

Time: 6:09 PM  
Place: Borough Hall/Virtual

Mayor Kilpatrick called the meeting to order followed by a salute to the flag.

Municipal Clerk Morelos read the notice of meeting publication.

Municipal Clerk Morelos administered Oaths of Office to Councilwoman Eunice Dwumfour and Councilman Christian Onuoha.

Mayor called for Roll Call.

Roll Call: Councilpersons Conti, Dwumfour, Maher, Novak, Onuoha, Roberts.

Absent: None

Others Present: Mayor Victoria Kilpatrick, Business Admin. Daniel E. Frankel, Municipal Clerk Jessica Morelos, C.F.O./Treasurer Denise Biancamano, Borough Engineer Jay Cornell, Borough Attorney Michael DuPont, Assistant Municipal Clerk Nicole Waranowicz.

Others Absent: None

- **Adoption of the 2021 Meeting Schedule, subject to correction as needed.**

Mayor asked if there were any objections to the following schedule.

None made.

Motion was made by Councilman Conti to adopt the meeting schedule.

Seconded by Councilwoman Maher.

Roll Call: Councilpersons Conti, Dwumfour, Maher, Novak, Onuoha, Roberts, all Ayes.

**MAYOR & BOROUGH COUNCIL  
2022 ANNUAL MEETING SCHEDULE**

<u>Day/Date</u>	<u>Meeting Type</u>	<u>Time</u>
Monday, January 3, 2022	Agenda Session	6:00 P.M.
Monday, January 3, 2022	Re-Organization Meeting	7:00 P.M.
Monday, January 24, 2022	Regular & Business Session	7:00 P.M.
Monday, February 14, 2022	Regular & Business Session	7:00 P.M.
Monday, February 28, 2022	Regular & Business Session	7:00 P.M.
Monday, March 14, 2022	Regular & Business Session	7:00 P.M.
Monday, March 28, 2022	Regular & Business Session	7:00 P.M.
Monday, April 11, 2022	Regular & Business Session	7:00 P.M.
Monday, April 25, 2022	Regular & Business Session	7:00 P.M.
Monday, May 9, 2022	Regular & Business Session	7:00 P.M.
Monday, May 23, 2022	Regular & Business Session	7:00 P.M.
Monday, June 13, 2022	Regular & Business Session	7:00 P.M.
Monday, June 27, 2022	Regular & Business Session	7:00 P.M.
Monday, July 18, 2022	Regular & Business Session	7:00 P.M.
Monday, August 15, 2022	Regular & Business Session	7:00 P.M.
Monday, September 12, 2022	Regular & Business Session	7:00 P.M.
Tuesday, September 27, 2022	Regular & Business Session	7:00 P.M.

Tuesday, October 11, 2022 Regular & Business Session 7:00 P.M.  
Monday, October 24, 2022 Regular & Business Session 7:00 P.M.

Monday, November 14, 2022 Regular & Business Session 7:00 P.M.  
Monday, November 28, 2022 Regular & Business Session 7:00 P.M.

Monday, December 12, 2022 Regular & Business Session 7:00 P.M.

Unless otherwise noted on our website or posted at Borough Hall, these meetings will be held in the Municipal Building, 167 Main Street, Sayreville, N.J.

Formal action may be taken.

These meetings are published in conformity with the Open Public Meetings Act, Chapter 231, P.L. 1975.

Jessica Morelos, RMC  
Municipal Clerk

### **Designation of the Official Newspaper – Home News Tribune**

Motion made by Councilman Conti to designate Home News Tribune the Official Newspaper of the Borough. Motion was seconded by Councilwoman Maher.

Roll Call: Councilpersons Conti, Dwumfour, Maher, Novak, Onuoha, Roberts, all Ayes.

### **Designation of Council President**

Motion made by Councilwoman Dwumfour to designate Councilman Onuoha as Council President. Motion was seconded by Councilman Onuoha.

Roll Call: Ayes: Councilpersons Dwumfour, Onuoha  
Nays: Councilpersons Conti, Maher, Novak, Roberts.

Motion made by Councilwoman Novak to designate Councilwoman Maher as Council President. Motion was seconded by Councilman Conti.

