

Mayor O'Brien opened the Agenda Meeting at 7:37 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Session Meeting being held on Monday, January 23, 2017 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo,
Melendez, Novak,

Absent: None

Others Present: Kennedy O'Brien, Mayor
Daniel E. Frankel, Business Administrator
Wayne A. Kronowski, CFO/Treasurer
Theresa A. Farbaniec, Municipal Clerk
Jay Cornell, P.E., Borough Engineer
Michael DuPont, Borough Attorney

Others Absent: None

- **OLD BUSINESS:**

- **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

- **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed: (None)

b) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **Animal Rescue Force** to conduct an Off-Premise 50/50 on May 27, 2017 (#RA:2083).
- 2) **PTO Sayreville Upper Elementary School** to conduct an -On-Premise 50/50, On-Premise Draw and Bingo Games on April 21, 2017 (RA:2084, RA:2085, BA:513).
- 3) **PTO Lloyd Road Elementary School** to conduct an On-Premise 50/50 and an On Premise Draw/Tricky Tray on March 9, 2017 at Club Pure (RA:2086, RA:2087)

1 – 3 Approved

c) Committee Reports – Councilwoman Novak

1) Reported on having met with the Business Administrator and CFO today to review the Municipal Budget and will be having a Finance Committee meeting following tonight's meetings. She said that a Budget Workshop has been scheduled for January 30th and requested the department heads be present. She also scheduled another Budget Workshop for Tuesday, Feb. 21st at 7PM.

- **PLANNING & ZONING – Councilman Lembo**

a) **Minutes & Departmental Reports:**

Councilman Lembo moved the following Minutes/Reports be Received & Filed:

- 1) Middlesex County Planning Board Minutes of December 13, 2016.
Seconded by Council President Buchanan.

b) Moved the following **Planning Board Resolution** be received and filed that were **Memorialized on January 4, 2017.**

- 1) **Mary Aleen, LLC**, 80 Jernee Mill Rd., Blk. 62, Lot 17, Minor Subdivision
- 2) **PSE&G Sayreville Regulator Station**, Skurka Court, Block 136, Lot 28.02, Site Plan
- 3) Dan Kilcomons – **Deerfield Equipment**, Jernee Mill Road, Block 58.01, Lot 1, Minor Subdivision.

Seconded by Councilwoman Novak.

c) Motion to receive and file the following Notice:

- 1) Of an **application before** the January 25, 2017 **Zoning Board** seeking preliminary and final Site Plan Approval land Conditional Use Variance and waivers to construct a Wawa Food Market/Convenience Store and Fueling Station on Block 440, Lots 3.01, 3.01-B02, 967-969 Route 9 North.

Seconded by Councilwoman Novak.

d) Committee Reports: 1) Progress.

• **PUBLIC SAFETY – Councilman Grillo**

a) **Minutes & Departmental Reports:**

Councilman Grillo moved following Minutes/Reports be Received & Filed:

- 1) Board of Health Minutes of December 1, 2016

Seconded by Council President Buchanan.

b) Notice received from Det. Sergeant David Lasko of his intent to retire from his position in the police Dept. effective July 1, 2017.

-Receive & File

c) Discussion on Wrecker Ordinance – Councilman Grillo referred the discussion to the Borough Attorney for his explanation.

Mr. DuPont reported on his meetings with the Police Chief and the Police Chief prepared a memo with his recommendations which he is in agreement with. He asked the Mayor and Council to review the memo and suggestions with regards to the changes he is recommending. Such as that a list be created; there be no residency requirement of the business; the list be maintained at the sole discretion of the Chief and added to or deleted as necessary. He also recommended that the towing company have not only space for their business but for the storage of the vehicles that have been towed.

Councilman Grillo commented that if they get rid of the residency requirement they should have some sort of Sayreville business preference to preserve the businesses in town and to address the issue on how the newly added businesses would be selected, such as, first come, first serve.

Municipal Clerk Farbaniec clarified that the wreckers that are licensed are chosen on a rotation basis by the police department and that this is written on the ordinance that already exists.

d) Committee Reports – Councilman Grillo:

- 1) He stated that the police department provided him with a detailed report regarding the Hilltop/ Lee Avenue traffic issue. He indicated that they intend to do a traffic study when the weather improves and update the one they have from two years ago.

Councilwoman Novak asked that the Fire and EMS be included in these discussions.

Councilman Grillo also said that there will be a police presence in the area.

Further discussion on the GPS service directing truck traffic through the area and if the GPS provider could be notified not to direct traffic through the area.

Mayor asked Mr. Frankel to get in touch with the Police Chief to see if he could get in touch with the provider of the GPS devices and alert them.

2) Public safety issue at the library regarding the number of students coming to the library after school. That the number is in the range of 150-200 high and middle school students. That there have been serious complaints from the staff about behavior, destroying books, threatening staff, food being ordered. He said that he would like to attend the February 1st Library Board of Trustees meeting with a representative from the police department and Recreation Committee Chair Councilman Melendez because he believes it is a matter of Public Safety, Library and Recreation matter to deal with these issues. Mayor asked if there were any objections. None made.

- **PUBLIC WORKS – Councilwoman Kilpatrick**

a) **Councilwoman Kilpatrick moved the following Minutes/Reports be Received & Filed:**

- 1) Rent Leveling Board Minutes of January 10, 2017
- Seconded by Councilwoman Novak.

b) Committee Reports-Councilwoman Kilpatrick:

- 1) Asked the Business Admin. if he was able to gather the information she requested regarding Ft. Grumpy being opened every Saturday as opposed to the every other Saturday schedule. He responded that he met with Mr. Bailey, Ms. Barone and Mr. Kronowski and that it would cost an additional \$24,000 for the additional 27 Saturdays and that half of the money could come out of the recycling Tonnage Grant and half of the money would come out of the 2017 budget.

Councilwoman Kilpatrick then requested the council's approval to move forward. No objections.

- 2) Charging Stations – Business Admin. reported that he is still trying to get in touch with the person so hopefully could have an answer by the next meeting.

- 3) Reported that our Recycling Coordinator Elyse Barone posted our Sustainable Sayreville Webpage up and running.

Mayor said that he received a call from Ted Petersen regarding his hearing being scheduled. The Borough Attorney responded that the date is tentatively scheduled for Feb. 27, 2017 before the Council.

- **RECREATION – Councilman Melendez**

a) **Minutes & Departmental Reports: (None)**

b) Committee Reports – Councilman Ricci Melendez:

- 1) Saddened by the loss of one of our Recreation Advisory Board members George Diffin. Expressed condolences to the Diffin family.
- 2) Reported on various recreation sponsored programs.

- **WATER & SEWER/ENVIRONMENTAL – Council President Buchanan**

a) **Minutes & Departmental Reports: (None)**

b) Committee Reports-Councilman Buchanan

- 1) Met with Water and Sewer Director to discuss various projects.
- 2) Asked if the Council would approve the Borough Attorney petitioning the State Requesting large Exit Only signs exiting from Rts 9 & 35 to Raritan Street (by Costa Verde).

3) Expressed deep condolences to the Diffin family. George was a former Councilman and his first soccer coach. They called for a Moment of Silence for George Diffin. A moment of silence was observed by all in attendance.

- **MAYOR – Kennedy O’Brien**

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- **- Admin. & Finance**

- 1) Reported having attended the Middlesex County Joint Insurance Fund Luncheon where Sayreville received the top safety award of all the Municipalities, thanks to Ms. Garbowski, which will give us a discount on our liability insurance.

- **- Planning & Zoning**

- **- Public Safety**

- 1) Authorization for the Police to submit a grant application/contract with the NJDOT – Safe Corridors for the purchase of a 2017 Ford F150 Special Services Vehicle.

- Resolution.

- 2) Authorization to appoint one (1) Police Telecommunications Operator (Per Diem) to fill vacancies (recommendation in packet).

- Resolution.

- **- Public Works**

- 1) Authorization to award a contract for Elevator Maintenance, Repair and Inspection through NJ State Contract #T2946/85648 to Atlas Elevator, Inc. of West Creek, NJ in an amount not to exceed \$18,000.

- Resolution.

- 2) Authorization to extend contract 2014-11 Landscape Maintenance to Greenleaf Landscape System and Services, Inc. of Eatontown, NJ for one final two year term in an amount not to exceed \$123,185. Per year.

- Resolution.

- 3) Authorization fill two (2) vacancies in the Dept. of Public Works, resulting from inter-departmental transfers, effective Feb. 16, 2017(Recommendation in packet).

- Resolution.

- **- Recreation**

- **- Water & Sewer**

- **- Personnel / Confidential**

- **C.F.O. - Wayne Kronowski**

- a) Transfer Resolution

- **BOROUGH ENGINEER -Jay Cornell**

- 1) Sharon Estates Major Subdivision – Bond Release Request Report Attached).

- Resolution.

- **BOROUGH ATTORNEY - Michael DuPont**

- **EXECUTIVE SESSION – None**
- **PUBLIC PORTION PUBLIC PORTION**

At this time Mayor O'Brien opened the meeting up to the public for any and all questions.

There being no appearances the Mayor called for a motion.

Motion to close the Public Portion made by Council President Buchanan and seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**
No further business.

Mayor called for a motion to adjourn.

Councilwoman Novak made a motion to adjourn. Motion seconded by Council President Buchanan.

Roll Call: Voice Vote, all Ayes.

Time: 7:56 P.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved