

Monday, February 27, 2017

1. CALL TO ORDER - Time _____

- a) Salute to the Flag
- b) Statement of Publication
- c) Roll Call:

2. OLD BUSINESS:

-If the following Ordinance(s) were introduced at Council meeting they will be listed for Public Hearing and Adoption on March 13, 2017.

ORDINANCE # 351-17

AN ORDINANCE AMENDING CHAPTER II, "ADMINISTRATION", TO AMEND SUBSECTION 2-25, "COMMUNITY DEVELOPMENT BLOCK GRANT ADMINISTRATOR" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE

(Co. Buchanan, Sponsor - Public Hearing March 13, 2017)

ORDINANCE # 352-17

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER VIII SECTION 14 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE "WRECKERS"

(Public Safety Committee - Public Hearing March 13, 2017)

3. NEW BUSINESS:

4. COMMUNICATIONS & COMMITTEE REPORTS

DISPOSITION

• **ADMINISTRATIVE & FINANCE - Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

-Receive & File

- 1) Municipal Clerk's report for the months of Dec., 2016 Jan., 2017 and 2016 Annual Report
- 2) Tax Collector's 2016 Annual report
- 3) CFO's Investment Activity report for the months of Nov., Dec., 2016 and Jan. 2017
- 4) Office on Aging Supervisor's report for the months of Dec. 2016 and Jan. 2017
- 5) Board of Education minutes of February 7, 2017

B) (Carried from last meeting)

Open Space's response to a request received from **Gary & Louanne Nowak to purchase property known as Mason Ave**, Blk 458, Lots 32-34 and / or trade for Block 215, Lots 30 & 31, which Open Space does not feel would be an even fair trade.

(Please review recommendation made by Open Space in packet). - _____

C) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

1) **Middlesex County Fire Prevention & Protection Assoc.**

to conduct an Off-Premise 50/50 Dec. 21, 2017 at the Fire Academy (#RA:2090).

1) Approved/Denied

D) Committee Reports:

- 1) _____

• **PLANNING & ZONING – Councilman Lembo**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

1-2) Receive & File

- 1) Board of Adjustment Minutes of Jan. 25, 2017
- 2) Construction Officials report, Zoning and Code Enforcement report, Fire Prevention report all for the months of Dec, 2016 and Jan. 2017.

B) Committee Reports: 1) _____

• **PUBLIC SAFETY – Councilman Grillo**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Board of Health & County reports for the months of Dec. 2016 & Jan. 2017.
- 2) Court Administrator’s report for the months of Dec., 2016 and Jan. 2017

(move to) Receive & File

B) Notice of **leave of absence of firefighter Jesse Zupko** from President Park Fire Co. No. 1 from Jan. 22-March 31, 2017.

- (move to) Receive & File

C) **Firefighter Application of Christopher R. Bardsley** was accepted by Engine Co. #1 on Jan. 23, 2017.

- Approve/Deny

D) **Request to Travel** received from Morgan Hose & Chemical Co. No. 1 to attend a parade in Matawan, NJ on March 10, 2017.

-Approved/Denied

E) Committee Reports:

- 1) Board of Health will be conducting their Annual Free County sponsored Rabies Clinic on Sat. May 6, 2017 from 9a.m. – 12 Noon.

• **PUBLIC WORKS – Councilwoman Kilpatrick**

A) **Minutes & Departmental Reports - (None)**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisors’ reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services for the months of Dec., 2016 and Jan. 2017

- (move to) Receive & File

B) Request to hang Banners received from Old Bridge-Sayreville Rotary Club to raise awareness of their 5K Run for Vets on April 30, 2017.

- Approve/Deny

C) Committee Reports:

- 1) _____

• **RECREATION – Councilman Melendez**

A) **Minutes & Departmental Reports:**

Move the following minutes or reports be received and filed:

- 1) Recreation Director’s report for the months of Dec. 2016 and Jan. 2017

- (move to) Receive & File

B) Applications for Special Events received from:

- 1) **Old Bridge/Sayreville Rotary Club to conduct a 5K Run for Vets** to be held on the trail in the sports soccer complex on April 30, 2017.
- 2) **Shri Dwarkadhis Temple** for various events from March 18 thru Nov. 4, 2017.

- 3/16	5-9PM	Bonfire
- 4/23	4-9PM	Birth Anniv.
- 8/15	9pm-2am	Birth Anniversary/Mid-Night Event
-10/15-19	5-9PM	Diwali Days
-10/20	6-9AM; 11:30-1:30; 5-9 PM	New Year Day
-10/28	4-9PM	New Year Celebration
- 11/4	4-9PM	(Alt. Day)New Year Celebration

- 1 & 2) Approve/Disapprove

#1 Permit
#2 Permit & Reso.

C) Request received from the Sayreville Veterans Alliance for approved funding for the 2017 Memorial Day Parade scheduled for May 29, 2017. - Approve/Disapprove

D) Committee Reports:

1) _____

• **WATER & SEWER/ENVIRONMENTAL – Council President Buchanan**

A) **Minutes & Departmental Reports:**

Move the following minutes or reports be received and filed:

- 1) Water & Sewer Director’s report for the months of Dec. 2016 and Jan. 2017 and 2016 annual report

- (move to) Receive & File

B) Committee Reports:

1) _____

• **MAYOR – Kennedy O’Brien**

• **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

- 1) Authorization to accept and adopt the 2017 Safety Incentive Program.

- Planning & Zoning

- Public Safety

- 1) Authorization to call for a Certified List of Eligible for Police Lieutenant and Police Sergeant in order to fill vacancies.
- 2) Request received from Fire Chief for authorization for the Borough Architect to inspect all four fire houses and make recommendations as to their repair or replacement.
- 3) Authorization to issue Public Safety Communication System Change Order #2 for the purchase of additional radio communication equipment from Tactical Public Safety of West Berlin, NJ through NJ State Contract T-0109/A83932 in an amount not to exceed \$120,197.35.
- 4) Authorization to issue Public Safety Communication System Change Order #3 to Tactical Public Safety of West Berlin, NJ through NJ State Contract T-0109/A83932 for Site Improvements and “Make Ready” work in an amount not to exceed \$124,731.38.

- Public Works

- 1) Authorization to designate Elyse Barone as the Borough’s CRP/Municipal Recycling Coordinator and authorizing her to prepare and submit a Recycling Tonnage Grant Application for Calendar Year 2016.
- 2) Request received from Fire Chief for authorization to use Fort Grumpy grounds as well as three out of service vehicles for firefighter vehicle extrication recertification.

- Recreation

- 1) Request received from Perth Amboy and South Amboy for the Borough to participate in a joint 4th of July celebration slated for July 3rd at the Raritan Bay Waterfront Park with the approximate cost to be approx. \$20,000.

- Water & Sewer

- 1) Authorization to extend Sewer Pump Station Maintenance Contract with Municipal Maintenance Co. of Cinnaminson, NJ 08077 for one additional one year term.
- 2) Authorization for QPA to advertise for the receipt of bids for Water Department Maintenance Service.

- Personnel / Confidential

• **C.F.O. - Wayne Kronowski**

- 1) Transfer Resolution
- 2) Introduction of Budget

• **BOROUGH ENGINEER -Jay Cornell**

• **BOROUGH ATTORNEY - Michael DuPont**

- 1) Authorization to execute a Deed of Easement Agreement between the Borough of Sayreville and Sayreville Pharmacy for the creation of a non-exclusive Easement for driveway ingress and egress as described in agreement (along Karcher Street).
- 2) Authorization to schedule Ted Petersen Rent Leveling Board Appeal for March 27, 2017 beginning at 6:00 P.M.

5. **EXECUTIVE SESSION** (Motion to enter into closed session) – Time: _____

- Reconvene Time: _____

6. **PUBLIC PORTION** Mayor will open to public – ***5 Minute Limitation.**

7. **ADJOURNMENT**