

Mayor Kennedy O'Brien opened the Council Meeting at 7:05 PM. followed by a short prayer and salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this February 13, 2017 Council Meeting has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo,
Melendez, Novak,

Absent: None

Others Present: Kennedy O'Brien, Mayor
Wayne A. Kronowski, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Michael DuPont, Esq., Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: Daniel E. Frankel, Business Administrator

- **APPROVAL OF PRIOR MINUTES OF THE MAYOR AND COUNCIL:**

Council President Buchanan moved the following Council Minutes be approved, subject to correction if necessary:

- ☒ January 23, 2017 - Regular, Agenda & Executive Sessions
- ☒ January 23, 2017 - Special Meeting – Grievance Hearing & Executive Session
- ☒ January 30, 2017 - Budget Workshop Meeting

Seconded by Councilwoman Novak.

Roll Call: Ayes: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo, Melendez,
Novak.

Nays: None

- **PRESENTATION MADE BY THE MAYOR AND COUNCIL TO:**

- ❖ **Sayreville Leprechauns Pop Warner Junior Varsity Cheerleading Program for their accomplishments in:**

- placing second at Central Jersey League Competition
- placing first at New Jersey State Championships
- placing first at the Eastern Region Championships
- placing first at the Pop Warner Cheer and Dance National Championships

Those receiving certificates were:

Sara Arter	Dorian Kaiser	Madison Miller
Morgan Brennan	Cameran Kasperan	Amanda Mozdzen
Justine Denby	Caroline Koniarski	Haley Redding
Kaitlyn Fritz	Jamie McIntosh	Jessica Redding
Jayde Gildea	Alison McLaughlin	Zarah Williams
Emily Jurkiewicz		
Christa Winkler		

- ❖ **Sayreville Leprechauns Pop Warner PeeWee Cheerleading Program for their accomplishments in:**
 - **placing first at Central Jersey League Competition**
 - **placing first at the Eastern Region Championships**
 - **placing second at the Pop Warner Cheer and Dance National Championships**

Those receiving certificates were:

Caitlin Beresky	Jaden Kaiser
Kelley French	Jayden Mann
Christina Fritz	Crystal Margotta
Jasmine Gonzalez	Heather Pechulis
Mya Jackson	Kylie Taeschler
	Megan Zsorey

- **OLD BUSINESS**

a) Public Hearing on the following Ordinance: (None)

b) Appointments (see worksheet)

Mayor made the following appointments to the Library Board of Trustees:

- Alt. for Mayor – Karen Perno
- Rep. School Superintendent – Lori Ann Dobrzynski

Motion to accept was made by Councilwoman Novak. Seconded by Councilman Lembo.

Roll Call: Voice Vote, all Ayes.

Mayor mentioned receiving an e-mail from Kacha Krause a girl scout who is going for her Bronze Award. She requested setting up a Library Box Book Sharing Program at the Library for sharing books. Mayor spoke with Susan Kaplan the Library Director who does not have an issue with the program. He said that she would place between 2-10 boxes at the Library for the exchange and sharing of books. He then asked the governing body if they would be in favor of this program.

- No objections/approved.

Mayor asked Council President for his appointments at this time. Council President Buchanan said that he would be making them later in the meeting.

- **NEW BUSINESS:**

a) Introduction of the following Ordinance(s): (none)

b) Clerk reported that CFO Wayne A. Kronowski officially filed the **Annual Debt Statement and Annual Financial Statement** with the Division of Local Government Services for Budget year ending 2016.

Motion to received and file was made by Councilwoman Novak. Seconded by Council President Buchanan.

Roll Call: Voice Vote, all Ayes.
Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

- **CONSENT AGENDA/RESOLUTIONS**

At this time the Mayor opened the meeting for questions or comments on Consent Agenda Resolutions. There were no appearances. Mayor O'Brien called for a motion.

Councilman Buchanan moved the public portion be closed and the Consent Agenda Resolutions be approved on Roll Call Vote. Motion was seconded by Councilwoman Novak.

Roll Call on Consent Agenda Resolutions:

Ayes: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo, Melendez, Novak

Nays: None

RESOLUTION #2017-047

WHEREAS, all bills submitted to the Borough of Sayreville covering services, work, labor and material furnished the Borough of Sayreville have been duly audited by the appropriate committee;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED that all bills properly verified according to law and properly audited by the appropriate committees be and the same are hereby ordered to be paid by the appropriate Borough officials.

/s/Kennedy O'Brien
Mayor

/s/Daniel Buchanan
Councilman Daniel Buchanan

/s/Pasquale Lembo
Councilman Pasquale Lembo

/s/Steven Grillo
Councilman Steven Grillo

/s/ Ricci Melendez
Councilman Ricci Melendez

/s/ Victoria Kilpatrick
Councilwoman Victoria Kilpatrick

/s/Mary J. Novak
Councilwoman Mary J. Novak

**Bill list of February 13, 2017 in the amount of \$9,550,726.47
in a separate Bill List File for 2016 (See Appendix Bill List 2017-A for this date).**

RESOLUTION #2017-048

BE IT AND IT IS HEREBY RESOLVED that the following transfers between 2016 Appropriation Reserves be and the same are hereby authorized to be made in the following manner to wit:

	<u>FROM</u>	<u>TO</u>
<u>CURRENT FUND</u>		
Legal Services (1155-130-2-6220)	\$	\$ 10,000
Municipal Clerk (1120-101-2-17020)		1,000
Elections (1120-105-2-9050)		200
Legal Services (1155-130-2-3112)		10,000
Fuels & Lubricants (1460-415-2-9170)	21,000	
	<u>\$ 21,200</u>	<u>\$ 21,200</u>

/s/Mary J. Novak, Councilwoman
(Admin. & Finance Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/Theresa A. Farbaniec, RMC
Municipal Clerk

/s/Kennedy O'Brien
Mayor

RESOLUTION #2017-049
(Borough Attorney)
RESOLUTION MEMORIALIZING THE APPOINTMENT
OF McKENNA, DuPONT, HIGGINS & STONE AS MUNICIPAL ATTORNEY
GENERAL MATTERS OF THE BOROUGH OF SAYREVILLE

WHEREAS, the Governing Body of the Borough of Sayreville are knowledgeable that the Borough requires the services of an Attorney to advise the Mayor and Council on any and all legal matters pertaining to the Borough; and

WHEREAS, the Laws of New Jersey provide for the appointment of a Borough Attorney; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1, et seq.) requires that the resolution authorizing the appointment of the Borough Attorney as required by the Borough for “professional services” without competitive bids must be publicly advertised;

BE IT AND IT IS HEREBY RESOLVED THAT this Resolution hereby memorializes action taken by the Governing Body at the January 23, 2017 meeting appointing the firm of McKenna, DuPont, Higgins & Stone as the Municipal Attorney for the Borough of Sayreville, County of Middlesex, State of New Jersey for the calendar year of 2017;

BE IT FURTHER RESOLVED by the Governing Body of the Borough of Sayreville, as follows:

1. That the services to be rendered by the said Borough Attorney shall be in compliance with the Laws of New Jersey.

2. This appointment is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because the services to be performed are to be performed by a recognized profession licensed and regulated by law.

3. A copy of this resolution, certified to be a true copy by the Borough Clerk shall be published as required by law within ten days from the date of adoption.

BE IT FURTHER RESOLVED that the Borough Attorney is directed to prepare a written employment contract to be executed by the Borough Attorney and the Borough, which shall include the following:

The monthly rate to be charged for the work assigned;
What the retainer fee covers;
A provision that a “not to exceed amount” be set for each project assigned pursuant to the terms of the contract to be executed by both parties

; and

BE IT FURTHER RESOLVED that the Borough Clerk be and she is hereby authorized to forward a true copy of this resolution to McKenna, DuPont, Higgins & Stone.

/s/ Mary J. Novak, Councilwoman
(Admin. & Finance Comm.)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION 2017-050

WHEREAS, the Mayor and Council of the Borough of Sayreville seeks approval to submit a grant application and to execute a grant contract with the new Jersey Department of Transportation for the 2017 Highway Safety Fund Safe Corridor Grant Program for the purchase of a 2017 Ford F150 Special Services Vehicle; and

WHEREAS, the governing body of the Borough of Sayreville has reviewed the accompanying application and has approved said request; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sayreville that they formally approve the grant application for the above stated project; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Sayreville and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of said agreement.