Roll Call: Ayes: Councilpersons Novak, Conti, Maher, Roberts.  
Nays: Councilpersons Dwumfour, Onuoha.

### **2022 Council President – Councilwoman Michele Maher**

### **Mayor read the following nominations for Standing Committees:**

The following were presented for 2022:

Admin. & Finance: Co. Conti, Roberts, Novak  
Planning & Zoning: Co. Roberts, Maher, Onuoha  
Public Safety: Co. Novak, Conti, Dwumfour  
Public Works: Co. Maher, Onuoha, Conti  
Recreation: Co. Onuoha, Dwumfour, Maher  
Water & Sewer: Co. Dwumfour, Novak, Roberts

Councilman Roberts moved the nominations for Standing Committee be approved. Seconded by Councilwoman Dwumfour.

Roll Call: Ayes: Councilpersons Roberts, Dwumfour, Onuoha.  
Nays: Councilpersons Conti, Maher, Novak.

Nominations failed.

**Council President Maher read the following nominations for Standing Committees:**

Admin. & Finance: Co. Novak, Maher, Conti  
 Planning & Zoning: Co. Onuoha, Conti, Roberts  
 Public Safety: Co. Dwumfour, Onuoha, Maher  
 Public Works: Co. Conti, Roberts, Novak  
 Recreation: Co. Maher, Dwumfour, Onuoha  
 Water & Sewer: Co. Roberts, Novak, Dwumfour

Council President Maher moved the nominations for Standing Committee be approved. Seconded by Councilwoman Novak.

Roll Call: Ayes: Councilpersons Maher, Conti, Novak, Roberts.  
 Nays: Councilpersons Dwumfour, Onuoha.

Mayor stated that she's directing the Business Administrator to put out for request for proposals for 15 days for non-fair and open proposals for all professionals.

Councilwoman Novak questioned the Borough Attorney if this required a resolution.

Borough Attorney DuPont responded that under the ordinance the Mayor can ask for it.

Further discussion ensued.

**Mayor Kilpatrick read the following nomination for appointment:**

1 Yr. Public Agency  
Compliance Officer - Daniel E. Frankel

Councilman Conti moved the appointment be approved. Seconded by Council President Maher.

Roll Call: Councilpersons Conti, Dwumfour, Maher, Novak, Onuoha, Roberts. All ayes.

**RESOLUTIONS FOR CONSIDERATION:**

- 2022-1 Rules of Order
- 2022-2 Scheduling Standing Committee and Council Meetings 2022
- 2022-3 Establishing a Cash Management Plan and naming official depositories for the Borough of Sayreville.
- 2022-4 Authorizing the re-opening of petty cash funds for various Departments.
- 2022-5 Requiring Tax Collector and Treasurer to furnish bonds.
- 2022-6 Temporary Budget Appropriations – 2022
- 2022-7 Confirming operable procedure for the settlement of claims against the Borough.
- 2022-8 Clarifying power of Council President to solemnize marriages when Council President is acting in the capacity of Acting Mayor.
- 2022-9 Designating the Official Newspaper
- 2022-10 Authorizing Special Tax Counsel to file petitions, complaints, answers and counterclaims in the Tax Court of the State of New Jersey.

- 2022-11 Cancellling Small Balances
- 2022-12 Fixing the interest charges for non-payment of taxes, assessments and/or other municipal liens or charges.
- 2022-13 Resolution approving bills for payment.
- 2022-14 Public Agency Compliance Officer

Resolutions to be read in full:

- 2022-15 Mask Mandate

**PUBLIC PORTION**

Mayor Kilpatrick opened the meeting to the public on general items. There were no comments.

Councilwoman Novak moved the Public Portion be closed. Motion was seconded by Councilman Conti.

Roll Call: Voice Vote, all Ayes.

• **ADJOURNMENT**

No further business.

Councilwoman Novak made a motion to adjourn. Motion was seconded by Councilman Conti.

Roll Call – Voice Vote, all ayes. Carried.

Time 7:22 P.M.

SIGNED:

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Jessica Morelos, RMC  
Municipal Clerk

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Date approved