

Time: 11:04 AM
Place: Borough Hall-Hybrid

Mayor O'Brien called the meeting to order followed by a salute to the flag.

Municipal Clerk Morelos read the notice of meeting publication.

Municipal Clerk Morelos administered Oaths of Office to Mayor Kennedy O'Brien, Councilmen Michael Colaci and John Zebrowski.

Mayor called for Roll Call.

Roll Call: Councilpersons Balka, Colaci, Onuoha, Roberts, Synarski, Zebrowski.

Absent: None

Others Present: Mayor Kennedy O'Brien, Business Admin. Glenn Skarzynski, Municipal Clerk Jessica Morelos, C.F.O./Treasurer Denise Biancamano, Borough Engineer Jay Cornell, Assistant Municipal Clerk Nicole Waranowicz.

Others Absent: None

Designation of Council President

Motion made by Councilman Zebrowski to designate Councilwoman Roberts as Council President. Motion was seconded by Councilman Colaci.

Roll Call: Councilpersons Zebrowski, Balka, Colaci, Onuoha, Roberts, Synarski, all Ayes.

Mayor O'Brien read the following nominations for Standing Committees:

The following were presented for 2024:

- Admin. & Finance: Co. Balka, Roberts, Synarski
- Planning & Zoning: Co. Zebrowski, Balka, Roberts
- Public Safety: Co. Onuoha, Colaci, Balka
- Public Works: Co. Colaci, Onuoha, Zebrowski
- Recreation: Co. Synarski, Zebrowski, Colaci
- Water & Sewer: Co. Roberts, Synarski, Onuoha

Council President Roberts moved the nominations for Standing Committee be approved. Seconded by Councilman Zebrowski

Roll Call: Councilpersons Roberts, Balka, Colaci, Onuoha, Synarski, Zebrowski, all Ayes.

- **Adoption of the 2024 Meeting Schedule, subject to correction as needed.** Mayor asked if there were any objections to the following schedule. None made.

Motion was made by Council President Roberts to adopt the meeting schedule. Seconded by Councilman Zebrowski.

Roll Call: Councilpersons Roberts, Balka, Colaci, Onuoha, Synarski, Zebrowski, all Ayes.

**MAYOR & BOROUGH COUNCIL
2024 ANNUAL MEETING SCHEDULE**

<u>Day/Date</u>	<u>Meeting Type</u>	<u>Time</u>
Monday, January 1, 2024	Agenda Session	11:00 A.M.

Monday, January 1, 2024	Re-Organization Meeting	12:00 P.M.
Monday, January 8, 2024	Regular/Agenda Session	7:00 P.M.
Monday, January 22, 2024	Regular/Agenda Session	7:00 P.M.
Monday, February 12, 2024	Regular/Agenda Session	7:00 P.M.
Monday, February 26, 2024	Regular/Agenda Session	7:00 P.M.
Monday, March 11, 2024	Regular/Agenda Session	7:00 P.M.
Monday, March 25, 2024	Regular/Agenda Session	7:00 P.M.
Monday, April 8, 2024	Regular/Agenda Session	7:00 P.M.
Monday, April 29, 2024	Regular/Agenda Session	7:00 P.M.
Monday, May 13, 2024	Regular/Agenda Session	7:00 P.M.
Tuesday, May 28, 2024	Regular/Agenda Session	7:00 P.M.
Monday, June 17, 2024	Regular/Agenda Session	7:00 P.M.
Monday, July 15, 2024	Regular/Agenda Session	7:00 P.M.
Monday, August 19, 2024	Regular/Agenda Session	7:00 P.M.
Monday, September 9, 2024	Regular/Agenda Session	7:00 P.M.
Monday, September 23, 2024	Regular/Agenda Session	7:00 P.M.
Tuesday, October 15, 2024	Regular/Agenda Session	7:00 P.M.
Monday, October 28, 2024	Regular/Agenda Session	7:00 P.M.
Tuesday, November 12, 2024	Regular/Agenda Session	7:00 P.M.
Monday, November 25, 2024	Regular/Agenda Session	7:00 P.M.
Monday, December 9, 2024	Regular/Agenda Session	7:00 P.M.

Unless otherwise noted on our website or posted at Borough Hall, these meetings will be held in the Municipal Building, 167 Main Street, Sayreville, N.J. Members of the public will also be able to see and hear the meeting but will have no ability to interact or provide testimony. The information for live streaming will be posted on the main page of our website.

Formal action may be taken.

These meetings are published in conformity with the Open Public Meetings Act, Chapter 231, P.L. 1975.

Jessica Morelos, RMC
Municipal Clerk

Mayor O'Brien read the following nomination for appointment:

- 1 Yr. Borough Attorney - King, Moench & Collins, LLP
- 1 Yr. Borough Engineer - CME Associates, David J. Samuel
- 1 Yr. Labor Counsel - Rothstein, Mandell, Strohm, Halm & Cipriani, P.A.
- 1 Yr. Auditor - Suplee, Clooney & Company
- 1 Yr. Bond Counsel - Archer & Greiner
- 1 Yr. Financial Advisor - Phoenix Advisors, LLC
- 1 Yr. Accounting Services - PKF O'Connor Davies
- 1 Yr. Municipal Prosecutor - Scott LaMountain/John Krenzel
- 1 Yr. Public Defender - Roselli & Roselli, Esq.

- 3 Yr. Presiding Judge - Spencer Robbins
- 1 Yr. Special Counsel
Tax Matters - James P. Nolan & Associates, LLP
- 1 Yr. Special Counsel
ABC Matters - Savo, Schalk, Corsini, Warner, Gillespie,
O'Grodnick & Fisher, P.A.
- 1 Yr. Special Counsel
Rent Leveling Board
Matters - James P. Nolan & Associates
- 1 Yr. Special Counsel
Litigation - King, Moench & Collins, LLP
- 1 Yr. Municipal Planner - Acuity Consulting Services
- 1 Yr. Special Counsel
COAH Matters - DiFrancesco, Bateman, Kunzman, Davis,
Lehrer & Flaum
- 1 Yr. Public Agency
Compliance Officer - Danielle Maiorana

Council President Roberts moved the appointments be approved. Seconded by Councilman Zebrowski.

Roll Call: Councilpersons Roberts, Balka, Colaci, Onuoha, Synarski, Zebrowski, all Ayes.

Mayor made the following appointments:

BOARD OF ADJUSTMENT

- 4 Yr. Member Thomas Kuczynski
- 4 Yr. Member Ron Green
- 2 Yr. Alt. #1 Anthony Bella

PLANNING BOARD

- 4 Yr. Class IV Member Noren Shah
- 4 Yr. Class IV Member Thomas Tighe

BOARD OF HEALTH

- 3 Yr. Member Kenneth Revolinsky
- 3 Yr. Member Marie Cook
- 3 Yr. Member (unexpired) Patricia McCracken

HUMAN RELATIONS

- 3 Yr. Member Joseph Malara
- 3 Yr. Member Steven Wegrzyn
- 3 Yr. Member Robert Suber
- 3 Yr. Member Mindy Schifman
- 3 Yr. Member Debbie Terry-Correa
- 3 Yr. Member Joan McCarthy

COMMISSION ON AGING

- 3 Yr. Member Bonnie Popowski

CULTURAL ARTS

1 Yr. Member Moira McCormack
1 Yr. Member Andrew Wallentine
1 Yr. Member Meaghan Spezzi
1 Yr. Member Vijay Shah

LIBRARY BOARD OF TRUSTEES

5 Yr. Member Yvonne Kronowski
Mayor's Designee Karen Perno
School Superintendent Designee Lori Ann Dobrzynski

SHADE TREE COMMISSION

5 Yr. Member Heather Pawski
5 Yr. Member Christopher Cuneo
5 Yr. Member Joyce Major
5 Yr. Member Gaurang Raval

RECREATION ADVISORY BOARD

3 Yr. Member Regina Oriolo
3 Yr. Member William Tumbleson
3 Yr. Member Joyce Major
3 Yr. Member Peggy Yanuzzelli
3 Yr. Member Paul Kulakis
3 Yr. Member Elyse Barone
3 Yr. Member Aloysius Ryan
3 Yr. Member Anna Marie Ruzanski
3 Yr. Member Erin Wern
3 Yr. Member Deborah Gordon
3 Yr. Member Bharat Trivedi

OPEN SPACE COMMITTEE

3 Yr. Member Rajesh Kadakia

RENT LEVELING BOARD

3 Yr. Member Joyce Major
3 Yr. Member Julia Green
3 Yr. Member Darrell Hartsfield
3 Yr. Member Valentine Tarr

SAYREVILLE ALLIANCE FAMILIAR EDUCATION COMMITTEE

3 Yr. Member Danielle Maiorana
3 Yr. Member Doreen Consulmango
3 Yr. Member Jeanne Cirillo
3 Yr. Member Jeanmarie O'Leary
3 Yr. Member Nicole Waranowicz
3 Yr. Member Elyse Barone

HOUSING AUTHORITY

5 Yr. Member Stephen Melanaski

JOINT INSURANCE FUND COMMISSIONER

1 Yr. Employee Rebecca Garbowski
1 Yr. Alternate Denise Biancamano

COMMUNITY DEVELOPMENT BLOCK GRANT ADMINSTRATOR

1 Yr. Gwendolyn Knight
1 Yr. Denise Biancamano

LIAISON TO VETERAN'S ALLIANCE

1 Yr. VFW Kenneth P. Kelly
 1 Yr. VFW Stanley Drwal
 1 Yr. VFW Stanley Przbylowski
 1 Yr. American Legion Joel Bloom
 1 Yr. American Legion Frank Terzino

EQUAL OPPORTUNITY HOUSING OFFICER

1 Yr. Glenn Skarzynski

MAYOR'S DESIGNEE TO MIDD. CTY. SOLID WASTE ADV. COUNCIL

1 Yr. Elyse Barone

SERA

5 Yr. Member Steven Grillo
 5 Yr. Member (unexpired) Robert Davis
 1 Yr. Council Member John Zebrowski

EMERGENCY MNGT COUNCIL 2024

1 Yr. Alert Warning/Communications	Vincent Buffalino
1 Yr. Auxiliary Police	Kelan Magee
1 Yr. Damage Assessment	Joseph J. Kupsch, Jr./Beverly Johns
1 Yr. Emg. Operations Cntr.	Kathy Moskal/James Kenny
1 Yr. Emergency Medical Services Coord.	Dexter Thomas
1 Yr. Evacuation	Brian Braile
1 Yr. Shelter/Reception	Jennifer Bell
1 Yr. Social Services	Jennifer Bell
1 Yr. Fire	Matthew Johnsen/ Jonathan Magaw
1 Yr. Environmental	Michael Pascone
1 Yr. Hazmat	Matthew Johnsen/ Jonathan Magaw
1 Yr. Law Enforcement	Daniel Plumacker
1 Yr. Radiological Protection	Michael Cinardo
1 Yr. Refugee Evacuation	Brian Braile
1 Yr. Terrorism	Dave Erla
1 Yr. Public Information	James Novak
1 Yr. Public Health	Middlesex Cty. Dept. of Health and Senior Services
1 Yr. Public Works	George Gawron
1 Yr. Resource Management	Glenn Skarzynski
1 Yr. Water and Sewer Management	Dave Leitner
1 Yr. Bd. Of Ed. Annex Manager	Jeff Sprague/Daniel Ellmyer
1 Yr. Animal Disaster Response-Annex Mgr.	Walter and Wendy Wojtaszek
3 Yr Chairman	Chris Bardsley
Secretary	Kathy Moskal

OEM Annex Managers

Alert Warning/Communications	Vincent Buffalino
Sayreville Police Department	Daniel Plumacker
Sayreville Fire Department	Matthew Johnsen/ Jonathan Magaw
EMS Coordinator	Dexter Thomas
Morgan Squad Coordinator	Priya Kungamaraj
Environmental	Michael Pascone
Evacuation	Brian Braile
Sayreville Bd. Of Ed.	Jeff Sprague/Daniel Ellmyer
Public Works	George Gawron
Sayreville Auxiliary Police	Kelan Magee
Shelter	Jennifer Bell
DuPont	DuPont
Ashland Chemical	Ashland Chemical
Alzo, Inc.	Alzo Pharmetics
AES Red Oak	AES Red Oak
J.C.P. & L.	J.C.P. & L.
Gerdau Ameristeel	Gerdau Ameristeel
P.S.E.&G.	P.S.E.&G.

Reliant Energy
CME Associates
MCUA

Reliant Energy
CME Associates
MCUA

Council President Roberts moved the appointments be approved. Seconded by Councilman Zebrowski.

Roll Call: Councilpersons Roberts, Balka, Colaci, Onuoha, Synarski, Zebrowski, all Ayes.

RESOLUTIONS FOR CONSIDERATION:

- 2024-1 Rules of Order
- 2024-2 Scheduling Standing Committee and Council Meetings 2024
- 2024-3 Establishing a Cash Management Plan and naming official depositories for the Borough of Sayreville.
- 2024-4 Authorizing the re-opening of petty cash funds for various Departments.
- 2024-5 Requiring Tax Collector and Treasurer to furnish bonds.
- 2024-6 Temporary Budget Appropriations – 2024
- 2024-7 Confirming operable procedure for the settlement of claims against the Borough.
- 2024-8 Clarifying power of Council President to solemnize marriages when Council President is acting in the capacity of Acting Mayor.
- 2024-9 Designating the Official Newspaper
- 2024-10 Authorizing Special Tax Counsel to file petitions, complaints, answers and counterclaims in the Tax Court of the State of New Jersey.
- 2024-11 Cancelling Small Balances
- 2024-12 Fixing the interest charges for non-payment of taxes, assessments and/or other municipal liens or charges.
- 2024-13 Public Agency Compliance Officer
- 2025-14 Appointing Borough Attorney
- 2024-15 Appointing Borough Engineer
- 2024-16 Appointing Labor Counsel
- 2024-17 Appointing Borough Auditor
- 2024-18 Appointing Bond Counsel
- 2024-19 Appointing Financial Advisor
- 2024-20 Appointing Accounting Services
- 2024-21 Appointing Municipal Prosecutor
- 2024-22 Appointing Public Defender

- 2024-23 Appointing Presiding Judge
- 2024-24 Appointing Special Counsel – Tax Matters
- 2024-25 Appointing Special Counsel – ABC Matters
- 2024-26 Appointing Special Counsel – Rent Leveling Board Matters
- 2024-27 Appointing Litigation Counsel
- 2024-28 Appointing Municipal Planner
- 2024-29 Appointing Special Counsel – COAH Matters

PUBLIC PORTION

Mayor O'Brien opened the meeting to the public on general items.

There were no comments.

Council President Roberts moved the Public Portion be closed. Motion was seconded by Councilman Zebrowski.

Roll Call: Voice Vote, all Ayes.

• **ADJOURNMENT**

No further business.

Council President Roberts made a motion to adjourn. Motion was seconded by Councilman Colaci.

Roll Call: Voice Vote, all ayes.

Time 11:24 A.M.

Jessica Morelos, RMC
Municipal Clerk

Date approved