

APPLICATION FOR RETAIL FOOD LICENSE

****THIS LICENSE IS NOT TRANSFERABLE & A CHANGE OF OWNERSHIP REQUIRES A NEW LICENSE****

Please be advised as per Sayreville Borough Ordinance 965-06 retail food establishments are required to obtain a new food license by December 31st for the following year. **Failure to obtain a license by this date will result in a \$25.00 late fee and a court summons. Any outstanding license fees must be paid prior to obtaining the new food license.**

The fees are listed below. Please fill out this form and remit to address above with a check payable to the Borough of Sayreville.

Vending Machines (Only):

\$30 potentially hazardous foods (1st Unit)
\$20 non-potentially hazardous foods (1st Unit)
\$ 5 each additional machine

Mobile Venders:

\$30 seasonal (May to September)
\$50 yearly

Retail Food Establishment: Non-Food Preparation fee is \$30. Food Preparation done on premises will be based on the greater of square feet or seating. Also, as per Ordinance 965-06 there is a reinspection fee of \$50.00 for any establishment that receives anything other than a satisfactory inspection by the sanitary health inspector.

<u>Square Feet</u>	<u>Seating</u>	<u>Fee</u>
0 – 2,500	1-25	\$50
2,501 – 5,000	26 – 50	\$65
5,001 – 7,500	51 – 75	\$80
7,501 – 10,000	76 – 100	\$95
Over 10,000	over 100	\$110

Please fill out food license application and return to the Health Department before December 31st. **No food licenses will be issued unless form is completely filled out.** Please call the Health Department if you have any questions.