

Time: 6:03 PM
Place: Borough Hall-Hybrid

Mayor Kilpatrick called the meeting to order followed by a salute to the flag.

Prayer by Rev. Steele.

Municipal Clerk Morelos read the notice of meeting publication.

Mayor called for Roll Call.

Roll Call: Councilpersons Balka, Conti, Dwumfour, Novak, Onuoha, Roberts.

Absent: None

Others Present: Mayor Victoria Kilpatrick, Business Admin. Glenn Skarzynski, Municipal Clerk Jessica Morelos, C.F.O./Treasurer Denise Biancamano, Borough Engineer Jay Cornell, Assistant Municipal Clerk Nicole Waranowicz.

Others Absent: None

Mayor made the nomination of Sean Kean of the firm of Cleary, Giacobbe, Alfieri, Jacobs, LLC as Borough Attorney.

Councilman Novak moved the nomination of Borough Attorney. Seconded by Councilman Onuoha.

Roll Call: Ayes: Councilpersons Novak, Balka, Dwumfour, Onuoha, Roberts
Nays: Councilperson Conti

Sean Kean joined on the dais.

- **Adoption of the 2023 Meeting Schedule, subject to correction as needed.**
Mayor asked if there were any objections to the following schedule.
None made.

Motion was made by Councilwoman Roberts to adopt the meeting schedule.
Seconded by Councilwoman Novak.

Roll Call: Councilpersons Roberts, Balka, Conti, Dwumfour, Onuoha, Roberts, all Ayes.

**MAYOR & BOROUGH COUNCIL
2023 ANNUAL MEETING SCHEDULE**

| <u>Day/Date</u> | <u>Meeting Type</u> | <u>Time</u> |
|---------------------------|----------------------------|-------------|
| Monday, January 3, 2023 | Agenda Session | 6:00 P.M. |
| Monday, January 3, 2023 | Re-Organization Meeting | 7:00 P.M. |
| Monday, January 23, 2023 | Regular & Business Session | 7:00 P.M. |
| Monday, February 13, 2023 | Regular & Business Session | 7:00 P.M. |
| Monday, February 27, 2023 | Regular & Business Session | 7:00 P.M. |
| Monday, March 13, 2023 | Regular & Business Session | 7:00 P.M. |
| Monday, March 27, 2023 | Regular & Business Session | 7:00 P.M. |
| Monday, April 10, 2023 | Regular & Business Session | 7:00 P.M. |
| Monday, April 24, 2023 | Regular & Business Session | 7:00 P.M. |
| Monday, May 8, 2023 | Regular & Business Session | 7:00 P.M. |
| Monday, May 22, 2023 | Regular & Business Session | 7:00 P.M. |

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|-----------------------------|--------------------------------------|
| Monday, June 19, 2023 | Regular & Business Session 7:00 P.M. |
| Monday, July 17, 2023 | Regular & Business Session 7:00 P.M. |
| Monday, August 21, 2023 | Regular & Business Session 7:00 P.M. |
| Monday, September 11, 2023 | Regular & Business Session 7:00 P.M. |
| Tuesday, September 26, 2023 | Regular & Business Session 7:00 P.M. |
| Tuesday, October 10, 2023 | Regular & Business Session 7:00 P.M. |
| Monday, October 23, 2023 | Regular & Business Session 7:00 P.M. |
| Monday, November 13, 2023 | Regular & Business Session 7:00 P.M. |
| Monday, November 27, 2023 | Regular & Business Session 7:00 P.M. |
| Monday, December 11, 2023 | Regular & Business Session 7:00 P.M. |

Unless otherwise noted on our website or posted at Borough Hall, these meetings will be hybrid, being held in the Municipal Building, 167 Main Street, Sayreville, N.J. as well as online. All hybrid information will be posted on the main page of our website.

Formal action may be taken.

These meetings are published in conformity with the Open Public Meetings Act, Chapter 231, P.L. 1975.

Jessica Morelos, RMC
Municipal Clerk

Designation of the Official Newspaper – Home News Tribune

Motion made by Councilwoman Roberts to designate Home News Tribune the Official Newspaper of the Borough. Motion was seconded by Councilwoman Novak.

Roll Call: Councilpersons Roberts, Balka, Conti, Dwumfour, Novak, Onuoha, all Ayes.

Designation of Council President

Motion made by Councilwoman Novak to designate Councilwoman Roberts as Council President. Motion was seconded by Councilman Conti.

Roll Call: Ayes: Councilpersons Novak, Conti, Roberts
Nays: Councilpersons Balka, Dwumfour, Onuoha.

