

Mayor O'Brien opened the Agenda Meeting at 8:47 PM followed by a salute to the flag.

❖ **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Session Meeting being held on Monday, March 26, 2018 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Grillo, Kilpatrick, Melendez,
Novak
Absent: Councilmen Buchanan (left after the Council meeting)
Lembo

Others Present: Mayor Kennedy O'Brien
Daniel Frankel, Business Administrator
Wayne A. Kronowski, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

• **OLD BUSINESS:**

-If the following Ordinance(s) were introduced at the Council meeting they will be listed for Public Hearing and Adoption on _____

• **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Councilwoman Novak moved the following minutes/reports be received & filed:

- 1) Municipal Clerk's monthly report for the month of February, 2018.
- 2) CFO's Investment Activity report for the month of February, 2018.
- 3) Office on Aging Supervisor's report for the month of February, 2018.
- 4) Board of Education Minutes of February 20, 2018 and March 6, 2018

- Seconded by Councilman Kilpatrick

B) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **Emma Arleth Elementary School PTO** to conduct an On-Premise 50/50 and On-Premise Non Draw Raffles on April 21, 2018 (RA:2180 & 2181)
- 2) **St. Stanislaus Kostka RC Church** to conduct an Off-Premise 50/50 on June 23, 2018 (RA:2182); and On-Premise Draw Raffles (Pull Tabs) and On-Premise 50/50's on June 20, 21, 22, 23, 2018 at their annual carnival (RA:2183 & 2184).
- 3) **PTO-South Amboy** to conduct an On-Premise 50/50 Raffle and an On-Premise Draw (Tricky Tray) on April 27, 2018 at the VFW, Jernee Mill Rd. (RA:2185 & 2186).

- (1-3) Approved.

C) **Tax Appeal** received from the following:

- 1) Verizon New Jersey, Inc., Block 9999, Lot 1, Sayreville
- 2) Torsiello Construction & Management, Block 427.01, Lot 1, 2045-2047 Hwy. 35.

- Forward to Tax Counsel

D) **Application for Social Affair** received from St. Stanislaus Kostka RC Church to serve beer and wine at their annual carnival from June 20-23, 2018 on church property.

- Approved

E) **Notice of Public Hearings** on Notice of Proposed Increase in Remediation Adjustment Clause filed by JCP&L.

- Receive & File (dates posted on the bulletin board)

F) Committee Reports – Councilwoman Novak:

1) Public Hearing and adoption of Budget will be held on April 9, 2018.

• **PLANNING & ZONING – Councilwoman Kilpatrick (for Co. Lembo)Lembo**

A) **Minutes & Departmental Reports:**

Councilwoman Kilpatrick moved the following minutes be received and filed:

1) Construction Officials report, Zoning and Code Enforcement and reports, all for the month of February, 2018.

2) Fire Prevention report for the month of February, 2018.

3) Housing Authority Minutes of February, 2018.

- Seconded by Councilman Novak.

B) **Letter of resignation** received from Patrick Walsh as a member of the Board of Adjustment.

- Receive & File

C) Committee Reports: 1) Progress

• **PUBLIC SAFETY – Councilman Grillo for Co. Buchanan**

A) **Minutes & Departmental Reports:**

Councilman Grillo moved the following Minutes/Reports be Received & Filed:

1) Board of Health Minutes of January, 2018.

2) Court Admin. report for the month of January, 2018.

3) Police Chief's report for the months of January & February, 2018.

- Seconded by Councilman Kilpatrick

B) Firefighter Application received from Clinton Rowe as a Member of Engine Co. No. 1 was accepted on Nov. 1, 2017.

- Approved

C) Committee Reports: 1) Progress.

• **RECREATION – Councilman Melendez**

A) **Minutes & Departmental Reports:**

Councilman Melendez moved the following minutes be received and filed:

1) Recreation Advisory Board minutes of March 1, 2018.

2) Recreation Director's report for the month of February, 2018.

- Seconded by Councilman Novak.

B) Applications for **Special Events** received from:

1) Sammy's Hope Animal Welfare and Adoption Center to conduct a 5K Run on Nov. 3, 2018 at Julian Capik Nature Preserve – No negative reports.

- 1) Approved

2) First Presbyterian Church of Sayreville to conduct a flea market fundraiser on June 2, 2018 in their parking lot – No negative reports.

