

Mayor O'Brien opened the Agenda Meeting at 10:41 PM followed by a salute to the flag.

❖ **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Session Meeting being held on Monday, August 21, 2017 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo,
Melendez, Novak

Absent: None

Others Present: Mayor Kennedy O'Brien
Daniel E. Frankel, Business Administrator
Theresa A. Farbaniec, Municipal Clerk
Jessica Morelos, Assistant Municipal Clerk
Michael DuPont, Esq., Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: Wayne A. Kronowski, C.F.O./Treasurer

• **OLD BUSINESS:**

• **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Councilwoman Novak moved the following Minutes/Reports be Received Filed:

- 1) Municipal Clerk's report for the month of July, 2017.
- 2) CFO's Investment Activity report for the month of June, 2017.
- 3) Office on Aging Supervisor's report for the month of July, 2017.

- Motion was seconded by Councilwoman Novak.

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **Sammy's Hope** to conduct an On-Premise 50/50 and an On-Premise Draw (Tricky Tray) on October 13, 2017 at the Sayreville Middle School (RA:2131 & RA:2132).
- 2) **St. Stanislaus Kostka HSA** to conduct an
 - Off Premise Raffle on Dec. 3, 2017 (RA:2133)
 - On Premise 50/50, an On Premise Draw (Tricky Tray) and a Bingo on Oct. 20, 2017 (RA:2134, RA:2135 & BA: 516)
 - Calendar Raffle with 25 drawing dates from Jan. – June, 2018. (RA:2136).
- 3) **Our Lady of Victories HSA** to conduct an Off Premise Raffle on January 1, 2018 (RA:2137)
- 4) **PTO Center for Lifelong Learning** to conduct an On-Premise 50/50; an a Bingo on October 13, 2017 (RA:2138 & BA:517)
- 5) **Emma Arleth Elementary School PTO** to conduct an On Premise 50/50 and an On Premise Draw (Tricky Tray) on September 20, 2017 (RA:2139 & RA:2140)
- 6) **German Shepard Rescue of NJ** to conduct an On Premise Draw (Tricky Tray) and an On-Premise 50/50 on October 14, 2017 at the Knights of Columbus (RA:2141 & RA:2142).

- 7) **Coalition of Advocates for Shelter Animals** to conduct an Off Premise 50/50 and an On Premise Draw (Tricky Tray) on September 30, 2017 at the Knights of Columbus (RA:2143 & RA:2144)

- Approved.

C) 2017 **Tax Appeals** filed by:

- SAJJ, LLC, Block 278, Lot 1, 1 Victory Plaza
- Verizon, Block 9999, Lot 1, Sayreville

- Referred to Tax Counsel

D) **Application for a Person to Person/Place to Place Transfer Pocket Status** of PRCL #1219-33-051-003 **from K & K Beverage, Inc. to 1901 Commercial Management Co., LLC.**

- Approved/Resolution

E) Application for a **Place to Place Transfer to Enlarged Premises** of PRCL #1219-44-042 Kushal Corp., 499 Ernston Road, Parlin (Express Liquors).

- - Approved/Resolution

F) Notice received from **PSE&G of petition filed with the BPU and Public Hearings** regarding a request for resetting of the company's electric and gas Green Programs

Recovery charge.

And Notice of filing and Public Hearings requesting that the board permit an increase

in its Basic Gas Supply Service Commodity Charge to customers, effective Oct. 1, 2017.

- Receive & File (Notices posted on bulletin board)

G) Committee Reports: 1) Progress.

• **PLANNING & ZONING - Councilman Lembo**

A) **Minutes & Departmental Reports:**

Councilman Lembo moved the following Minutes/Reports be Received & Filed:

- 1) Sayreville Planning Board minutes of July 19, 2017
- 2) Sayreville Board of Adjustment minutes of June 28, 2017
- 3) Construction Officials report, Zoning and Code Enforcement reports, all for the month of July, 2017.
- 4) Fire Prevention's report for the month of July, 2017.

- Seconded by Council President Buchanan.

B) **Notice to Adjacent property Owners/Municipalities** received from:

- 1) **Borough of South River** amending their Zoning Ord. - Chapter 350 - Zoning.

- Receive & File

C) Application received from Golden Age Development, LLC to place a **Temporary Sales Trailer** on Block 451, Lot 1.10, Gondek Drive.

- Approved/Resolution

D) Received the following **Planning Board Resolution** which was adopted at their July 19, 2017 meeting.

