

Mayor O'Brien opened the Agenda Meeting at 9:25 PM followed by a salute to the flag.

❖ **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Session Meeting being held on Monday, February 26, 2018 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Grillo, Kilpatrick, Lembo,
Melendez, Novak

Absent: Councilman Buchanan

Others Present: Mayor Kennedy O'Brien
Daniel Frankel, Business Administrator
Wayne A. Kronowski, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

• **OLD BUSINESS:**

-If the following Ordinance(s) were introduced at the Council meeting they will be listed for Public Hearing and Adoption on March 12, 2018.

ORDINANCE #399-18 (Revised)
**AN ORDINANCE AMENDING CHAPTER V,
POLICE REGULATIONS "BASKETBALL HOOPS",
OF THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF SAYREVILLE**

• **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Councilwoman Novak moved the following the following minutes/reports be received & filed:

- 1) Municipal Clerk's 2017 Year End Report and monthly report for the month of January, 2018.
- 2) CFO's Investment Activity report for the month of December, 2017 and January, 2018.
- 3) Office on Aging Supervisor's report for the month of January, 2018.
- 4) Board of Education Minutes of January 16, 2018.

- Motion was seconded by Councilman Grillo.

B) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **Zeta Phi Beta Sorority – Omega Mu Zeta** to conduct an On-Premise Draw (Tricky Tray) on March 31, 2018 at the VFW, Jernee Mill Rd. (RA:2173).
- 2) **McDivitt PTA** to conduct a Casino Night on April 13, 2018 at the Sayreville VFW (RA:2174 & 2166).
- 3) **Sayreville River Dogs Blue** to conduct an On-Premise 50/50 and an On-Premise Draw (Tricky Tray) Draw on March 24, 2018 at the Sayreville Senior Center. (RA:2175 & 2176)

1-3 Approved.

C) **Tax Appeal** received from the following:

- 1) Gerdau Amersteel Sayreville, Inc., 101 North Crossman Rd., Blk. 246, Lot 1.05
- 2) Gerdau Amersteel, US, Inc., Block 246, Lot 1.074, Off Main Street
- 3) Sattar, Mohammed, Block 206, Lot 14.01, 20 Strek Drive

- Forward to Tax Counsel

D) Request received from **Tax Collector** for a Resolution authorizing the refund a portion of 2017 taxes in the amount of \$460.56, due to the **approval of a 100% Disabled Veteran Tax Exemption** by the Tax Assessor effective December 7, 2017.

- Approved / Clerk to Prepare Resolution.

E) Notice received from JCP&L of a proposed increase in the company's remediation adjustment clause to recover costs incurred in environmental remediation of manufactured gas plant sites.

- Received & File

F) Committee Reports – Councilwoman Novak

- 1) Reported on the budget workshop meeting
- 2) Budget Introduction will take place on March 12, 2018.
- 3) Public Hearing to be held on April 9, 2018.
- 4) Budget increase at this time is just above 5 cents.

• **PLANNING & ZONING – Councilman Lembo**

A) **Minutes & Departmental Reports:**

Councilman Lembo moved the following minutes/reports be received and filed:

- 1) Planning Board minutes of January 3, 2018.
- 2) Construction Officials report, Zoning and Code Enforcement and reports, all for the month of January, 2018.
- 3) Fire Prevention report for the month of January, 2018.
- 4) Housing Authority Minutes of December 12, 2017 and January 9, 2018.

- Motion was seconded by Councilwoman Novak.

B) Application for Temporary Trailer License received from Vericom

Construction to place one (1) Construction Office Trailer on K Sayreville Assoc. property, Blk. 368.19, Lot 1, 7 No. Ernston Road, Parlin.

- Approved / Clerk to prepare Resolution.

C) **Notice to Adjacent Property Owners** received from:

- 1) Retlaw 967, LLC will appear before the Zoning Board with respect to property known as Block 440, Lots 3.01, 3.01-B02 for the purpose of conducting a Whispering Woods hearing to consider and approve a proposed settlement reached between the applicant and Crestview of Sayreville and the Zoning Board to construct a Wawa Food Market/Convenience Store and Fueling Station of the property.

- Receive & File

D) Committee Reports – Councilman Lembo:

- 1) Announced that on Tuesday, March 13, 2018 North American Properties/Riverton Project (formerly the Point) will be holding an Open House the Sr. Center at 6:30 with an overview of the project.
- 2) Commented that SERA has decided **not to deem the Rt. 35 corridor as an area in need of re-development**. He asked how the council should proceed from here. Requested getting the Planner's opinion on how to proceed.

Discussion:

Councilman Grillo questioned if there was a formula in order for us to bring particular areas of concern to the Planner, Susan Gruel for evaluation? He said that this is not a COAH issue but is potentially a Master Plan and zoning issue.

Councilwoman Novak said that the matter would have to be brought before the Planning Board, so we could give the Planner some direction to bring it before the Planning Board for it to be included in

the Master Plan.

Mayor asked the Borough Attorney to find out what a secondary course of action would be. Mr. DuPont said that he would reach out to Mr. Ambrosio.

Councilman Grillo suggested the area be referred to the Planning Board for it to be re-zoned.

The Mayor then asked Councilman Lembo to reach out to the Planning Board Attorney.

- **PUBLIC SAFETY – Reported on by Councilwoman Kilpatrick**

- A) Minutes & Departmental Reports:**

Councilwoman Kilpatrick moved the following minutes/reports be received & filed:

- 1) Board of Health Minutes of January, 2018.

- 2) Court Admin. report for the month of January, 2018.

- Motion was seconded by Councilwoman Novak.

- B) Request to Travel received from:**

- 1) Morgan Hose & Chemical Co. No. 1 to travel to Matawan Fire House, Matawan, NJ to attend a St. Patrick's Day Parade on March 16, 2018.

- Approved.

- C)** Application for membership as a Firefighter received from Al'Nasir Hand and accepted by Melrose Hose Co. No. 1 at their December 4, 2017 meeting.

- Approved.

- D) Committee Reports – Councilwoman Kilpatrick reported on behalf of Co. Buchanan:**

- 1) Discussion on the hiring of police officers; the number on the force now; the number on leave; the number who have over 25 years of service and those reaching 25 years of service and the number of officers that the Police Chief would like to maintain. Followed by a lengthy discussion on police officers and SRO Officers in our schools, following the school shooting in Florida. Councilwoman Novak brought up retired Class 3 Police Officers and how we could use their help to supplement. She indicated that they are still police officers until the age of 65 as long as they maintain their certificates. Councilwoman Kilpatrick commented that she just wants to be sure our force is maintained in case the schools need our help and that the children are protected and want to be able to offer our help from up here when needed. She wanted to be able to hire one more police officer. A discussion followed regarding how that would impact the budget.

Mayor recommended having a meeting with the Board of Education. He also indicated that he had a conversation with the police the day after the Shooting while they were on their way over to the schools. He said both the Board and the Sayreville Police Dept. are extremely proactive. We are here to take the lead from them. This is their domain and this is what they do. He wants to get direction and input from them.

Councilwoman Kilpatrick said she is looking add one additional officer. Mayor again recommended the committee meet with the Board of Education and see what the School Superintendent wants, what the Board of Education and the Police Dept. want and need.

Councilwoman Kilpatrick asked what the cost would be to hire a police officer. The CFO responded \$37,000, plus benefits of \$12,000 - \$30,000. Increasing next year to more than \$50,000, plus benefits.

Councilwoman Novak explained that there is currently a police officer going from school to school now at no additional cost to the borough.

Councilman Grillo said that he is not opposed to either side. He felt we should crunch the numbers and meet with the school and police for their opinion.

Discussion on getting the most protection for our money.

Mayor wanted to hear from the Board of Ed and the Police Chief as their needs.

Councilwoman Kilpatrick wanted know what here colleagues thought of hiring an additional police officer.

Councilwoman Novak stated that she was not if favor. She indicated that the original budget only had 2 officers in it. We hired six in Jan. Two dropped out. Then when he presented his budget he asked for three and to put them in the academy in April and we would wait for August to see the number of retirees we have.

Councilwoman Kilpatrick said that we are hiring based upon retirees, we are not hiring any additional. She said that she is looking to expand the police force.

Discussion followed regarding the hiring of Class 3 Police Officers for the Board of Ed.

Councilwoman Kilpatrick still urged for the additional officer.

- **RECREATION – Councilman Melendez**

- A) **Minutes & Departmental Reports:**

- Councilman Melendez moved the following reports/minutes be received and filed:

- 1) Recreation Advisory Board minutes of February 1, 2018
 - 2) Recreation Director's report for the month of January, 2018

- Motion was seconded by Councilwoman Novak.

- B) Authorization to establishing the following Recreation Programs and fees associated with said programs:

- Junior Police Academy (Youth Summer Program)
5 Day Camp - \$100. Residents

- Approved / Clerk to prepare Resolution.

- C) Committee Reports – Councilman Melendez:

- 1) Various Recreation Sponsored Events
 - 2) Progress

- WATER & SEWER/ENVIRONMENTAL – Councilman Grillo**

- A) **Minutes & Departmental Reports:**

- Councilman Grillo moved the following reports/minutes be received and filed:

- 1) Water & Sewer Director's 2017 Annual Report and report for the month of January, 2018.

- Motion was seconded by Councilwoman Novak.

- B) Committee Reports-Councilman Grillo:

- 1) Water & Sewer Committee Meeting – March 26th 6:15PM

- **PUBLIC WORKS – Council President Kilpatrick**

- A) **Minutes & Departmental Reports:**

- Councilwoman Kilpatrick moved the following Minutes/Reports be Received & Filed:

- 1) Rent Leveling Board Minutes of February 13, 2018
 - 2) Public Works Supervisors' reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of January, 2018.

- Motion was seconded by Councilwoman Novak.

- B) **Letter of resignation** received from Anthony Rambhajan from his position as laborer in the DPW, Parks Division, effective March 2, 2018.

- Receive & File

- C) Committee Reports – Council President Kilpatrick:
- 1) Recycling Coach/Web Site Information
 - 2) Arbor or Day Seedling Program Celebration
 - 3) Singer Court Update to be presented by the Borough Engineer
 - 4) On behalf of Co. Buchanan she asked the Business Admin. to schedule the Fire and First Aid to meet with the Public Safety Committee as requested by the Chief of Police

• **MAYOR – Kennedy O'Brien**

- 1) Announced that Sayreville had been awarded a Transportation Grant in the amount of \$575,000.00 for MacArthur Avenue.

• **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

- 1) Authorizing the submission of an application for grant funding under the Safe and Secure Communities Program.

- Resolution

- 2) Authorization to appoint a Real Estate Financial Advisory Service for services associated with COAH litigation.

- Resolution

- Planning & Zoning

- Public Safety

- 1) Authorization to appoint Kristal M. Manion, Clerk I in the Municipal Court, effective, March 16, 2018.

- Resolution

- Public Works

- 1) Authorization to award contract for carpet replacement at the Sayreville Emergency Squad to Commercial Interiors Direct of Riverdale, NJ through ESCNJ Contract #14/15-64 in an amount not to exceed \$25,415.15.

- Resolution

- Recreation

- 1) Authorization to increase salary cap for Jr & Sr. Instructors in the Recreation Dept.

- Jr. Instructor Min. \$10. - Max \$16.

- Sr. Instructor Min. \$10. - Max \$22.

- Resolution

- 2) Authorization to amend Section 2-15.5 and 17-4 of the Revised General Ordinances of the Borough of Sayreville, removing fee schedule no longer used, skate park section and amending Boat Launch Facility.

- Prepare Ordinance

- Water & Sewer

- 1) Authorization to appoint Kenny Huff as Laborer in the Water and Sewer Dept. replacing Steve Noonan (resigned).

- Resolution

• **C.F.O. - Wayne Kronowski**

- 1) Transfer Resolution.

- 2) Introduction of 2018 Municipal Budget – March 12, 2018.

• **BOROUGH ENGINEER - Jay Cornell**

- 1) Duhernal Well Maintenance & Redevelopment Services – Change Order (Report Attached)

- Resolution

- 2) Ernston Road / Singer Court Intersection – Review of Traffic Issues (Report Attached).

- Resolution requesting the County remove the No Left Turn sign onto Johnson's Lane from Ernston Road and install a Do Not Block Intersection sign at Singer Court.

3) Main Street / White Oaks Intersection – Acceptance of Traffic Signal (Verbal Report).

- Ordinance accepting the Traffic Signal.

4) Improvements to Haag Street – Receipt of Bids (Verbal Report).

- Resolution

- **PUBLIC PORTION**

At this time Mayor O'Brien opened the meeting up to the public for any and all questions.

Those appearing were:

- Ruth Ann Mahoney, 2 Gerard Court

- ❖ In favor of hiring additional police officers.

- Jim Robinson, 11 Borelle Square

- ❖ Urged the Council to move their Agenda Session to another night and meet in 310 for better discussions on items.

- ❖ Asked for an explanation of the resolution hiring a Real Estate Financial Advisory Service.

The Business Administrator explained that they are being hired to work up numbers for COAH Litigation purposes. Council President Kilpatrick also explained the need and they would provide the Borough with a Service that could assist us with our COAH Litigation.

- Janice Benedetto, 1 Thomas Avenue

- ❖ Commented that the Real Estate Financial Advisory Service was a good idea.

- ❖ Population would increase with what is proposed in the COAH housing matter so the borough would need an increase not only police officers but all Emergency Services.

- ❖ Commented on the number of police officers on duty during the evening/night shift and support additional police officers.

- ❖ Children safety.

- ❖ Commented on Sayreville having a bad drug situation.

Mayor O'Brien informed the general public that he had been in contact with the Police Dept. the day after the Florida shooting and they informed him that they have been practicing for events like this for a very long time. He said that Sayreville is ahead of the curve and there is no need for a reaction like this. The Board of Education and the Police Department have this under control. He said that they are both extremely proactive and are both working together on protecting our most valuable assets. But this will always be a work in progress.

- Ruth Ann Mahoney, 2 Gerard Place

- ❖ Still in favor of more police officers. Feels with the growing population in Sayreville we need a larger police force.

Mayor said that he would ask the Police Chief for a midnight to 8AM shift report on the number of officers on shift and the number of calls they have. The Mayor asked Co. Novak for her knowledge on the crew and calls.

Co. Novak explained the number of crews available during any particular time of day. She even reminded him that we also have coverage by Raritan Bay Paramedics Unit.

Mayor reminded everyone that with every officer hired the property taxes go up.

Mayor O'Brien asked if there were any other questions or comments. There being none, Councilwoman Novak moved to close the Public Portion. Motion was seconded by Councilman Grillo.

Roll Call: Voice Vote, all Ayes.

- **EXECUTIVE SESSION – None**

Council President Kilpatrick commented on the amount we pay in overtime for police. This was explained by the CFO. The Mayor and CFO explained how police overtime works and how the four days on four days off schedule affects this figure. And that hiring more police officers does not reduce the overtime. Council President Kilpatrick commented that she still wants to hire more officers.

- **ADJOURNMENT**

No further business.

Mayor O’Brien called for a motion to adjourn.

Councilman Lembo made a motion to adjourn. Motion seconded by Council President Kilpatrick.

Time: 10:47P.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved