Klosek to Pump Station Operator in the Water & Sewer Department, effective April 1, 2024.
- Approve/Deny
- 7) Authorization to appoint Susan Fereno from Records Support Technician – Part-time to Records Support Technician – Full-time in the Police Department, effective March 16, 2024.
- Approve/Deny
- 8) Authorization to appoint Beverly Johns as Tax Assessor, effective April 2, 2024.
- Resolution Needed

➤ **C.F.O. - Denise Biancamano**

- 1) Budget Transfer Resolution.
- Resolution Needed
- 2) Authorization for Self-Examination of the 2024 Municipal Budget.
- Resolution Needed
- 3) Authorization to accept the Safe and Secure Communities Grant #24-1219 with the State of New Jersey Federal Grant Program administered by the Division of Criminal Justice Department of Law and Public Safety for the period of June 1, 2024 to May 31, 2025 in the amount of \$45,150.00.
- Resolution Needed

➤ **BOROUGH ENGINEER - Jay Cornell**

➤ **BOROUGH ATTORNEY - Matthew Moench**

11. PUBLIC PORTION Mayor will open to public - ***5 Minute Limitation.**

12. ADJOURNMENT

****DISCLAIMER** All meetings of the Mayor and Council are subject to additions, deletions and amendments.**