- Reporting on the Results of its investigation of the **Hercules, LLC Redevelopment Study** and recommending that the delineated area be designated as a Non-Condensation Redevelopment Area pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law.

- Approved/Resolution.

E) Committee Reports: 1) Progress.

• **PUBLIC SAFETY - Councilman Grillo**

A) **Minutes & Departmental Reports:**

Councilman Grillo moved the following Minutes/Reports be Received & Filed:

- 1) Municipal Court Administrator's report for the month of July, 2017.

2) Board of Health Registrar and County Inspectors report for the month of July, 2017.
- Seconded by Council President Buchanan.

B) Coin Toss request received from:

- 1) Sayreville War Memorial High School Marching Band to be held on September 9 from 10am-2pm at the intersection of Washington Road & Ernston Road.
 - 2) Sayreville Riverdogs 11U Baseball Team to be held on September 23 & 24th from 10am-2pm at the intersection of Washington and Ernston Roads.
- 1&2 - Approved

C) Committee Reports – Councilman Grillo:

- 1) Questioned if Susan Gruel will be at the Joint COAH Hearing.
- Business Administrator said he would inform her of the date and check on her availability.
- Mayor questioned Susan Gruel's billing.

• **PUBLIC WORKS – Councilwoman Kilpatrick**

A) Minutes & Departmental Reports:

Councilwoman Kilpatrick moved the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisors' reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of July, 2017.

- Motion was seconded by Councilwoman Novak.

B) Request to hang promotional banners received from:

- 1) Our Lady of Victories HSA to display a promotional Banner from October 12-Nov. 13, 2017 at the following locations announcing their annual Christmas Bazaar.
 - o Pole #JC519SE/BT279SE, Washington Rd. & Bissett St.
- Approved

C) Committee Reports – Councilwoman Kilpatrick:

- 1) Stated that she has received some concerns about fire inspections being moved to the County level.

Business Admin. Frankel reported that the County has been offering this service to surrounding municipalities and some small towns have taken advantage. However, there has not been any discussions here in Sayreville. Councilwoman Kilpatrick reassured the residents and employees that we are not looking to the County for help with fire inspections.

• **RECREATION – Councilman Melendez**

A) Minutes & Departmental Reports:

Councilman Melendez moved the following minutes or reports be received and filed:

- 1) Recreation Director's report for the month of July, 2017.

- Motion was seconded by Councilwoman Novak.

B) Special Event Applications received from:

- 1) Michael Lowe/Pink For Africa to conduct a 5K Run/Walk for breast cancer awareness at Kennedy Park on September 24, 2017.

- Approved.

C) Committee Reports – Councilman Melendez:

- 1) Commented on a lot of key words spoken here tonight and feels that it sheds a bad light on Sayreville. He agreed that transparency in the COAH matter does not exist. He said that we need to put the breaks on this because it is going to ruin the town. He further commented that he appreciates the residents' comments at the microphone and thanked them for coming to meetings and speaking up. He said that the Council does not have control over the Planning Board but do have control over spreading the message.

- **WATER & SEWER/ENVIRONMENTAL – Council President Buchanan**

- A) **Minutes & Departmental Reports:**

Council President moved the following minutes or reports be received and filed:

- 1) Water & Sewer Director's report for the month of July, 2017.

- Seconded by Councilwoman Novak.

- B) Committee Reports – Councilman Buchanan:

- 1) Asked the Engineer to report on the request to dredge the Morgan Creek.

Engineer Cornell said that he would follow-up with the Army Corp. of Engineers.

Councilwoman Novak questioned if the Council could move forward on Canal Street trench cleaning project. She said she understood that we do not have a permit.

She also asked for an update on Pulaski Avenue. The engineer informed the council that we need the bond ordinance which will be done after the plans and specifications are complete and that we are waiting on the DOT for Main Street Extension and once the State gives us approval we can advertise for bid so it will be done at once.

Council President Buchanan asked about Hercules Village project. The engineer said the Borough hired a consultant to TV inspect all of the lines, the project is being designed and should be the next project following the road projects, so it should go to construction phase later this fall into winter.

- **MAYOR – Kennedy O'Brien**

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance**

- 1) Request from resident to reimburse pet license fee due to the death of their pet in June.

- Approved (one time only).

- Planning & Zoning**

- 1) Authorization to erect sign on Rt. 35, Morgan
-Morgan Community Alliance

Discussed by Councilman Grillo - he said that the sign is to be erected on the south bound side of Route 35 on Ale House property. He said that the QPA is getting a sign design and the cost is approx. \$3,500.00. He said that there would be a sponsor line printed on the bottom, with borough to pay for a portion. Councilwoman Kilpatrick asked if he could go back to the other merchants for donations and the balance would be covered by the Borough.

- 2) Authorization to execute an Access Agreement with Getty Properties Corp. to enter Block 108, Lot 38, Main St., Spotswood (Duhernal) for the purpose of performing a groundwater investigation.

- Approved/Resolution.

- 3) Request for authorization to increase budget by \$7,000.00 for the professional services being received through Heyer, Gruel & Associates (Susan Gruel) for the Council's request in their review and reports associated with the COAH matter.

- Councilman Grillo went on record opposing the \$7,000.00 increase.

- Approved/Resolution.

- Public Safety**

- 1) Authorization to appointing School Traffic Guards for the period of September 1, 2017 through August 31, 2018.

- Approved/Resolution.

- 2) Authorization to award a Non-Fair and Open Contract for the provision of

Unarmed Security Officers for a period of one (1) year to Asset Protection

Group t/a APG Security of South Amboy, NJ in an amount not to exceed

\$40,000.00. This is a continuation of a current contract for one additional year with additional funding for use at the Library if needed.

- Approved/Resolution.

3) Authorization to award a Non-Fair and Open contract for the provision of one (1) 40" x 50" pole barn to Pioneer Pole Buildings, Inc., of Schuylkill, PA in an amount not to exceed \$35,106.00.

- Approved/Resolution.

- Public Works

1) Authorization to extend the Yard Waste Recycling and Marketing Interlocal Services agreement with Middlesex County Improvement Authority through Aug. 31, 2018.

- Approved/Resolution.

2) Authorization to award Contract for the purchase of Reed Systems or equivalent, Manual Brine Making System with four (4) Hook Lift Applicators to the sole bidder, Reed Systems, LTD, Ellenville, NY in an amount not to exceed \$121,367.00, subject to the waiver of minor irregularities.

- Approved/Resolution.

- Water & Sewer

1) Authorization for Request for Qualifications for the provision of Water and Wastewater Process Control. For engineering and related telemetry, communications and programming services at various water facilities.

- Approved/Resolution.

2) Authorizing to purchase through State Contract #15/16-08 one (1) Bobcat T770 Compact Track Loader from Garden State Bobcat in an amount not to exceed \$123,618.96.

- Approved/Resolution.

3) Authorization to appoint Stern and Dragoset and Sockler Realty Services for the purpose of providing appraisal services for the sale of excess Duhernal property located in Monroe Twp.

- Approved/Resolution.

• **C.F.O. - Wayne Kronowski**

BOROUGH ENGINEER - Jay Cornell

1) Borough Hall Emergency Generator – Closeout of Contract and Change Order (Report Attached).

- Approved/Resolution.

2) 2015 Roof Replacement Project – Closeout of Contract and Change Order (Report Attached).

- Approved/Resolution.

3) NJ Transportation Trust Fund – 2018 Municipal Air Program (Report Attached).

- Approved/Resolution.

• **BOROUGH ATTORNEY - Michael DuPont**

• **EXECUTIVE SESSION – None**

• **PUBLIC PORTION**

At this time Mayor O'Brien Opened the meeting to the public for questions or comments.

Those appearing were:

- Tom Biasiada, 17 Greenhill Avenue

Recommended the Borough get in touch with Dr. Labbe for the use of the High School for the joint meeting.

He said that nothing has been done yet to fix the cracked step on his property and the street.

Mr. Frankel said he would follow-up with him tomorrow.

The Engineer said that the Borough Attorney wrote a letter to the contractor who met with them at the site. The contractor said that they would address the matter. The Borough Attorney would be sending another letter.

- Jim Robinson, Borelle Square

Questioned the amount of bills being paid this period.

Commented on Susan Gruel's work and bills. He said that she was able to eliminate the units in Melrose area.

He questioned what Mr. Leoncavallo was paid for this project.

Mayor asked if there were any other questions or comments. There being none he called for a motion.

Councilwoman Novak moved to close the public portion. Seconded by Councilwoman Kilpatrick.

Roll Call, Voice Vote, all Ayes.

• **ADJOURNMENT**

Councilwoman Novak made a motion to adjourn. Motion was seconded by Councilwoman Kilpatrick.

Roll Call – Voice Vote, all ayes. Carried.

Time 11:15 P.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk
