

**BOROUGH OF SAYREVILLE
MAYOR & BOROUGH COUNCIL**

**AGENDA - COMBINED MEETING
MONDAY, September 23, 2013**

1. **CALL TO ORDER** - Time _____

a) Short Prayer & Salute to Flag

b) Statement of Publication

c) Roll Call:

d) Approval of prior Minutes of the Mayor and Borough Council: **(None)**

(Motion to approve, subject to correction if necessary)

(Only those council members in attendance at these meetings can vote)

2. **PROCLAMATION & PRESENTATION**

3. **OLD BUSINESS**

a. Public Hearing on the following Ordinance(s):

None

4. **NEW BUSINESS:**

Introduction of the following Ordinance(s):

None

5. **CONSENT AGENDA/RESOLUTIONS**

PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY

(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)

(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

#2013-234 Resolution approving bills for payment.

#2013-235 Authorizing the Renewal of Plenary Retail Consumption License #1219-33-024-006 issued to Tapan Liquors, LLC for the 2012/2013 and 2013/2014 license term. Received Special Ruling from the ABC authorizing the renewal. (pocket license, a license not sited at a premises).

#2013-236 Approving and authorizing the issuance of a Special Event Permit to The Aquatics & Fitness Center to conduct a fundraiser/picnic on Sept. 28, 2013 at the Livelong Learning Center, 333 Cheesequake Rd., Parlin from 11AM-4PM.

#2013-237 Authorizing the Borough Engineer to prepare plans and specifications for the 2013 Roadway Paving and Reconstruction project at a fee not to exceed \$ 195,000.00 and upon approval of the plans and specifications the Borough Clerk is also herein authorized to advertise for the receipt of bids.

#2013-238 Authorizing an extension of the Water Meter & Related Equipment contract held with Waterworks Supply for a one year term at no increase in price.

#2013-239 Authorizing the purchase of Rescue Boats and Equipment from Firefighter One, Sparta, NJ through State Contract A81363 in an amount not to exceed \$77,700.00.

#2013-240 Appointing Margarite Porta to the position of Jr. Instructor in the Recreation Department, effective September 16, 2013.

- **RESOLUTIONS TO BE READ IN FULL & VOTED ON: (None)**

- Discussion on Resolutions to be read in full (if any)

- Open each to the public for questions or comments/close/approve or deny.

Business Session Agenda – September 23, 2013

6. BUSINESS SESSION AGENDA

COMMUNICATIONS & COMMITTEE REPORTS

*** DISPOSITION:**

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

a) **Minutes & Departmental Reports:**

- Move the following Minutes and or Reports be Received & Filed:

- 1) Board of Education Minutes of June 25, 2013 - Receive & File

b) Received the following **application(s) for Bingo/Raffle Licenses:**

- 1) Emma L. Arleth PTO to conduct an On-Premise 50/50 on October 30, 2013 #RL:1826.

- 2) Harry S. Truman School PTO, Inc. to conduct an Off-Premise 50/50 on November 22, 2013 #RL:1827.

- Approved/ Disapprove

PLANNING & ZONING – Councilman McGill

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Housing Authority Minutes of June 11, 2013 - Receive & File.

b) **Public Notices & Notices to the Borough of Sayreville as an Adjacent property Owner:**

- 1) On an application(s) before the Zoning Board of Adjustment on Sept. 25, 2013 at 7:30 PM submitted by the following:

- Frontier Sayreville, LLC, application for a Use Variance, Bulk Variance, Design Waiver and Preliminary and Final Site Plan approval for premises known as Block 440, Lot 5, 957 Hwy 9. Applicant proposed to construct a one story building with a drive thru facility to house a Starbucks Coffee Shop.

- Lenahan Properties, LLC, application for Use Variance, Bulk Variance and Design Waiver relief to use property known as Block 400, Lot 8, 837 Rt. 9 North, a 2 family building to house a chiropractic office and a residential apartment.- (1 & 2) Receive & File

• **PUBLIC WORKS – Councilman Henry**

- a) Request for one (1) two (2) year extension of the Traffic Signal Repairs and Electrical Services contract held with Jen Electric, Inc., with no increase in cost

• **RECREATION – Councilwoman Eicher**

a) Applications for **Special Event** received from the following:

- 1) Boy Scouts of America to conduct a Fall Camporee at the Sayreville Scout Camp located at the Julian Capik Nature Preserve on Friday, October 20, 2013.

- 2) Aquatics & Fitness Center to conduct a fundraising event at the Center for Lifelong Learning Center located on 333 Cheesequake Rd., on Sat., Sept. 28, 2013. (b-1&2) - Approve/Disapprove

• **WATER & SEWER/ENVIRONMENTAL – Councilman Melendez**

a) **Minutes & Departmental Reports: (None)**

b) Committee Reports

- **PUBLIC SAFETY – Council President Buchanan**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

1) Board of Health Minutes of June 6, 2013 - Receive & File.

b) Request **coin toss** received from

- Sayreville Riverdogs 9U baseball on Nov. 23, 2013
from 10AM-2PM at the intersection of Washington &
Ernst Roads. All approvals in place.

- Approve/Disapprove

c) The following correspondence was received from
from the President Park Fire Co:

1) Notice of resignation received from Anthony Guarnera

2) Request for a 3 month leave of absence received from
Connor Gianetto.

(c-1&2) - Receive & File.

d) Request received from Jackie Blaszk for a turn signal or
delayed green to be installed at the intersection of
Bordentown Ave. and Jernee Mill Rd. due to safety concerns

- Approve/Disapprove

e) Request received from Our Lady of Victories HSA to hang banners
for their Christmas Bazaar across Washington Rd. and Bissett Street.
All approvals are in place.

- Approve/Disapprove

- **MAYOR – Kennedy O’Brien**

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

1) Closed Session/Bob Clarke, Labor Counsel – Personnel Matters

2) NJ Dept. of Infrastructure, Office of Planning – requesting a written
Statement of consent for the Middlesex County Wastewater Management
Plan Map, Proposed Amendment to the Lower Raritan-Middlesex County
Water Quality Management Plan

- Resolution for consent or not in support due w/I 60 days.

3) Request for introduction of an Ordinance for the prevention of flood damage.

- **C.F.O.- Wayne Kronowski**

1. Bill List Resolution

2. Resolution required to file application for NJ Highway Safety
Grant to purchase 2 motorcycles in the Police Department for
traffic control and enforcement.

3. Local Government Finance Best Practices Inventory required to
be filed by October 15, 2013.

4. Sale of \$4,978,000 of General Obligation Bonds on Tuesday
September 25, 2013. Report to be provided at October 14th
meeting.

Business Session Agenda –September 23, 2013

- **BOROUGH ENGINEER -Jay Cornell**
 1. Mechanics Garage Truck Bay Addition - Receipt of Bids (Verbal Report)

- **BOROUGH ATTORNEY - Michael DuPont**

7. PUBLIC PORTION

Mayor will open to public.

Motion to close public portion.

8. EXECUTIVE SESSION –

- **Motion** to Enter into Closed Session - Roll Call

- **Motion** to Reconvene

9. ADJOURNMENT

Motion-Roll Call

Personnel

1. Request received from Bernard Bailey, Director of Public Works, for a title change for Rita Januzzi. She is currently in the title of Clerk 1, however she has been performing the functions of the title Clerk 2. She meets all requirements.
2. Request received from Kirk Miick, Construction Official , for a title change for Amy Williams. She is currently in the title of Clerk 1- P/T, however she has been performing the functions of the title Clerk 2. She meets all requirements and will remain in P/T status.
3. Request received from Bernard Bailey, Director of Public Works, to hire the following for the title of Laborer:
 - Donald Erickson – request to be effective September 24, 2013 pending results of physical, background check and driver history check
 - Stephen Myers – request to be effective November 1, 2013 pending results of physical, background check and driver history check
4. Received resignation from Daniel Balka from his position of Information Technology Coordinator for the Borough, effective October 31, 2013