

<b>JANUARY 22, 2024 REGULAR/AGENDA MEETING</b>	
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Mayor O'Brien opened the Regular/Agenda Meeting at 7:04 PM followed by a short prayer and salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this January 22, 2024 Regular/Agenda Meeting had been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune and the Star Ledger, notifying the Tapinto Raritan Bay, posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

- Present: Councilpersons Balka, Colaci, Onuoha, Roberts, Synarski
- Absent: Councilman Zebrowski
- Others Present: Mayor Kennedy O'Brien  
Glenn Skarzynski, Business Administrator  
Denise Biancamano, C.F.O./Treasurer  
Jessica Morelos, Municipal Clerk  
Matthew Moench, Esq., Borough Attorney  
Jay Cornell, P.E., Borough Engineer  
Nicole Waranowicz, Asst. Municipal Clerk
- Others Absent: None

- **APPROVAL OF PRIOR MINUTES OF THE MAYOR AND COUNCIL:**

Council President Roberts moved the following minutes be approved, subject to correction if necessary:

- ✍ November 28, 2023 - Receipt of Bids (2022 Roadway Paving & Reconstruction Project - Phase II)
- ✍ January 1, 2024 - Agenda & Re-Organization Sessions
- ✍ January 8, 2024 - Regular/Agenda & Closed Sessions

Seconded by Councilman Balka.

Roll Call: Councilpersons Roberts, Balka, Colaci (abstained on 11/28/23), Onuoha, Synarski, All Ayes.

- **PROCLAMATION & PRESENTATIONS**

- OLD BUSINESS:**

- a) Public Hearing on the following Ordinances: None
- b) Appointments

Mayor made the following appointments:

**SHADE TREE COMMISSION**

5 Yr. Member Paul Kulakis

**RECREATION ADVISORY BOARD**

3 Yr. Member Robert DeWise  
3 Yr. Member Dahval Patel

**OPEN SPACE COMMITTEE**

3 Yr. Member Nainesh Desai

Mayor asked if there are if there was a motion.  
Council President Roberts moved the appointments. Seconded by Councilman Balka.

Roll Call: Councilpersons Roberts, Balka, Colaci, Onuoha, Synarski, all ayes.

- **NEW BUSINESS:**

a) Introduction of the following ordinances: NONE

• **CONSENT AGENDA RESOLUTIONS**

Mayor O'Brien opened the meeting for any questions or comments on Consent Agenda Resolutions.

Those commenting were:

- Jim Robinson, 11 Borelle Square

Mr. Robinson questioned the reimbursement to Morgan's Bluff.

Business Administrator Skarzynski responded that all paperwork has been submitted by Morgan's Bluff and currently under review.

Mr. Robinson questioned the bill for JCP&L and what is the status of the lights being fixed.

Borough Attorney Moench responded that they are working on submitting a complaint to the BPU.

No further comments.

Council President Roberts made a motion to close the Public Portion and adopt the Consent Agenda Resolutions. Seconded by Councilman Balka.

Roll Call: Councilpersons Roberts, Balka, Colaci, Onuoha, Synarski, all Ayes.

**RESOLUTION #2024-33**

**WHEREAS**, all bills submitted to the Borough of Sayreville covering services, work, labor and material furnished the Borough of Sayreville have been duly audited by the appropriate committee;

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED** that all bills properly verified according to law and properly audited by the appropriate committees be and the same are hereby ordered to be paid by the appropriate Borough officials.

/s/ Kennedy O'Brien, Mayor

/s/ Daniel Balka, Councilman

/s/ Donna Roberts, Councilwoman

/s/ Michael Colaci, Councilman

/s/ Stanley Synarski, Councilman

/s/ Christian Onuoha, Councilman

Absent  
John Zebrowski, Councilman

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Matthew Moench, Borough Attorney

**Bill list of January 22, 2024 in the amount of \$1,598,366.53 in a separate Bill List File for 2024 (See Appendix Bill List 2024-A for this date).**

**RESOLUTION #2024-34**

**WHEREAS**, property known as Lot(s) 9, in Borough Block 32.03, more commonly known as 15 Kendall Dr; in Parlin, NJ is owned by Salvatore LaBarbera;

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**AND, WHEREAS, Salvatore LaBarbera**, who had qualified as a one hundred percent **Disabled Veteran** under the provision of the N.J.S.A 54; 4-3.30, causing his property to be exempt from taxation at the local level beginning with the second quarter of Calendar Year **2023** as verified by the Tax Assessor;

**AND, WHEREAS**, the Tax Bills for the four quarters of Calendar Year **2023** were generated from the **2022** Assessor's Tax List, as required under regulations promulgated by the New Jersey Division of Local Government Services in The Department of Community Affairs pursuant to N.J.S.A. 54:4-64, thus presenting this property owner with a tax bill for the calendar year of **2023**, while the property is correctly classified as being Tax Exempt commencing with second quarter of **2023**;

**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Collector be, and she hereby is, authorized and directed to cancel **2023** and **2024** taxes billed in the amount of **\$10,152.69**, all subsequently billed taxes, and refund the amount paid for **2023**, in the amount of **\$5,955.94** on the property known and designated as Lot(s)**9**, in Borough Block **32.03**.

/s/ Daniel Balka, Councilman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Matthew Moench, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2024-35**

**WHEREAS**, property known as Lot(s) **3**, in Borough Block **136.05**, more commonly known as **18 Kuberski Dr**; in **Sayreville, NJ** is owned by **Gabriel Cordero**;

**AND, WHEREAS, Gabriel Cordero**, who had qualified as a one hundred percent **Disabled Veteran** under the provision of the N.J.S.A 54; 4-3.30, causing his property to be exempt from taxation at the local level beginning with the third quarter of Calendar Year **2023** as verified by the Tax Assessor;

**AND, WHEREAS**, the Tax Bills for the four quarters of Calendar Year **2023** were generated from the **2022** Assessor's Tax List, as required under regulations promulgated by the New Jersey Division of Local Government Services in The Department of Community Affairs pursuant to N.J.S.A. 54:4-64, thus presenting this property owner with a tax bill for the calendar year of **2023**, while the property is correctly classified as being Tax Exempt commencing with third quarter of **2023**;

**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Collector be, and she hereby is, authorized and directed to cancel **2023** and **2024** taxes billed in the amount of **\$7,559.19**, all subsequently billed taxes, and refund the amount paid for **2023**, in the amount of **\$2,623.40** on the property known and designated as Lot(s)**3**, in Borough Block **136.05**.

/s/ Daniel Balka, Councilman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Matthew Moench, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2024-36**

**WHEREAS**, property known as Lot(s) **1.08**, in Borough Block **451**, Qualifier **C1906**, more commonly known as **1906 Bayhead Dr**; in **Parlin, NJ** is owned by **Eric Oppongkyekyeku**;

**AND, WHEREAS**, **Eric Oppongkyekyeku**, who had qualified as a one hundred percent **Disabled Veteran** under the provision of the N.J.S.A 54; 4-3.30, causing his property to be exempt from taxation at the local level beginning with the second quarter of Calendar Year **2023** as verified by the Tax Assessor;

**AND, WHEREAS**, the Tax Bills for the four quarters of Calendar Year **2023** were generated from the **2022** Assessor's Tax List, as required under regulations promulgated by the New Jersey Division of Local Government Services in The Department of Community Affairs pursuant to N.J.S.A. 54:4-64, thus presenting this property owner with a tax bill for the calendar year of **2023**, while the property is correctly classified as being Tax Exempt commencing with second quarter of **2023**;

**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Collector be, and she hereby is, authorized and directed to cancel **2023** and **2024** taxes billed in the amount of **\$5,926.14**, all subsequently billed taxes, and refund the amount paid for **2023**, in the amount of **\$3,459.73** on the property known and designated as Lot(s)**1.08**, in Borough Block **451**, Qualifier **C1906**.

/s/ Daniel Balka, Councilman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Matthew Moench, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2024-37**

**WHEREAS**, the following named persons have applied for the renewal of an auto wrecker's license under the existing ordinances covering the following locations for the year 2024:

<u>APPLICANT</u>	<u>LOCATION</u>
Joseph V. Juliano Julian's Garage	919 Route #9 South Amboy, NJ 08879
Wayne Wagner-Wagcar, Inc. Walter's Auto Body	502 Raritan Street Sayreville, NJ 08872
Steve Vrabel Economy Auto, Inc.	Victory Bridge Plaza South Amboy, NJ 08879
Thomas DePasquale Wayne's Auto Body	South Pine Ave. & 10 <sup>th</sup> St. South Amboy, NJ 08879

**WHEREAS**, the Governing Body has considered the applications and the same appear to be in conformity with the terms of the ordinances; and

**WHEREAS**, it further appears that there are no present violations pending against said applicants;

**NOW, THEREFORE, BE IT RESOLVED:**

- 1) That the said applications are hereby approved and granted for the year 2024.
  
- 2) That upon receipt of the proper insurance coverage and satisfactory wrecker inspection reports, the Borough Clerk is hereby authorized and directed to issue said licenses.

/s/ Christian Onuoha, Councilman  
(Public Safety Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Matthew Moench, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Kennedy O’Brien  
Mayor

**RESOLUTION #2024-38**

**BE IT RESOLVED** that the proper Borough officials are hereby authorized to award a non-fair and open contract to Jaffe Communications, Inc. of Cranford, NJ for Social Media Consultant Services in an amount not to exceed \$40,000.00.

/s/ Daniel Balka, Councilman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Matthew Moench, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Kennedy O’Brien  
Mayor

**RESOLUTION #2024-39**

**BE IT RESOLVED** that the proper Borough officials are hereby authorized and directed to purchase one (1) 2024 Ford Interceptor for Fire Prevention from Winner Ford, 250 Haddonfield Berlin Rd., Cherry Hill, NJ 08034, through State Contract 20-FLEET-01189 at a total cost not to exceed \$45,952.00.

/s/ Christian Onuoha, Councilman  
(Public Safety Committee)

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Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Matthew Moench, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2024-40**

**BE IT AND IT IS HEREBY RESOLVED** that the proper Borough Officials are Hereby authorized to purchase 95 Gallon Automated Garbage Cans from IPL North America, Inc. through HGAC Contract RC01-21 in an amount not to exceed \$46,268.00.

/s/ Michael Colaci, Councilman  
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Matthew Moench, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2024-41**

**WHEREAS**, on February 14, 2022 the Borough of Sayreville awarded a contract for the collection and disposal of e-waste recycling services to GreenChip Recycling, Inc.; and

**WHEREAS**, said agreement, expired on December 31, 2023; and

**WHEREAS**, the Borough of Sayreville is desirous of exercising its right to renew the contract agreement for an additional two (2) year period and that the 2024 pricing be extended through 2025; and

**WHEREAS**, GreenChip Recycling, Inc., has indicated their interest in extending their terms of the aforesaid contract for an additional two (2) year period;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Sayreville that the terms and conditions of the current contract with the above-captioned supplier for Collection and Disposal of Electronic Waste Recyclables is hereby renewed for an additional two year period at no additional increase in price.

/s/ Michael Colaci, Councilman  
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Matthew Moench, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2024-42**

**RESOLUTION OF THE BOROUGH OF SAYREVILLE,  
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY  
RATIFYING THE TERMS OF A MEMORANDUM OF  
AGREEMENT AND AUTHORIZING THE EXECUTION  
OF THE COLLECTIVE NEGOTIATIONS AGREEMENT  
WITH THE SAYREVILLE ASSOCIATION  
OF MUNICIPAL SUPERVISORS**

**WHEREAS**, the negotiation committees of the Borough of Sayreville and the Sayreville Association of Municipal Supervisors met and negotiated terms and conditions of employment for the various supervisors in the Borough of Sayreville; and

**WHEREAS**, the parties have come to an agreement with regard to the terms and conditions of the collective bargaining agreement for the period of time between January 1, 2023 and December 31, 2027; and

**WHEREAS**, the governing body wishes to ratify the terms of the Memorandum of Agreement and authorize the execution of the collective bargaining agreement with the Sayreville Association of Municipal Supervisors.

**NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED**, that the Mayor and Council of the Borough of Sayreville, County of Middlesex, State of New Jersey as follows:

1. That the governing body hereby ratifies the terms of the memorandum of agreement with the Sayreville Association of Municipal Supervisors for a period of time retroactive from January 1, 2023, to December 31, 2027 attached hereto as Exhibit A.
2. That the governing body authorizes the execution of the collective bargaining agreement which will incorporate the terms of the memorandum of agreement between the Borough of Sayreville and the Sayreville Association of Municipal Supervisors with regard to the terms and conditions of employment in a form acceptable to the Borough Labor Counsel.
3. That this resolution shall take effect immediately.
4. That a certified copy of this resolution shall be forwarded to the Sayreville Association of Municipal Supervisors and the Chief Financial Officer, Borough Administrator and Borough Personnel Director.

/s/ Daniel Balka, Councilman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Matthew Moench, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2024-43**

**A RESOLUTION OF THE BOROUGH OF SAYREVILLE,  
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AUTHORIZING  
THE EXECUTION OF AN INSURANCE SERVICES AGREEMENT  
WITH RELIANCE INSURANCE GROUP, LLC**

**WHEREAS**, the Borough of Sayreville provides a complete benefits package to its employees, which includes provisions of health benefit services; and

**WHEREAS**, the Borough has investigated various options for providing comprehensive health benefits to its employees in a more cost effective manner; and

**WHEREAS**, the Borough has determined that the health insurance needs of the Borough can be provided by Reliance Insurance Group, LLC in both a cost effective and comprehensive manner; and

**WHEREAS**, N.J.S.A. 40A:11-5(1)(m) provides for the purchase of insurance coverage and consultant services without the need for public bidding in accordance with the requirements for extraordinary un-specifiable services; and

**WHEREAS**, the Business Administrator has determined and certified in writing that the value of these services will exceed \$17,500.00, bringing the contract within the purview of P.L. 2004, c.19 as amended by P.L. 2004, c.51 (N.J.S.A. 19:44A-20.5 et seq.) and P.L. 2005, c.271 (N.J.S.A. 19:44A-20.26); and

**WHEREAS**, the term of this Contract shall be made from January 1, 2024 through December 31, 2024, unless sooner terminated in accordance with law and the contract; and

**WHEREAS**, Reliance Insurance Group, LLC has indicated that it will provide the services required at a commission to be paid by the insurance provider; and

**WHEREAS**, Reliance Insurance Group, LLC will complete and submit a Business Entity Disclosure Certification, which Certification provides that no contributions have been made that would bar the award of these contracts pursuant to P.L. 2004, c.19 and, further, that no reportable contributions to municipal political or candidate committees of the elected officials of the Borough will be made through the term of these contracts; and

**WHEREAS**, Reliance Insurance Group, LLC will complete and submit the Political Contribution Disclosure Form required pursuant to P.L. 2005, c.271, which form will be on file with the Municipal Clerk ten (10) days following to the adoption of this Resolution.

**BE IT AND IT IS HEREBY RESOLVED** by the Governing Body of the Borough of Sayreville that:

1. The above recitals are hereby incorporated into the body of this Resolution as if set forth at length herein.
2. The Borough Council hereby authorizes the Mayor, or the Business Administrator of the Borough of Sayreville, to execute an agreement with the Reliance Insurance Group, LLC for the provision of health insurance broker services for a term commencing January 1, 2024 and ending December 31, 2024, unless sooner terminated in accordance with law and the contract.
3. The authority conferred hereunder shall include authority to all designated individuals to perform any and all tasks, and execute any and all documents, in connection with the provision of health insurance brokerage services in order to affect the purposes of this Resolution as set forth hereunder.



4. The award of the herein contract shall be published in the official newspaper of the Borough of Sayreville setting forth the “nature, durations, service, and amount of the contract” and a copy of the contract and this Resolution shall be on file in the office of the Clerk of the Borough for public inspection during regular business hours pursuant to N.J.S.A. 40A:11-5(1)(a)(ii); and

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately; and;

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification, Political Contribution Disclosure Form, and the Determination of Value be placed on file with this Resolution.

