



# *The Borough of Sayreville*

## REGULAR/AGENDA MEETING February 10, 2025

### 1. CALL TO ORDER

- a) Short Prayer
- b) Salute to Flag
- c) Statement of Publication
- d) Roll Call

### 2. APPROVAL OF PRIOR MINUTES OF THE MAYOR AND COUNCIL:

(Motion to approve, subject to correction if necessary)

- |                    |   |                                     |
|--------------------|---|-------------------------------------|
| ☒ December 9, 2024 | - | Special Meeting & Closed Sessions   |
| ☒ January 27, 2025 | - | Regular/Agenda & Executive Sessions |

### 3. PROCLAMATION & PRESENTATIONS:

### 4. EXECUTIVE SESSION:

### 5. OLD BUSINESS:

- a) Resolution received from the Sayreville Planning Board following a meeting on February 5, 2025, approving the following Ordinance and referring it back to the Borough Council:

- #02-25 Amending the Waterfront Redevelopment Plan

- b) Public Hearing on the following Ordinances:

#### **ORDINANCE #01-25**

**BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX  
STATE OF NEW JERSEY, ORDINANCE REGARDING  
FEE FOR YEARLY FARMERS MARKET LICENSE  
(Admin. & Finance Committee- Co. Balka - Public Hearing 2-10-25)**

#### **ORDINANCE #02-25**

**AN ORDINANCE OF THE BOROUGH OF SAYREVILLE APPROVING REVISIONS TO  
RIVERTON STREET NAMES SCHEMATIC MAP AND AMENDING THE WATERFRONT  
REDEVELOPMENT PLAN TO INCORPORATE SAID REVISIONS  
(Planning & Zoning Committee- Co. Zebrowski - Public Hearing 2-10-25)**

#### **ORDINANCE #03-25**

**AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE #40-23  
FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS  
AND EMPLOYEES FOR THE YEARS 2023-2027  
(Admin. & Finance Committee- Co. Balka - Public Hearing 2-10-25)**

#### **ORDINANCE #04-25**

**AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE #40-23  
FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS  
AND EMPLOYEES FOR THE YEARS 2023-2027  
(Admin. & Finance Committee- Co. Balka - Public Hearing 2-10-25)**

#### **ORDINANCE #05-25**

**BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX ORDINANCE  
ACCEPTING AMENDMENT TO EASEMENT IN FAVOR OF THE BOROUGH OF  
SAYREVILLE RELATIVE TO BLOCK 307.01, LOTS 1.02 AND 1.03  
(Planning & Zoning Committee- Co. Zebrowski - Public Hearing 2-10-25)**

- b) Appointments

### 6. NEW BUSINESS:

- a) Introduction of the following ordinances:

#### **ORDINANCE #06-25**

**BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX  
ORDINANCE AUTHORIZING TITLE 39 MOTOR VEHICLE ENFORCEMENT  
UPON THE PRIVATE ROADWAYS THROUGHOUT THE ROCVILLE  
RESIDENTIAL DEVELOPMENT  
(Public Safety Committee- Co. Colaci - Public Hearing 2-24-25)**



# *The Borough of Sayreville*

## REGULAR/AGENDA MEETING February 10, 2025

### **ORDINANCE #07-25**

#### **BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX ORDINANCE AMENDING AND UPDATING THE FEES**

#### **FOR THE BOROUGH COMMUNITY GARDEN**

(Water & Sewer/Environmental Committee- Co. Synarski - Public Hearing 2-24-25)

### **7. RESOLUTIONS:**

- PUBLIC PORTION AND APPROVAL ON RESOLUTIONS ONLY

- 2025-42 Resolution approving bills for payment.
- 2025-43 Authorizing the Tax Collector to refund 2024 taxes in the amount of \$4,946.05 and cancelling all subsequent billed taxes, due to 100% Disabled Veteran Tax Exemption, covering Block 403, Lot 7, 23 Orchard Street.
- 2025-44 Authorizing the Tax Collector to refund 2024 taxes in the amount of \$438.46 and cancelling all subsequent billed taxes, due to 100% Disabled Veteran Tax Exemption, covering Block 508, Lots 841 & 842, 161 Madison Street.
- 2025-45 Awarding a non-fair and open contract to Jaffe Communications, Inc. of Cranford, NJ for Social Media Consultant Services in an amount not to exceed \$40,000.00.
- 2025-46 Accepting and adopting the Central Jersey Municipal Joint Insurance Fund's 2025 Safety Incentive Program.
- 2025-47 Affirming the Borough's Civil Rights policy as required by CJIF for the Safety Incentive Program.
- 2025-48 Authorizing the Borough Clerk to advertise for the receipt of sealed bids for abandoned and unclaimed Motor Vehicles, in accordance with N.J.S.A. 39:10A-1.
- 2025-49 Authorizing the purchase of Ballistic Carrier Vests from The Activity Group of Garden City, ID through New Jersey Cooperative Purchasing Alliance Program #24-62 in an amount not to exceed \$153,725.00.
- 2025-50 Authorizing to enter into a Shared Services Agreement with the Township of East Brunswick for joint utilization of specialized equipment and skilled staff for various services for a term of five (5) years.
- 2025-51 Authorizing the award of an EUS Contract to NJ Tree Foundation for the Weber Avenue/MacArthur Avenue Floodplain Restoration project in an amount not to exceed \$100,000.00.
- 2025-52 Authorizing the renewal of a contract to BRS, Inc. as Grant Writing Consultant in an amount not to exceed \$50,000.00.
- 2025-53 Approving Closeout Change Order No. 2 for Z Brothers Concrete Contractors, Inc. for the Improvements to South Minnisink Avenue project which reduces the contract amount from \$1,907,668.59 to \$1,884,699.74 which represents a net decrease of \$22,968.85.



# *The Borough of Sayreville*

## REGULAR/AGENDA MEETING

February 10, 2025

- 2025-54      Accepting the work, closing out the contract, and issuing final payment in the amount of \$37,693.99 to Z Brothers Concrete Contractors, Inc. for the Improvements to South Minnisink Avenue project subject to the posting of a one (1) year 15% Maintenance Bond in the amount of \$282,704.96.
- 2025-55      Approving Closeout Change Order No. 3 for Z Brothers Concrete Contractors, Inc. for the French Street/Albert Street Roadway and Drainage Improvements project which reduces the contract amount from \$1,057,430.34 to \$941,212.08 which represents a net decrease of \$116,181.81.
- 2025-56      Accepting the work, closing out the contract, and issuing final payment in the amount of \$18,824.24 to Z Brothers Concrete Contractors, Inc. for the French Street/Albert Street Roadway and Drainage Improvements project subject to the posting of a one (1) year 15% Maintenance Bond in the amount of \$141,181.81.
- 2025-57      Releasing posted Performance Bond and Letter of Credit for the Camelot at Main Street Site Plan subject to the posting of a two (2) year 15% Maintenance Bond in the amount of \$57,193.75.
- 2025-58      Authorizing the Borough Engineer to prepare plans and specifications for the Borough Hall Walkway Improvements project for a fee not to exceed \$6,500.00. Upon approval of the plans and specifications the Borough Clerk is also hereby authorized to advertise for bids.
- 2025-59      Authorizing the Borough Engineer to prepare plans and specifications for the Environmental Remediation portion of the Borough Hall Fire House Renovation project for a fee not to exceed \$65,000.00. Upon approval of the plans and specifications the Borough Clerk is also hereby authorized to advertise for bids.
- 2025-60      Authorizing the execution of a County Utility Agreement with Middlesex County for improvements to the intersection of Washington Road and Jernee Mill Road/MacArthur Avenue.
- 2025-61      Budget Transfer Resolution.

### 8. CORRESPONDENCE:

#### A. Minutes from Boards/Commissions:

1. Environmental Commission – January 7, 2025 and February 4, 2025
2. Planning Board – January 15, 2025.

### 9. MAYOR & COUNCIL REPORTS

- **ADMINISTRATIVE & FINANCE – Councilman Balka**
- **PLANNING & ZONING – Councilman Zebrowski**
- **PUBLIC SAFETY – Councilman Colaci**
- **PUBLIC WORKS – Councilwoman Novak**
- **WATER & SEWER/ENVIRONMENTAL – Councilman Synarski**
- **RECREATION – Council President Roberts**
- **MAYOR – Kennedy O’Brien**



# *The Borough of Sayreville*

## REGULAR/AGENDA MEETING

February 10, 2025

### 10. GENERAL DISCUSSION AGENDA ITEMS

#### - Admin. & Finance

- 1) Authorization to execute an agreement with the County of Middlesex for the acceptance of a FY2026 Municipal Alliance Grant in the amount of \$18,183.00.  
- Resolution Needed
- 2) Authorization to support publishing legal notices on Official Government Websites.  
- Resolution Needed

#### - Planning & Zoning

#### - Public Safety

- 1) Request to travel received from the following:
  - a) Sayreville Fire Department to attend the South Amboy St. Patrick's Day Parade on March 16, 2025 in South Amboy, NJ.
  - b) Morgan Hose & Chemical Co. 1 to attend NJ Volunteer Chiefs meeting on June 8, 2025 in Highland Park, October 12, 2025 in Secaucus and December 14, 2025 in Carteret.  
- Approve/Deny

#### - Public Works

#### - Recreation

#### - Water & Sewer/Environmental

#### ➤ Business Administrator - Glenn Skarzynski

- 1) Authorization to promote Ronald Connors and Scott Betzler from Truck Driver Heavy to Equipment Operator in the Public Works Dept., effective February 16, 2025.  
- Approve/Deny
- 2) Authorization to appoint Joseph McMahon and Bonnie Sudnick as School Traffic Guards in the Police Department, effective February 16, 2025. - Approve/Deny
- 3) Authorization to promote Amy Loughman as Qualified Purchasing Agent in the Finance Department, effective March 1, 2025. - Resolution Needed

#### ➤ C.F.O. - Danielle Maiorana

- 1) Budget Transfer Resolution. - Resolution Needed

#### ➤ BOROUGH ENGINEER - Jay Cornell

- 1) 2022 Roadway Paving and Reconstruction Project – Phase II – Closeout of Contract and Change Order (Report Attached). - Resolution Needed

#### ➤ BOROUGH ATTORNEY - Joseph Sordillo

### 11. PUBLIC PORTION      Mayor will open to public – \*5 Minute Limitation.

### 12. ADJOURNMENT

**\*\*DISCLAIMER\*\* All meetings of the Mayor and Council are subject to additions, deletions and amendments.**