- 2) Approved

C) Committee Reports – Councilman Melendez

1) Reported on various recreation Dept. sponsored events.

2) Thanked the Recreation Advisory Board and their volunteers for their help in the many wonderful events they sponsor.

• **WATER & SEWER/ENVIRONMENTAL – Councilman Grillo**

A) **Minutes & Departmental Reports:**

Councilman Grillo moved the following minutes be received and filed:

1) Water & Sewer Director's report for the month of February, 2018.

- Seconded by Councilwoman Kilpatrick.

B) Committee Reports: 1) Progress

- **PUBLIC WORKS – Council President Kilpatrick**

- A) **Minutes & Departmental Reports: (none)**

- Councilwoman Kilpatrick moved the following Minutes/Reports be Received & Filed:

- 1) Rent Leveling Board Minutes of February 13, 2018

- 2) Public Works Supervisors' reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of February, 2018.
- Seconded by Councilwoman Novak.

- B) **Notice of retirement** received from Rita Januzzi from her position as Keyboarding Clerk 4 in the DPW, effective June 1, 2018.

- Receive & File

- C) Committee Reports – Councilwoman Kilpatrick:

- 1) Asked for a report on the Bridges in Kennedy Park

- Borough Engineer responded that they are being fabricated now and scheduled for delivery in mid-April and they will be installed as soon as they are delivered.

- 2) Asked the Business Admin. for an update on the park benches.

- Mr. Frankel reported progress and will advise.

- 3) Asked the Engineer about the Morgan area road improvements.

- The Engineer said that the contractor is working on Vineyard and the gas company still has work to do on Norton.

- **MAYOR – Kennedy O'Brien**

- Mayor thanked the hard working employees of the Dept. of Public Works and all those others for their due diligence this past winter.

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance**

- 1) Authorization for Sockler Realty Services Group to prepare an appraisal report covering a Tax Appeal filed by E I DuPont Company.

- Resolution

- 2) Authorization to accept and adopt the Central Jersey Municipal Joint Insurance Fund's 2018 Safety Incentive Program.

- Resolution

- 3) Authorization to apply for the Federal Program for Public Agencies for the acquisition of donated equipment, tools, supplies, etc. for use by the Borough.

- Resolution

- 4) Authorization to amend Revised General Ordinance 2-38.3 and 1.7.1 Return Check Fee and Tax Redemption Statement Fee to be in compliance with State Statute.

- Ordinance.

- Planning & Zoning**

- Public Safety**

- Public Works**

- 1) Authorization to award a non-fair and open contract to Lee's Emergency Equipment of Tuckerton, NJ for the refurbishing of one 1997 Pierce Pumper Fire Truck in the amount of \$25,973.00.

- Resolution

- 2) Request for authorization to appoint Brian Bender to the title of Truck Driver from Laborer.

- Resolution

3) Authorization to extend the Shared Service Agreement for a two year term between the Borough of Sayreville and Twp. of Woodbridge for various services on an on needed basis.

- Resolution

- **Recreation**

- **Water & Sewer**

- **Other**

1) Report filed by NW Financial, on the Fiscal Impact Analysis of the Mocco Development was distributed tonight and will be listed for discussion at the next meeting.

C.F.O. - Wayne Kronowski

1) Notice of Public Hearing on Municipal Budget and Adoption scheduled for April 9, 2018.

• **BOROUGH ENGINEER - Jay Cornell**

• **BOROUGH ATTORNEY - Michael DuPont**

1) Authorization to amend Revised General Ordinances Chapter 7 – Traffic to add Section 19 entitled Traffic Controls for Street and Highway Construction and Maintenance Operations for Municipal Roads to regulate traffic controls during various road construction work that affect the routine flow of traffic

- Ordinance

• **EXECUTIVE SESSION - None**

• **PUBLIC PORTION**

At this time the Mayor opened the meeting to the public for questions or comments on any and all items. There being no appearances Councilwoman Kilpatrick moved to close the public portion. Motion was seconded by Councilman Grillo.

Roll Call: Voice Vote, all Ayes.

• **ADJOURNMENT**

No further business.

Mayor O'Brien called for a motion to adjourn.

Councilwoman Kilpatrick made a motion to adjourn. Motion seconded by Councilman Grillo.

Time: 9:04 P.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved