**BOROUGH OF SAYREVILLE - AGENDA MEETING**

**Monday, June 22, 2015**

1. **CALL TO ORDER** - Time \_\_\_\_\_\_\_\_

 a) Salute to the Flag

 b) Statement of Publication

c) Roll Call:

**2.** **OLD BUSINESS**

 a) -If the following Ordinances are Introduced at Council meeting they will be listed for Public Hearing and Adoption on July 13, 2015.

**ORDINANCE #294-15**

**AN ORDINANCE AMENDING CHAPTER II, “ADMINISTRATION”,**

**SUBSECTION 2-31, “SHADE TREE COMMISSION”**

**OF THE REVISED GENERAL ORDINANCES OF THE**

**BOROUGH OF SAYREVILLE TO ADD SECTION 6A “PERMIT**

**PROCEDURE” AND 6B “RESPONSIBILITY TO MAINTAIN”**

**(Co. Kilpatrick, Public Works Committee – Public Hearing July 13, 2015)**

**ORDINANCE #295-15**

**BOND ORDINANCE PROVIDING FOR IMPROVEMENTS**

**TO THE INTERSECTION OF MAIN STREET AND WHITE OAKS DRIVE IN, BY AND FOR THE BOROUGH OF SAYREVILLE, NEW JERSEY, APPROPRIATING $300,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF $285,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF SUCH APPROPRIATION**

**3**. **NEW BUSINESS:**

 a) Ordinances for Discussion

**4. COMMUNICATIONS & COMMITTEE REPORTS DISPOSITION**

* **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

a) **Minutes & Departmental Reports:**

 Move the following Minutes/Reports be Received & Filed:

1) Board of Education minutes of June 2, 2015.

2) Municipal Clerk’s report for the month of May, 2015

3) CFO’s Investment Activity report for the months of May, 2015 -(move to) a) Receive & File

b) Tax Complaint received from Verizon New Jersey, Inc., Block 9999, Lot 1. – Refer to Tax Counsel

c) Committee Reports

 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **PLANNING & ZONING – Councilman Buchanan**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

1. Construction Official, Zoning/Code Enforcement &

 Fire Prevention reports for the month of May, 2015

1. Middlesex County Planning Board minutes of May 12, 2015 -(move to) Receive & File
2. Received the following **Planning Board Resolutions**

 which were **Memorialized on May 6, 2015:**

- Ioannis G. Hatzigeorgiou (Sunnyside Up Restaurant)

 109-111 Main Street (Proposed off-street parking lot)

 - Pure Event Center, Inc., 1970 Route 35 N. (Change in Bulk Use Variance)

 - (move to) Receive & File.

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1. Received **2015 Master Plan Reexamination Report**

from the Twp. of **East Brunswick** (report is on file in Clerk’s Office)

 - (move to) Receive & File

1. Committee Reports: 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **PUBLIC WORKS – Councilwoman Kilpatrick**

a) **Minutes & Departmental Reports:**

 Move the following Minutes/Reports be Received & Filed:

1. Building & Grounds, Parks, Recycling, Roads, Garage Services

 & Sanitations reports for the month of May, 2015

2) Rent Leveling Board Minutes of June 9, 2015 -(move to) Receive & File

b) Committee Reports: 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **RECREATION/ENVIRONMENTAL – Councilman Melendez**

a) **Minutes & Departmental Reports:**

1. Recreation Director’s report for the month of May, 2015 -(move to) Receive & File

b) At the request of the Instructor for the Be Active-Get Healthy

 recreation program, she is reducing membership from $80 to $60,

 effective with the July schedule (No cost impact on the borough). - Approve / Resolution

 c) Committee Reports: 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **WATER & SEWER/ENVIRONMENTAL – Councilman Rittenhouse**

a) **Minutes & Departmental Reports:**

 Move the following Minutes/Reports be Received & Filed:

1. Water & Sewer Director’s Report for the month of May, 2015

 -(move to) Receive & File

b)Committee Reports: 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **PUBLIC SAFETY – Council President McGill**

a) **Minutes & Departmental Reports: (none)**

 Move the following Minutes/Reports be Received & Filed:

1. Court Administrator’s report for the month of May, 2015
2. Board of Health Registrar and County Reports for the month of May 2015
3. Police Chief’s report for the month of May, 2015
4. Board of Health minutes of April 2, 2015 -(move to) Receive & File

b) **Request to Travel** received from:

 1**) Sayreville Engine Co. No. 1** to display its new Wildland

 Urban Interface Engine at the 2015 Firemen’s Convention

 and Parade from September 17-20, 2015. Insurance would be

 provided by Pierce Manufacturing Co. and Fire and Safety Services.

 2) **Melrose Hose Co. No. 1** to attend a Parade on July 4, 2015 in the

 Borough of Milltown and a Wetdown on Aug. 15, 2015 in the

 Twp. of Clark. -Approved/Denied

 3) **Sayreville Engine Co. No. 1**

 - Notice of a change in status of Joseph Tripod

 from a Regular to an Associate Member.