Clerk announced that it was 3-3.
Borough Attorney Kean stated under Borough ordinance if there is a tie for Council President it falls to the Mayor to make a direct appointment for Council President.
Mayor Kilpatrick appointed Councilman Onuoha as Council President.

2023 Council President – Councilman Christian Onuoha

Council President Onuoha read the following nominations for Standing Committees:

The following were presented for 2023:

| | |
|--------------------|-----------------------------|
| Admin. & Finance: | Co. Balka, Onuoha, Novak |
| Planning & Zoning: | Co. Onuoha, Roberts, Conti |
| Public Safety: | Co. Dwumfour, Conti, Onuoha |
| Public Works: | Co. Conti, Balka, Dwumfour |

Recreation: Co. Novak, Dwumfour, Roberts
Water & Sewer: Co. Roberts, Novak, Balka

Councilwoman Dwumfour moved the nominations for Standing Committee be approved. Seconded by Councilman Balka.

Roll Call: Ayes: Councilpersons Dwumfour Balk, Onuoha.
Nays: Councilpersons Conti, Novak, Roberts.

Clerk announced that it was 3-3.
Mayor voted aye on the Committees.

Mayor Kilpatrick read the following nomination for appointment:

1 Yr. Borough Engineer - CME Associates, David J. Samuel
Councilwoman Novak moved the appointment be approved. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Novak, Balka, Conti, Dwumfour, Onuoha, Roberts, all Ayes.

1 Yr. Labor Counsel - Rothstein, Mandell, Strohm, Halm & Cipriani, P.A.

Councilwoman Novak moved the appointment be approved. Seconded by Councilman Onuoha.

Roll Call: Councilpersons Novak, Balka, Conti, Dwumfour, Onuoha, Roberts, all Ayes.

1 Yr. Auditor - Suplee, Clooney & Company
Councilwoman Novak moved the appointment be approved. Seconded by Councilwoman Dwumfour.

Roll Call: Councilpersons Novak, Balka, Conti, Dwumfour, Onuoha, Roberts, all Ayes.

1 Yr. Bond Counsel - McCarter & English, LLP
Councilwoman Novak moved the appointment be approved. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Novak, Balka, Conti, Dwumfour, Onuoha, Roberts, all Ayes.

1 Yr. Financial Advisor - Phoenix Advisors, LLC
Councilwoman Dwumfour moved the appointment be approved. Seconded by Councilman Onuoha.

Roll Call: Ayes: Councilpersons Dwumfour, Balka, Conti, Onuoha.
Nays: Councilpersons Novak, Roberts.

1 Yr. Accounting Services - PKF O'Connor Davies
Councilwoman Novak moved the appointment be approved. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Novak, Balka, Conti, Dwumfour, Onuoha, Roberts, all Ayes.

Mayor called for a new RFP for Prosecutor.

Councilman Onuoha made a motion to appoint Francis Womack as a hold over and to go out for RFP's with a four week time period. Seconded by Councilwoman Dwumfour.

Roll Call: Ayes: Councilpersons Onuoha, Balka, Conti, Dwumfour.
Nays: Councilpersons Novak, Roberts.

Mayor called for a new RFP for Public Defender with a four week time period on that. Councilman Onuoha made a motion to approve the new RFP. Seconded by Councilwoman Dwumfour.

Roll Call: Ayes: Councilpersons Onuoha, Balka, Dwumfour.
Nays: Councilpersons Conti, Novak, Roberts.

Clerk announced the vote is 3-3.
Mayor voted aye to break the tie.

3 Yr. Presiding Judge - James Weber, Esq.
Councilwoman Novak moved the appointment be approved. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Novak, Balka, Conti, Dwumfour, Onuoha, Roberts, all Ayes.

1 Yr. Special Counsel
Tax Matters - Rothstein, Mandell, Strohm, Halm & Cipriani, P.A.
Councilman Onuoha moved the appointment be approved. Seconded by Councilman Balka.

Roll Call: Ayes: Councilpersons Onuoha, Balka, Dwumfour.
Nays: Councilpersons Conti, Novak, Roberts.

Clerk announced the vote is 3-3
Mayor voted aye to break the tie.

1 Yr. Special Counsel
ABC Matters - Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A.
Councilman Onuoha moved the appointment be approved. Seconded by Councilwoman Novak.

Roll Call: Councilpersons Onuoha, Balka, Conti, Dwumfour, Novak, Roberts, all Ayes.

1 Yr. Special Counsel
Rent Leveling Board
Matters - James P. Nolan & Associates
Councilwoman Novak moved the appointment be approved. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Novak, Balka, Conti, Dwumfour, Onuoha, Roberts, all Ayes.

Mayor stated she doesn't feel the need to appoint anyone to Special Counsel – Other Matters due to having other attorneys.

1 Yr. Special Counsel
Litigation - King, Moench & Collins, LLP
Councilwoman Novak moved the appointment be approved. Seconded by Councilwoman Dwumfour.

Roll Call: Councilpersons Novak, Balka, Conti, Dwumfour, Onuoha, Roberts, all Ayes.

1 Yr. Occupational Health
Services - Hackensack Meridian

Councilman Onuoha moved the appointment be approved. Seconded by Councilwoman Dwumfour.

Roll Call: Councilpersons Onuoha, Balka, Conti, Dwumfour, Novak, Roberts, all Ayes.

1 Yr. Municipal Planner - Heyer, Gruel & Associates

Councilwoman Novak moved the appointment be approved. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Novak, Balka, Conti, Dwumfour, Onuoha, Roberts, all Ayes.

1 Yr. Special Counsel

COAH Matters - Surenian, Edwards & Nolan, LLC

Councilwoman Novak moved the appointment be approved. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Novak, Balka, Conti, Dwumfour, Onuoha, Roberts, all Ayes.

Mayor stated she will not be appointing anyone to Special Counsel – Water Matters or Architect.

Councilwoman Novak requested a vote to eliminate those positions because after 30 days it becomes a council appointment.

Councilwoman Novak made a motion to eliminate Special Counsel – Other Matters and Special Counsel – Water Matters. Seconded by Councilwoman Dwumfour.

Roll Call: Ayes: Councilpersons Novak, Balka, Conti, Dwumfour, Roberts.

Nays: Councilperson Onuoha

1 Yr. Public Agency

Compliance Officer -

Danielle Maiorana

Councilwoman Novak moved the appointment be approved. Seconded by Councilman Conti.

Roll Call: Councilpersons Novak, Balka, Conti, Dwumfour, Onuoha, Roberts. All ayes.

RESOLUTIONS FOR CONSIDERATION:

- | | |
|--------|--|
| 2023-1 | Rules of Order |
| 2023-2 | Scheduling Standing Committee and Council Meetings 2023 |
| 2023-3 | Establishing a Cash Management Plan and naming official depositories for the Borough of Sayreville. |
| 2023-4 | Authorizing the re-opening of petty cash funds for various Departments. |
| 2023-5 | Requiring Tax Collector and Treasurer to furnish bonds. |
| 2023-6 | Temporary Budget Appropriations – 2023 |
| 2023-7 | Confirming operable procedure for the settlement of claims against the Borough. |
| 2023-8 | Clarifying power of Council President to solemnize marriages when Council President is acting in the capacity of Acting Mayor. |

- 2023-9 Designating the Official Newspaper
- 2023-10 Authorizing Special Tax Counsel to file petitions, complaints, answers and counterclaims in the Tax Court of the State of New Jersey.
- 2023-11 Cancelling Small Balances
- 2023-12 Fixing the interest charges for non-payment of taxes, assessments and/or other municipal liens or charges.
- 2023-13 Resolution approving bills for payment.
- 2023-14 Public Agency Compliance Officer
- 2023-15 Appointing Borough Attorney
- 2023-16 Appointing Borough Engineer
- 2023-17 Appointing Labor Counsel
- 2023-18 Appointing Borough Auditor
- 2023-19 Appointing Bond Counsel
- 2023-20 Appointing Financial Advisor
- 2023-21 Appointing Accounting Services
- 2023-22 Appointing Presiding Judge
- 2023-23 Appointing Special Counsel – Tax Matters
- 2023-24 Appointing Special Counsel – ABC Matters
- 2023-25 Appointing Special Counsel – Rent Leveling Board Members
- 2023-26 Appointing Litigation Counsel
- 2023-27 Appointing Municipal Planner
- 2023-28 Appointing Special Counsel – COAH Matters

PUBLIC PORTION

Mayor Kilpatrick opened the meeting to the public on general items.

Those commenting were:

- Jim Robinson, 11 Borelle Square

Mr. Robinson congratulated everyone that was appointed tonight.

- Robert Duffy, 111 Merritt Avenue

Mr. Duffy questioned that the RFP was extended for the Prosecutor and if someone is found in a week could they be appointed.

Borough Attorney Kean responded no because the public notice has a certain date to respond and everyone has the opportunity to respond.

Mr. Duffy stated to avoid “behind the curtain” business and all of the council needs to come together.

Councilwoman Novak moved the Public Portion be closed. Motion was seconded by Councilwoman Roberts.

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**

No further business.

Councilwoman Novak made a motion to adjourn. Motion was seconded by Councilwoman Roberts.

Roll Call – Voice Vote, all ayes. Carried.

Time 6:55 P.M.

SIGNED:

Jessica Morelos, RMC
Municipal Clerk

Date approved