/s/ Steven Grillo, Councilman
(Public Safety Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2017-051

BE IT RESOLVED that the following person is hereby permanently appointed to the following department:

NAME OF APPOINTEE: Andrew P. Kishun
POSITION: Public Safety Telecommunicator-Trainee
(Per Diem)
DEPARTMENT: Police
EFFECTIVE: February 13, 2017

BE IT FURTHER RESOLVED that the compensation to be paid such appointee shall be fixed and determined by the Salary Ordinance or appropriate resolution adopted thereunder fixing the compensation to be paid municipal employees and that this appointment be made subject to all the rules and regulations of the New Jersey Department of Personnel.

/s/ Steven Grillo, Councilman
(Public Safety Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2017-052

BE IT RESOLVED that the proper Borough officials are hereby authorized to execute an agreement with Atlas Elevator award contract for Elevator Maintenance, Repair and Inspection to Atlas Elevator, Inc. of West Creek, NJ in an amount not to exceed \$18,000.00

/s/ Victoria Kilpatrick, Councilwoman
(Public Works Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2017-053

WHEREAS, on December 9, 2014 the Borough of Sayreville received bids for "Landscape Maintenance for Various Borough Properties" and on January 26, 2015 contract was awarded to Greenleaf Landscape Systems & Services, Inc., 276 Pinebrook Rd., Eatontown, NJ 07724; and

WHEREAS, the Borough of Sayreville is desirous of exercising its right to extend the contract for a one (1) - two year period (final year) at no additional increase in price contained therein; and

WHEREAS, Greenleaf Landscape Systems & Services, Inc., has indicated their interest in extending their terms of the aforesaid contract for two (2) additional years;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sayreville that the terms and conditions of the current contract with the above-captioned supplier for "Landscape Maintenance for Various Borough Properties" is hereby renewed for one (1) – two (2) year period at no additional increase in price.

/s/ Victoria Kilpatrick, Councilwoman
(Public Works Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2017-054

BE IT RESOLVED that the following person is hereby appointed to the following department:

NAME OF APPOINTEE: Brian Bender
POSITION: Laborer
DEPARTMENT: Public Works
EFFECTIVE: February 16, 2017

BE IT FURTHER RESOLVED that the compensation to be paid such appointee shall be fixed and determined by the Salary Ordinance or appropriate resolution adopted thereunder fixing the compensation to be paid municipal employees and that this appointment be made subject to all the rules and regulations of the New Jersey Department of Personnel.

/s/ Victoria Kilpatrick, Councilman
(Public Works Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2017-055

BE IT RESOLVED that the following person is hereby appointed to the following department:

NAME OF APPOINTEE: Anthony Rambhajan
POSITION: Laborer
DEPARTMENT: Public Works
EFFECTIVE: February 16, 2017

BE IT FURTHER RESOLVED that the compensation to be paid such appointee shall be fixed and determined by the Salary Ordinance or appropriate resolution adopted thereunder fixing the compensation to be paid municipal employees and that this appointment be made subject to all the

rules and regulations of the New Jersey Department of Personnel.

/s/ Victoria Kilpatrick, Councilman
(Public Works Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2017-056

WHEREAS, Robert Downey General Contractor, LLC has posted a Landscaping Bond covering Block 79, Lot 6.11 (9 Stella St.) for the Sharon Estates Major Subdivision in the amount of \$1,000.00; and

WHEREAS, the Borough Engineer's Office has recently performed a site inspection and has indicated that the required site work has been completed and has recommended that the bond in the amount of \$1,000.00 be released at this time.

NOW, THEREFORE, BE IT RESOLVED that the proper Borough Officials are hereby authorized and directed to release said bond in the amount so stated.

/s/ Mary J. Novak
(Admin. & Finance Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2017-057

BE IT RESOLVED, that the Borough Clerk is hereby authorized and directed to advertise for the receipt of bids for the Bordentown Avenue Water Treatment Plant Raw Pipe Replacement project.

/s/ Daniel Buchanan, Council President
(Water & Sewer Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2017-058

BE IT RESOLVED, that the Borough Clerk is hereby authorized and directed to advertise for the receipt of bids for the Duhernal Well Maintenance and Redevelopment project.

/s/ Daniel Buchanan, Council President
(Water & Sewer Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

- **EXECUTIVE SESSION - None**
- **PUBLIC PORTION**
At this time Mayor O'Brien opened the meeting to the public or any and all issues.

There were no appearances.

No further questions or comments. Council President Buchanan made **a motion to close the public portion**. Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes. Carried.

- **ADJOURNMENT**

Council President Buchanan made **a motion to adjourn** this meeting. Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes. Carried.

Time: 7:22 P.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved