

Council President Dalina called the Agenda Meeting to order at 7:16 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, January 25, 2021 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Conti(telephone), Dalina(telephone), Enriquez(telephone), Maher(telephone), Novak(telephone), Roberts(telephone)

Absent: None

Others Present: Daniel Frankel, Business Administrator (telephone)
Denise Biancamano, C.F.O./Treasurer (telephone)
Jessica Morelos, Municipal Clerk
Michael DuPont, Borough Attorney (telephone)
Jay Cornell, P.E., Borough Engineer (telephone)
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: Mayor Victoria Kilpatrick

- **OLD BUSINESS:**

- Council President Dalina announced that the following Ordinance(s) will be voted on at the February 8, 2021 meeting.

ORDINANCE # 515-21

AN ORDINANCE AMENDING CHAPTER XXXV, "AFFORDABLE HOUSING", SUBSECTION 35-23, "AFFORDABLE HOUSING MANDATORY SET-ASIDE" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE

(Co. Dalina - Public Hearing 2-8-21)

- **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE - Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk's monthly report for the month of December, 2020.
- 2) CFO's Investment Activity report for the months of November and December, 2020.

- Seconded by Councilman Dalina.

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **St. Stanislaus Kostka Church** to conduct an Off-Premise 50/50 on March 14, 2021 (RA: 2359).

- Approved.

C) **Beauty Shop Application** received from Virginia Karandrikas t/a Restoration Hair Lounge to operate a Beauty Salon with sixteen (16) Chairs located at 501 Washington Road.

- Approved/Resolution.

D) **Notice of Public Hearings** filed by:

- 1) PSE&G on petition filed with BPU requesting a resetting of the

Company's electric and gas Tax Adjustment Credits.

- Receive & File.

E) **Authorization for the Tax Collector** to refund taxes due to 100%

Disabled Veteran Tax Exemption:

- 1) Refund 2018, 2019 and 2020 taxes in the amount of \$26,896.53 and cancel all subsequently billed taxes, covering 7 Midnight St., Block 29.05, Lot 3.
- 2) Refund 2020 and 2021 taxes in the amount of \$2,742.03 and cancel all subsequently billed taxes, covering 20 Fifth St., Block 223, Lot 13.
- 3) Refund 2020 taxes in the amount of \$2,735.11 and cancel all subsequently billed taxes, covering 568 Main St., Block 215, Lot 20.
- 4) Refund 2020 taxes in the amount of \$317.42 and cancel all subsequently billed taxes, covering 32 Canal St., Block 173, Lot 9.
- 5) Refund 2020 taxes in the amount of \$499.94 and cancel all subsequently billed taxes, covering 101 Nickel Ave., Block 71, Lot 22.

- Approved/Resolution.

F) Committee Reports:

- 1) Looking forward to getting back to business and things opening up.

➤ **PLANNING & ZONING – Councilwoman Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report, for the month of December, 2020.
- 2) Fire Prevention report for the month of December, 2020.
- 3) Zoning & Code Enforcement report for the month of December, 2020.
- 4) Planning Board minutes of October 7, 2020.

- Seconded by Councilman Dalina.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing to be held before the South River Borough Council on January 25, 2021 regarding Ordinance No. 2021-01.
- 2) Notice of Public Hearing to be held before the Sayreville Zoning Board for a carport addition at 36 Brook Ave.

- B1-2)Receive & File.

C) Received the following **Planning Board Resolution** which was memorialized on January 6, 2021:

- 1) Camelot at Ernston Road, LLC – Preliminary and Final Site Plan, Block 347.01, Lot 3.01 and Block 366.01, Lot 1.

- Receive & File

D) Committee Reports:

- 1) Commented that only 10 businesses have received grants and it's not an easy process. The Borough has set up buyitforward.org to help local businesses during this pandemic.
- 2) Lack of information for vaccines and ability to receive it.

➤ **PUBLIC SAFETY – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the months of November and December, 2020.
- 2) Board of Health Registrar and County reports for the months of November and December, 2020.
- 3) Police Department report for the month of December, 2020.
- 4) Board of Health minutes of November 5, 2020.

- Seconded by Councilman Dalina.

B) **Request to Travel** received from:

- 1) President Park Fire Co. to attend the wedding of a member on January 31, 2021 in Mountain Lakes.

- Approved.

C) **Coin toss requests** for the corner of Washington & Ernston Road received from:

- 1) SWMHS Boys Basketball Team on March 13 & 14, 2021 from 10-2pm.

- Approved.

D) Committee Reports:

- 1) Progress.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of December, 2020.

- Seconded by Councilman Dalina.

B) Committee Reports:

- 1) Interviews have started for a Recreation Director and hopefully will have one by the end of February.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of December, 2020.
- 2) Office on Aging Supervisor's report for the month of December, 2020.

- Seconded by Councilman Dalina.

B) Committee Reports:

- 1) Progress.

➤ **PUBLIC WORKS – Council President Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of December, 2020.
- 2) Rent Leveling Board minutes of January 12, 2021.

- Seconded by Councilman Enriquez.

B) Committee Reports:

- 1) Suggested to have a memorial for residents that have passed away during this pandemic.

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

- 1) Resolution demanding that the New Jersey State Legislature accept its responsibility to administer the provisions of the Affordable Housing Act and stay further action until such time as it has promulgated rules governing its implementation.

- Resolution.

- 2) Authorization to appoint Bruno Associates, Inc. as a grant writer from January 1, 2021 through December 31, 2021 at an amount not to exceed \$40,000.

- Resolution.

- 3) Authorization to amend the Management Salary Ordinance to add Registrar of Vital Statistics.

- Ordinance.

- 4) Authorization to execute a contract renewal with North American Insurance Management Corp. to serve as Risk Management Consultants for the year 2021.

- Resolution.

- 5) Authorization to renew contract with Benecard Prescription Program including entry into the Acrisure Consortium.

- Resolution.

- Planning & Zoning

- Public Safety

- 1) Authorization to award a contract to Skylands Area Fire Equipment for Turnout Gear for the Sayreville Fire Department through NJ State Contract 17-FLEET-00810/V00026949 in an amount not to exceed \$50,083.46.

- Resolution.

- 2) Authorization to award a contract to Tactical Public Safety for the purchase of pagers for the Sayreville Fire Department through NJ State Contract T0109/A83932 in an amount not to exceed \$20,000.88.

- Resolution.

- 3) Authorization to award a contract to Tactical Public Safety for Annual Radio System and Pager Maintenance through NJ State Contract T0109/A83932 in an amount not to exceed \$80,515.09.

- Resolution.

- Public Works

- 1) Authorization to execute a two year agreement with GreenChip Recycling, Inc. for the cost of free collection and disposal of E-Waste.

- Resolution.

- Recreation

- Water & Sewer

➤ C.F.O. - Denise Biancamano

- 1) Budget Transfer Resolution.

- Resolution.

- 2) 2021 Budget COLA Increase Ordinance.

- Ordinance.

➤ BOROUGH ENGINEER - Jay Cornell

- 1) Duhernal Well BF Re-Drill Emergency Contract – Amend Original Resolution (Verbal Report).

- Resolution.

- 2) PSE&G Gas Modernization Program.

Engineer Cornell stated that PSE&G made a presentation back in September for this program of approximately 8 miles of roads within the borough. He stated that the current ordinance calls for a full width paving if disturbed more than 200 feet and PSE&G was requesting only a half width of paving. Mr. Cornell looked through the roads that they want to work on to get this project done by PSE&G. He stated that they developed three categories of roadway which are good condition, fair condition and poor condition.

Borough Engineer asked the Council if they would consider the offer by PSE&G.

Councilwoman Novak questioned if PSE&G would be filling out proper permits so that the Road Department can inspect that the trenches were patched the proper way.

Borough Engineer stated there will be a resolution stating the specific conditions.

Councilman Conti questioned if the gas lines they are looking to upgrade are in neighborhoods of 100 years old.

Borough Engineer responded for a majority of them.

The Council authorized a resolution be listed on the next agenda.

➤ **BOROUGH ATTORNEY - Michael DuPont - None**

- **EXECUTIVE SESSION (None)**

- **PUBLIC PORTION**

Council President Dalina opened the meeting up to the public for any and all questions or comments.

There were no comments.

Council President Dalina made a motion to close the Public Portion. Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Council President Dalina made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Novak.**

Roll Call: Voice Vote, all Ayes.

Time: 7:40 P.M.

Respectfully Submitted,

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____