

Mayor O'Brien opened the Agenda Meeting at 7:58 PM followed by a salute to the flag.

❖ **STATEMENT OF NOTICE OF PUBLICATION**

Deputy Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, January 8, 2018 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo, Melendez, Novak.

Absent: None

Others Present: Mayor Kennedy O'Brien
Daniel E. Frankel, Business Administrator
Wayne A. Kronowski, C.F.O./Treasurer
Jessica Morelos, Deputy Municipal Clerk
Michael DuPont, Esq., Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

• **OLD BUSINESS:** (FYI Only – Action taken at Council Meeting)

-The following Ordinance(s) were introduced at the Council meeting and will be listed for Public Hearing and Adoption on January 22, 2018.

ORDINANCE #387-18

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER XIX OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO AMEND**

CHAPTER XIX – SWIMMING POOLS

(Co. Grillo - Sponsor – Public Hearing Jan. 22, 2018)

ORDINANCE #388-18

**AN ORDINANCE AMENDING CHAPTER II, “ADMINISTRATION”,
TO ADD SUBSECTION 2-68, “COAH OVERSIGHT COMMITTEE”
OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE**

(Co. Grillo - Sponsor – Public Hearing Jan. 22, 2018)

ORDINANCE #389-18

**AN ORDINANCE AMENDING THE REVISED GENERAL ORDINANCE
OF THE BOROUGH OF SAYREVILLE TO PROVIDE FOR THE COLLECTION OF DEVELOPMENT
FEES IN SUPPORT OF AFFORDABLE HOUSING AS PERMITTED
BY THE NEW JERSEY FAIR HOUSING ACT**

(Planning & Zoning Committee – Public Hearing Jan. 22, 2018)

ORDINANCE #390-18

**AN ORDINANCE REPEALING CHAPTER 34, ENTITLED “AFFIRMATIVE MARKETING
ORDINANCE,” OF THE REVISED GENERAL ORDINANCE OF THE BOROUGH OF SAYREVILLE,
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY**

(Planning & Zoning Committee – Public Hearing Jan. 22, 2018)

ORDINANCE #391-18

**AN ORDINANCE AMENDING CHAPTER 35 OF THE REVISED GENERAL
ORDINANCE OF THE BOROUGH OF SAYREVILLE TO ADDRESS THE
REQUIREMENTS OF THE FAIR HOUSING ACT AND THE UNIFORM HOUSING AFFORDABILITY
CONTROLS (UHAC) REGARDING COMPLIANCE WITH
THE BOROUGH’S AFFORDABLE HOUSING OBLIGATIONS**

(Planning & Zoning Committee – Public Hearing Jan. 22, 2018)

ORDINANCE 392-18
**AN ORDINANCE SUPPLEMENTING AND AMENDING ARTICLE III OF
CHAPTER XXVI, LAND DEVELOPMENT, OF THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF SAYREVILLE TO PERMIT
INCLUSIONARY MULTI-FAMILY DWELLINGS WITHIN THE
PLANNED RESIDENTIAL DEVELOPMENT DISTRICT OPTION**

(Planning & Zoning Committee – Public Hearing Jan. 22, 2018)

• **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Councilwoman Novak moved the following Minutes be Received & Filed:

- 1) Board of Education minutes of November 21, 2017. - Receive & File
- Seconded by Council President Kilpatrick.

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **Sayreville Upper Elementary School PTO** to conduct an On-Premise 50/50; an On Premise Draw (Tricky Tray) and a Bingo on April 13, 2018 (RA:2161, RA:2162, BA:522).

- Approved.

C) Received **Special Ruling** from the Division of Alcoholic Beverage Control authorizing the renewal of PRCL #1219-33-001-013 covering Ikon at Route 35 Corp. for the 2017-2018 and 2018-2019 Licensing Terms (currently a pocket license).

- Approved/Resolution.

D) Committee Reports:

- 1) Progress.

Mayor O'Brien made the following appointment:

LIAISON TO THE BOARD OF EDUCATION

Thomas Pollando – 1 Yr. Term

Appointment moved by Councilwoman Novak. Seconded by Council President Kilpatrick.

Roll Call: Voice Vote, all Ayes.

• **PLANNING & ZONING - Co. Lembo**

A) **Minutes & Departmental Reports:**

Councilman Lembo move the following Minutes be Received & Filed:

- 1) Planning Board minutes of December 6, 2017.
- Seconded by Councilman Buchanan

B) Letter of resignation received from Kenneth P. Kelly, Sr. from his position on the Planning Board.

- Seconded by Council President Kilpatrick.

C) Committee Reports:

- 1) Progress.

• **PUBLIC SAFETY – Councilman Buchanan**

A) **Minutes & Departmental Reports: NONE**

B) **APPLICATIONS FOR WRECKER LICENSE RENEWAL**

Received 5 Light Duty Wrecker Applications plus

2 Heavy Duty Wrecker Applications for renewal for 2018.
(Pending inspection and insurance approvals)

- Approved/Resolution.

- C) **Retirement notice received from Timothy Brennan** from his position as Lieutenant for the Borough of Sayreville Police Dept., effective March 1, 2018.

- Seconded by Council President Kilpatrick.

- D) Committee Reports:
1) Progress.

• **RECREATION – Councilman Melendez**

A) **Minutes & Departmental Reports: NONE**

- B) Committee Reports:
1) Wished Jerry Ust a healthy recovery.

• **WATER & SEWER/ENVIRONMENTAL – Councilman Grillo**

A) **Minutes & Departmental Reports: NONE**

- B) Committee Reports:
1) There were a number of serious water main breaks this weekend due to the extreme temperature. He thanked the Water & Sewer Dept. and Public Works Dept. He asked the Director of Water and Sewer for a five year report on all the water mains that have been broken in town and to see if we can do an analysis of why this is happening. Mayor stated that CME can do it.

• **PUBLIC WORKS – Council President Kilpatrick**

A) **Minutes & Departmental Reports: NONE**

- B) Request received from the Rent Leveling Board to make revisions to their Rules and Regulations.

- Approved.

- C) Committee Reports:
1) Food Truck Ordinance.
2) Bridge repairs at Kennedy Park.
3) Benches at Kennedy Park.
4) Update on Road Paving project for next round of roads.

Discussion followed regarding road paving.

• **MAYOR – Kennedy O'Brien**

Mayor stated that Public Works did a wonderful job.

Mayor questioned if we can go back to having ice skating on the small lake in Kennedy Park. He asked Business Administrator Frankel and Councilman Melendez to look into it.

• **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

- Planning & Zoning

- Public Safety

- 1) Request for authorization to call for Police Lieutenant Certification and Police Sergeant Certification from the Department of Personnel.

- Approved.

- 2) Authorization to appoint Patrick Bielak, Communications Operator/Per Diem in the Police Dept., effective January 16, 2018.

- Resolution.

- 3) Authorization to award a contract to V-Comm Telecommunications in the amount of \$9,350.00 for verification and final acceptance of Sayreville radio system activation on Middlesex County system.

- Resolution.

- Public Works

- 1) Letter received from Thomas Marcinczyk requesting an emergency cancellation of snow contract due to health conditions.

- Approved.

- 2) Authorization to award contract to Atlas Elevator, Inc. of Barnegat, NJ through New Jersey State Contract T-2946/A85648 for Elevator Maintenance and Repair. Monthly maintenance shall not exceed \$18,000.00 per year and repairs shall be as needed.

- Resolution.

- 3) Authorization to award a contract to EMR Power Systems of Trenton, NJ through NJ State Contract T-2848/A81474 for Generator Maintenance and Repair through May 2018. Maintenance shall not exceed \$7,000.00 and repairs shall be as needed.

- Resolution.

- 4) Authorization to award a contract to Toms Ford of Keyport through NJPA Contract 06105-FMC for Ford Fleet Services, Parts and Equipment in an amount not to exceed \$60,000.00.

- Resolution.

- Recreation

- Water & Sewer

- 1) Authorization to appoint James Revel as Water Repairer II in accordance with the Department of Personnel Classification effective Feb 24, 2017. Ordinance and Resolution are required.

- Approved/Ordinance.

C.F.O. - Wayne Kronowski

- 1) Transfer Resolution.

- Resolution.

- 2) 2018 Budget COLA Increase - Ordinance.

- Approved/Ordinance.

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) Public Safety Complex Parking Lot Improvements – Receipt of Bids (Report Attached).

- Action taken during the Council Session.

- 2) Improvements to Smith Street – Closeout of Contract and Change Order (Report Attached).

- Resolution.

- 3) Improvements to Pulaski Avenue – Receipt of Bids (Verbal Report).

- Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont**

- **EXECUTIVE SESSION** – None

- **PUBLIC PORTION**

Mayor opened the meeting to the public for questions or comments on any item.

- Thomas Biesiada, 17 Greenhill Avenue

He questioned the PILOT extension for Red Oak.

CFO Kronowski stated it's a continuation and this will be the last extension.

Mr. Biesiada then questioned if the Borough was increasing the COLA because of health costs.

Response by CFO Kronowski.

No further appearances, Councilwoman Novak moved the Public Portion be closed. Motion was seconded by Councilman Grillo.

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**

Councilman Buchanan made a motion to adjourn. Motion was seconded by Council President Kilpatrick.

Roll Call – Voice Vote, all ayes. Carried.

Time 8:27 P.M.

SIGNED:

Jessica Morelos
Deputy Municipal Clerk

Date approved