

Mayor Kilpatrick called the Agenda Meeting to order at 7:17 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, October 26, 2020 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Mayor Victoria Kilpatrick(telephone)  
Councilpersons Conti(telephone), Dalina(telephone),  
Enriquez(telephone), Maher(telephone), Novak(telephone),  
Roberts(telephone).

Absent: None

Others Present: Daniel Frankel, Business Administrator (telephone)  
Denise Biancamano, C.F.O./Treasurer (telephone)  
Jessica Morelos, Municipal Clerk  
Michael DuPont, Borough Attorney (telephone)  
Jay Cornell, P.E., Borough Engineer (telephone)  
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS: NONE**

**COMMUNICATIONS & COMMITTEE REPORTS**

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk's report for the month of September, 2020.
- 2) CFO's Investment Activity report for the month of September, 2020.

- Seconded by Councilwoman Novak.

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **St. Stan's HSA** to conduct an Off-Premise Raffle(50/50) on December 22, 2020(RA: 2354).

- Approved.

C) Received **Tax Appeals** from the following:

- 1) Trinity Development Co. covering Block 254, Lot 1.02.

- Refer to Tax Counsel.

D) Application for a **Person to Person Transfer** of PRCL #1219-33-020-004 from Yenooc 2, Inc. to S & F Real Estate Investments, LLC located at 50 Deerfield Road, Parlin. (All reports and paperwork have been filed).

- Resolution.

E) Committee Reports:

- 1) She stated that everyone received a spreadsheet that goes over this year's capital budget.  
Discussion followed.  
The Council agreed to have it placed on the next agenda meeting for discussion.

➤ **PLANNING & ZONING – Councilman Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report, for the month of September, 2020.
- 2) Fire Prevention report for the month of September, 2020.
- 3) Zoning & Code Enforcement report for the month of September, 2020.

- Seconded by Councilman Enriquez.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Township of Old Bridge Zoning Board on an application filed to convert certain spaces at Old Bridge Gateway Shopping Center into a single space to be occupied by a grocer on November 5, 2020.

- Receive & file.

C) **Committee Reports:**

- 1) CARES Act presentation for small businesses will be on Oct. 28<sup>th</sup> from 9am-10am.

**PUBLIC SAFETY – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of September, 2020.
- 2) Board of Health Registrar and County reports for the month of September, 2020.

- Seconded by Councilwoman Novak.

B) Request received from residents of Grand Street to hold a **Block Party** on October 31, 2020.

- Approved.

C) **Committee Reports:**

- 1) Thoughts and prayers for child hit at Skytop Gardens.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of September, 2020.

- Seconded by Councilwoman Novak.

B) **Committee Reports:**

- 1) Prayers and best wishes for child hit by car.
- 2) Trick or Trunk will be held on Friday and only a few spots left.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of September, 2020.

- Seconded by Councilwoman Novak.

B) **Committee Reports:**

- 1) Thanked Helping Hands and Cubs Pack 97 for doing community clean-up.
- 2) Troops 96 and 97 helping the Lions Club out with the "Welcome to Sayreville" sign.
- 3) Response rate of 75% for census.
- 4) Small business grant.
- 5) Great voting center feedback.

➤ **PUBLIC WORKS – Council President Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds,

Parks, Recycling, Roads & Sanitation and Garage Services  
all for the month of September, 2020.

2) Office on Aging Supervisor's report for the month of September, 2020.

- Seconded by Councilman Enriquez.

B) Notice of retirement received from Christopher Herrick from his  
position as Sanitation Driver, effective January 1, 2021.

- Receive & File

C) Committee Reports:

1) Congratulated the Mayor.

2) Thanked Chris Herrick for all his work.

3) Lt. Novak has entered into an online competition to win a dream  
chopper built by Orange County Choppers and if he wins he will  
donate it to Sayreville Police Auxiliary so it can be raffled off.

4) Sending prayers for grandson who had surgery.

➤ **MAYOR – Victoria Kilpatrick**

**BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

1) Authorization to renew Reliance Insurance Group, LLC (a division of Acrisure)  
as our insurance broker for health services for the year 2021.

- Resolution.

**- Planning & Zoning**

**- Public Safety**

1) Authorizing the renewal of a Contract for Animal Control Services with the  
Associated Humane Society and the Borough of Sayreville for January 1, 2021  
through December 31, 2021.

- Resolution.

2) Authorization to execute the renewal of an Inter-local Services Contract with  
the County of Middlesex for the provision of public health services in the  
amount of \$184,143.73 for the year 2021.

- Resolution.

**- Public Works**

1) Authorization to award a contract through Middlesex County Cooperative  
Purchasing Program for Treated Rock Salt to Morton Salt in an amount not to  
exceed \$227,400.00.

- Resolution.

2) Authorization to award a non-fair and open contract to Camerato Landscaping  
for snow removal at crosswalks and bus shelters in an amount not to exceed  
\$44,000.00.

- Resolution.

3) Authorization to award a non-fair and open contract to American Wear for the  
rental and cleaning of uniforms in an amount not to exceed \$44,000.00.

- Resolution.

**- Recreation**

1) Business Administrator stated he's been in contact with a former president of  
the NJ Recreation Directors Association and is willing to help the Borough  
search for a director at a fee not to exceed \$2,000.00.

- Approved.

**- Water & Sewer**

1) Reschedule grievance for November 9<sup>th</sup> at 6:15pm.

- Approved.

OCTOBER 26, 2020  
AGENDA MEETING

➤ **C.F.O. – Denise Biancamano**

1) Budget Transfer Resolution.

- Resolution.

2) Authorization to cancel outstanding checks.

- Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell - NONE**

➤ **BOROUGH ATTORNEY - Michael DuPont - NONE**

- **EXECUTIVE SESSION (None)**

- **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

There were no comments.

Mayor Kilpatrick called for a Motion. **Councilman Dalina made a motion to close the Public Portion. Seconded by Councilman Conti.**

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Council President Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilman Dalina.**

Roll Call: Voice Vote, all Ayes.

Time: 8:10 P.M.

Respectfully Submitted,

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Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_