/s/ Daniel Balka, Councilman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Matthew Moench, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Kennedy O’Brien  
Mayor

**RESOLUTION #2024-44**

**A RESOLUTION OF THE BOROUGH OF SAYREVILLE IN THE COUNTY OF MIDDLESEX,  
STATE OF NEW JERSEY, AUTHORIZING THE  
MAYOR AND BOROUGH CLERK TO EXECUTE A RISK  
MANAGEMENT CONSULTANT’S AGREEMENT WITH NORTH  
AMERICAN INSURANCE MANAGEMENT CORPORATION (NAIMC)**

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**WHEREAS**, the Borough of Sayreville (the “Borough”) is a member of the Central Jersey Joint Insurance Fund (JIF); and

**WHEREAS**, the Borough desires the services of a consultant to provide professional risk management services to be compensated by the JIF; and

**WHEREAS**, the Borough has determined that the Borough’s needs may be met by North American Insurance Management Corporation in both a cost effective and comprehensive manner; and

**WHEREAS**, N.J.S.A. 40A:11-5(1)(m) provides for the purchase of insurance coverage and consultant services without the need for public bidding in accordance with the requirements for extraordinary un-specifiable services; and

**WHEREAS**, the Business Administrator has determined and certified in writing that the value of these services will exceed \$17,500.00, bringing the contract within the purview of P.L. 2004, c.19 as amended by P.L. 2004, c.51 (N.J.S.A. 19:44A-20.5 et seq.) and P.L. 2005, c.271 (N.J.S.A. 19:44A-20.26); and

**WHEREAS**, the term of this Contract shall be from January 1, 2024 through December 31, 2024, unless sooner terminated in accordance with law and the contract; and

**WHEREAS**, North American Insurance Management Corporation will complete and submit a Business Entity Disclosure Certification, which Certification will provide that no contributions have been made that would bar the award of these contracts

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pursuant to P.L. 2004, c.19 and, further, that no reportable contributions to municipal political or candidate committees of the elected officials of the Borough will be made through the term of these contracts; and

**WHEREAS**, North American Insurance Management Corporation will complete and submit the Political Contribution Disclosure Form required pursuant to P.L. 2005, c.271, **which form will be on file with the Municipal Clerk ten (10) days following to the adoption of this Resolution.**

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Sayreville as follows:

1. The recitals set forth above are hereby incorporated into the body of this Resolution as if set forth at length herein.

2. The Mayor or the Business Administrator of the Borough of Sayreville is hereby authorized to execute an agreement with North American Insurance Management commencing January 1, 2024 and terminating on December 31, 2024, which shall provide that all payment for the performance of the services contemplated thereunder shall be the responsibility of the Central Jersey Joint Insurance Fund; and

**BE IT FURTHER RESOLVED** that the award of the herein contract shall be published in the official newspaper of the Borough setting forth the “nature, duration, service, and amount of the contract” and a copy of the contract and this Resolution shall be on file in the office of the Borough Clerk for public inspection during regular business hours pursuant to N.J.S.A. 40A:11-5(1)(a)(ii); and

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification, Political Contribution Disclosure Form, and the Determination of Value be placed on file with this Resolution.

/s/ Daniel Balka, Councilman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Matthew Moench, Borough Attorney

**ATTEST:** **BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Kennedy O’Brien  
Mayor

**RESOLUTION #2024-45**

**BE IT AND IT IS HEREBY RESOLVED** that the Proper Borough Officials are hereby authorized and directed to release the balance in escrow to Regal Limousine, Inc. in the amount of \$5,623.49.

/s/ Daniel Balka, Councilman  
(Planning & Zoning Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Matthew Moench, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2024-46**

**BE IT AND IT IS HEREBY RESOLVED** that the Proper Borough Officials are hereby authorized and directed to release the balance in escrow to Kutcha Subdivision/Site Plan in the amount of \$1,291.84.

/s/ Daniel Balka, Councilman  
(Planning & Zoning Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Matthew Moench, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2024-47**

**BE IT AND IT IS HEREBY RESOLVED** that the following transfers between 2023 Budget Appropriations be and the same are hereby authorized to be made in the following manner to wit:

	<u>FROM</u>	<u>TO</u>
<u>CURRENT FUND</u>		
General Administration S&W (3-01-20-100-011)		7,000.00
Municipal Clerk Elections OE (3-01-20-121-134)		1,500.00
Computer Data Processing S&W (3-01-20-140-011)		5,000.00
Tax Assessment S&W (3-01-20-150-011)		3,000.00
Police OE (3-01-25-240-122)		5,000.00
Emergency Management S&W (3-01-25-252-011)		1,000.00
Recycling S&W (3-01-26-306-011)		3,000.00
Terminal Leave (3-01-30-410-100)		100,000.00
Buildings & Grounds OE (3-01-26-310-125)		4,000.00

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Telephone (3-01-31-440-141)	12,000.00	
Natural Gas (3-01-31-446-267)	12,000.00	
Group Insurance (3-01-23-220-195)	77,000.00	
Police S&W (3-01-25-240-018)	76,500.00	
	<u>\$ 153,500.00</u>	<u>\$153,500.00</u>

/s/ Daniel Balka, Councilman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Matthew Moench, Borough Attorney

**ATTEST:** **BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2024-48**

**WHEREAS**, Ryan Homes posted driveway paving bonds with the Borough of Sayreville in the amount of \$4,000.00 covering the following site improvements at Buildings #15 & #16 within the LaMer-Section 6.

**WHEREAS**, the Borough Engineer's Office has recently performed a site inspection and has indicated that the required work has been completed and has recommended the release of said bond.

**NOW, THEREFORE, BE IT RESOLVED** that the proper Borough Officials are hereby authorized and directed to release said cash bond in the total amount of \$4,000.00.

/s/ Daniel Balka, Councilman  
(Planning & Zoning Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Matthew Moench, Borough Attorney

**ATTEST:** **BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2024-49**

**BE IT AND IT IS HEREBY RESOLVED** that the Borough Engineer is hereby authorized and directed to prepare plans and specifications for the 2024 Well

Maintenance and Redevelopment Project at a fee not to exceed \$47,500.00 and upon approval of said plans and specifications the Borough Clerk is also authorized to advertise for the receipt of bids.

/s/ Donna Roberts, Councilwoman  
(Water & Sewer Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Matthew Moench, Borough Attorney

<b>ATTEST:</b>	<b>BOROUGH OF SAYREVILLE</b>
<u>/s/ Jessica Morelos, RMC</u> Municipal Clerk	<u>/s/ Kennedy O’Brien</u> Mayor

- **CORRESPONDENCE:**
  - A. Departmental Reports for December, 2023.
  - B. Minutes from Boards/Commissions:
    1. Board of Health – December 7, 2023.
    2. Rent Leveling Board – January 9, 2024.
    3. Planning Board – December 6, 2023.
  - C. Resignations received from Boards & Commissions:
    1. Bernard Bailey – SERA.

Council President Roberts made a motion to accept the correspondence. Seconded by Councilman Colaci.

Roll Call: Councilpersons Roberts, Balka, Colaci, Onuoha, Synarski, all Ayes.

- **MAYOR & COUNCIL REPORTS**
  - **ADMINISTRATIVE & FINANCE – Councilman Balka**
    - 1) Administrative & Finance committee met last week to go over the budget numbers.
  - **PLANNING & ZONING – Councilman Zebrowski**
    - 1) Planning Board held its annual reorganization meeting on January 17<sup>th</sup>.
    - 2) Board of Adjustment will meet on January 24<sup>th</sup> for its annual reorganization meeting and SERA will hold its first meeting of the year on January 25<sup>th</sup>.
  - **PUBLIC SAFETY – Councilman Onuoha**
    - 1) Major concern from the residents is the lights.
  - **PUBLIC WORKS – Councilman Colaci**
    - 1) The employees in DPW are doing an outstanding job.
  - **RECREATION – Councilman Synarski**
    - 1) Tentative schedule for the year and is looking to add a few.
    - 2) Attended the Commission on Aging meeting.

JANUARY 22, 2024  
REGULAR/AGENDA  
MEETING

➤ **WATER & SEWER/ENVIRONMENTAL – Council President Roberts**

- 1) Congratulated the Eagle Scouts that attained the Eagle Scout status.

➤ **MAYOR – Kennedy O'Brien**

• **GENERAL DISCUSSION AGENDA ITEMS**

**- Admin. & Finance**

- 1) Authorization to accept and adopt the Central Jersey Joint Insurance Fund's 2024 Safety Incentive Program.

- Resolution.

- 2) Authorization to affirm the Borough's Civil Rights policy as required by CJIF for the Safety Incentive Program.

- Resolution.

- 3) Authorization to oppose A-5659 which will dramatically increase insurance premiums including worker's compensation.

- Resolution.

**- Planning & Zoning**

**- Public Safety**

**- Public Works**

- 1) Authorization to accept a deed of right-of-way dedication for a portion of Block 175, Lot 10.01 from The Place at Sayreville, LLC.

- Ordinance.

**- Recreation**

**- Water & Sewer/Environmental**

➤ **Business Administrator – Glenn Skarzynski**

- 1) Authorization to promote Daniel Ellmyer to Lieutenant in the Police Department, retroactive to January 1, 2024.

- Approved.

- 2) Authorization to promote Jamie Matelski to Sergeant in the Police Department, retroactive to January 1, 2024.

- Approved.

➤ **C.F.O. – Denise Biancamano**

- 1) Budget Transfer Resolution.

- Resolution.

- 2) COLA Ordinance.

- Ordinance.

➤ **BOROUGH ENGINEER -Jay Cornell**

- 1) Improvements to South Minnisink Avenue – Change Order (Verbal Report).

- Resolution.

➤ **BOROUGH ATTORNEY – Matthew Moench**

- 1) Gave an update on BOE lawsuit.

• **PUBLIC PORTION**

At this time Mayor O'Brien opened the meeting to the public for questions or comments on any and all matters.

Those commenting were:

- Jim Robinson, 11 Borelle Square

Mr. Robinson suggested that the DuPont property on Washington Road be used for the bus depot. He questioned the status of the appraisals for the 40 acres adjacent to Kennedy Park.

Business Administrator Skarzynski responded that it was given to the Chair of the Open Space Committee.

- Demetra Wagner, 7 Roma Street

Ms. Wagner questioned the item listed for raising the medical benefits for the employees.

Mayor responded that they would get her the information.

No further comments.

**Council President Roberts made a motion to close the Public Portion.  
Seconded by Councilman Synarski.**

Roll Call: Voice Vote, all Ayes.

- **EXECUTIVE SESSION**

Borough Clerk Morelos read the following Executive Session Resolution into record.

**RESOLUTION FOR CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

1. The public portion of this meeting is hereby adjourned in order that the Governing Body may meet in a closed, private session for approximately 5 minutes to discuss the following matters:

- Litigation

2. Following the conclusion of said closed session, the Governing body shall reconvene the open portion of this meeting to consider any other matters which may be properly brought before it at this time.

3. The nature and content of discussion which occurs during closed session shall be made public at the time the need for non-disclosure no longer exists.

**NOW, THEREFORE BE IT RESOLVED** that the public be excluded and this resolution shall take effect immediately.

/s/ Donna Roberts, Council President

APPROVED:

/s/ Kennedy O'Brien, Mayor

**Council President Roberts moved the Executive Session Resolution be adopted on Roll Call Vote. Motion seconded by Councilman Balka.**

JANUARY 22, 2024 REGULAR/AGENDA MEETING	
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Roll Call: Voice Vote, all Ayes.

Time: 7:28 PM

**Reconvene:**

**Council President Roberts made a motion to reconvene. Motion was seconded by Councilman Balka.**

Roll Call: Voice Vote, all Ayes.

Time: 7:35 PM

- **ADJOURNMENT**

No further business Council President Roberts made a motion to adjourn. Seconded by Councilman Colaci.

Roll Call: Voice Vote, all Ayes.

Time 7:35 P.M.

\_\_\_\_\_  
Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_