 - Approving a six month +/- leave of absence for Curtis Beckham. -Approved/Denied

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* **PUBLIC SAFETY – Council President McGill**

 (Continued)

c) Request for coin toss at the intersection of Washington & Ernston Roads

 received from:

 - Sayreville War Memorial High School Marching Bond on September 13, 2015.

 - Sayreville Recreation Wrestling on October 10, 2015.

d) Committee Reports – 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **MAYOR – Kennedy O’Brien**
* **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

a) Request for authorization to execute an Access Agreement with Ecolsciences, Inc. to

 access borough property known as Block 446, Lot 2, 340 Ernston Road in order for the

 contractor (for the Housing Authority) to perform work and site inspection and collect

 environmental samples.

**- Planning & Zoning**

 a) Authorization to purchase through State Contract #T-2007/A83011 three (3) Jeep

 Patriots from Hertrich Fleet Services, Inc. of Melford, DE for an amount not to exceed $19,211.50 each for the Construction/Code Enforcement office.

 **- Public Safety**

**- Public Works**

a) Authorization to purchase one (1) **2015 Ford F-250 Utility Body** Truck from NJ State

 Contract #T2100/88727 for the Dept. of Public Works from Beyer Ford in

 Morristown, NJ for an estimated cost of $37,188.50

b) Authorization to purchase one (1) **2015 Ford F-450 Mason Dump Body** Truck from NJ

 State Contract #T2100/88214 for the Dept. of Public Works from Beyer Ford in

 Morristown, NJ for an estimated cost of $40,565.00.

1. Authorization to appoint Matt Johnson, Anthony Sesely, Michael Plumacker, Richard Poplowski and Christopher Owsik to the title of **Truck Driver** (from Laborer) in the Dept. of Public Works.

 d) Authorization to execute a **Shared Services Agreement** between the Borough of Sayreville and the Twp. of Woodbridge Department of Public Works for various services

 on an as needed basis.

 e) Authorization to award contract for **Gasoline & Diesel Fuel** to Rachels/Michele’s Oil

 Company of Clifton, NJ on their low bid on delivery charges, as per attached bid

 documents.

 f) Authorization to purchase one (1) **Heil Automated Side Loader** through the National Joint Powers Alliance Cooperative Pricing System Contract #112014-THC from Midlantic

 Waste Systems of Cheswick, PA in an amount not to exceed $256,047.05.

 g) Authorization to purchase one (1) **Bobcat Skid Steer Machine with Attachments** and warranty through the Middlesex County Regional Education Services Commission

 (MRESC) Cooperative Pricing Program, MCESCCPS #65, Contract #14/15-04 from

 Central Jersey Bobcat of Freehold, NJ in an amount not to exceed $101,798.43.

 h) Authorization to purchase additional 95-Gallon Universal **Waste Containers** from Schaeffer Systems of Charlotte, No. Carolina in an amount not to exceed $26,672.99.

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 - **Business Admin. Cont’d.**

 i) Authorization to purchase One **Trackless MT6 Articulated Multi-Purpose Trackless**

 **Machine** through Houston Galveston Area Council Cooperative Pricing System, HGAC Buy

 Contract #GR101-6 in an amount not to exceed $183,679.00.

 j) Authorization for the use of propriety goods in specifications for **Hook Lift Truck** in

 accordance with NJSA 40A:11-12(d) and NJAC 5-34-9.1.

 k) Request received from Sayreville PBA for the use of the borough’s portable stage for their

 Annual PBA Picnic being held on August 23, 2015.

 **- Office on Aging**

 a) Letter of resignation received from Michael DeRisi as a full time Bus Driver in the Office on Aging and requesting to serve as a per diem/replacement driver when necessary.

 **- Recreation**

 a) Authorizing the appointment of Linda Costa to the position of Clerk II.

 b) Authorization to appoint Jeffrey Schnitzer to the title of Clerk III.

 **- Water & Sewer**

a) Authorization to purchase One (1) 2016 Ford Explorer through NJ State Contract

 T2007/A83013 from Beyer Ford of Morristown, NJ at an amount not to exceed

 $28,760.00.

b) Authorization to purchase Two (2) 2016 Ford F-250 Utility Body through NJ State

 Contract #T2100/A88727 FROM Beyer Ford of Morristown, NJ at an amount not to

 exceed $31,375.00 each.

**- Closed Session Items**

* **C.F.O. - Wayne Kronowski**

 a) Water Rate Increase – Discussion

* **BOROUGH ENGINEER -Jay Cornell**
1. Green Acres Open Space Acquisition – Review of Block 32.03, Lot 83 (Report Attached)

1. Towne Lake West Major Subdivision – Bond Release Request (Report Attached)

 c) 2014 Roadway Paving & Reconstruction Project – Phase I – Receipt of Bids

 (Report Attached).

 d) 2014 Roadway Paving & Reconstruction Project – Phase II – Receipt of Bids

 (Verbal Report)

* **BOROUGH ATTORNEY - Michael DuPont**

**5. EXECUTIVE SESSION -**

(Motion to enter into closed session)

**6. PUBLIC PORTION**

 Mayor will open to public –

 **\*5 Minute Limitation**,

**7. ADJOURNMENT**