

Time: 11:00 PM
Place: Borough Hall

Mayor O'Brien called the meeting to order followed by a salute to the flag.

Municipal Clerk Farbaniec read the notice of meeting publication.

Assemblyman Craig Coughlin administered Oaths of Office to Councilwomen Victoria Kilpatrick and Mary J. Novak both for three year terms.

Mayor called for Roll Call.

Roll Call: Councilpersons Buchanan, Grillo, Kilpatrick, Melendez, Novak.

Absent: Councilman Lembo

Others Present: Mayor Kennedy O'Brien, Business Admin. Daniel E. Frankel, C.F.O./Treasurer Wayne A. Kronowski, Municipal Clerk Theresa A. Farbaniec, Assistant Clerk Jessica Morelos, Borough Engineers David J. Samuel and Jay Cornell, Borough Attorney Michael DuPont.

- **Adoption of the 2018 Meeting Schedule, subject to correction as needed.**
Mayor asked if there were any objections.
None made.

**MAYOR & BOROUGH COUNCIL
2018 ANNUAL MEETING SCHEDULE**

<u>Day/Date</u>	<u>Meeting Type</u>	<u>Time</u>
Monday, January 1, 2018	Agenda Session	11:00 A.M. Borough Hall
	Re-Organization Meeting	12:00 P.M. Council Chambers
Monday, January 8, 2018	Regular & Business Session	7:00 P.M.
Monday, January 22, 2018	Regular & Business Session	7:00 P.M.
Monday, February 12, 2018	Regular & Business Session	7:00 P.M.
Monday, February 26, 2018	Regular & Business Session	7:00 P.M.
Monday, March 12, 2018	Regular & Business Session	7:00 P.M.
Monday, March 26, 2018	Regular & Business Session	7:00 P.M.
Monday, April 9, 2018	Regular & Business Session	7:00 P.M.
Monday, April 23, 2018	Regular & Business Session	7:00 P.M.
Monday, May 14, 2018	Regular & Business Session	7:00 P.M.
Tuesday, May 29, 2018	Regular & Business Session	7:00 P.M.
Monday, June 11, 2018	Regular & Business Session	7:00 P.M.
Monday, June 25, 2018	Regular & Business Session	7:00 P.M.
Monday, July 23, 2018	Regular & Business Session	7:00 P.M.
Monday, August 20, 2018	Regular & Business Session	7:00 P.M.
Tuesday, September 11, 2018	Regular & Business Session	7:00 P.M.
Monday, September 24, 2018	Regular & Business Session	7:00 P.M.
Tuesday, October 9, 2018	Regular & Business Session	7:00 P.M.
Monday, October 22, 2018	Regular & Business Session	7:00 P.M.

Tuesday, November 13, 2018	Regular & Business Session	7:00 P.M.
Monday, November 26, 2018	Regular & Business Session	7:00 P.M.
Monday, December 17, 2018	Regular & Business Session	7:00 P.M.

Unless otherwise noted, these meetings will be held in the Municipal Building, 167 Main Street, Sayreville, N.J.

Formal action may be taken.

This meeting is published in conformity with the Open Public Meetings Act, Chapter 231, P.L. 1975.

Theresa A. Farbaniec, RMC
Municipal Clerk

(Word-Annual Meeting Schedule)

- **Designation of the official newspaper for the year 2018 – Home News Tribune**

Mayor asked if there were any objections.

None made

Designation of Council President

2018 Council President – Councilman Victoria Kilpatrick

Motion made by Councilwoman Novak to designate Councilwoman Kilpatrick as Council President. Motion was seconded by Councilman Buchanan.

Roll Call: Voice Vote: All Ayes.

Mayor then asked who the Council had for Standing Committees:

The following were presented for 2018:

Admin. & Finance:	Co. Novak, Lembo, Buchanan
Planning & Zoning:	Co. Lembo, Kilpatrick, Melendez
Public Safety:	Co. Buchanan, Grillo, Kilpatrick
Public Works:	Co. Kilpatrick, Novak, Lembo
Recreation:	Co. Melendez, Buchanan, Grillo
Water & Sewer:	Co. Grillo, Melendez, Novak

Mayor O'Brien read the following nominations for appointments:

<u>1 Yr. Borough Attorney</u> -	None
<u>1 Yr. Borough Engineer</u> -	CME Associates, David J. Samuel
<u>1 Yr. Labor Counsel</u> -	Appruzzese, McDermott, Mastro & Murphy (Robert Clarke)
<u>1 Yr. Auditor</u> -	Wiss & Company
<u>1 Yr. Bond Counsel</u> -	McCarter & English
<u>1 Yr. Financial Advisor</u> -	None
<u>1 Yr. Municipal Prosecutor</u> -	None
<u>1 Yr. Public Defender</u> -	None
<u>1 Yr. Public Defender Alternate</u> -	None

<u>1 Yr. Special Counsel</u> <u>Tax Matters -</u>	James Nolan & Associates, LLP
<u>1 Yr. Special Counsel</u> <u>ABC Matters -</u>	Schain, Schaffer & Rafanello, PC
<u>1 Yr. Special Counsel</u> <u>Rent Leveling Board Matters</u>	James P. Nolan & Associates, LLP
<u>1 Yr. Special Counsel Other Matters</u>	one
<u>1 Yr. Litigation Counsel</u>	- None
<u>1 Yr. Occupational Health</u>	JFK
<u>3 Yr. Municipal Judge</u>	None
<u>1 Yr. Municipal Planner</u>	John Leoncavallo

BOARD OF ADJUSTMENT

4 Yr.	Member	John Corrigan
4 Yr.	Member	Kenneth Kreismer
2 Yr.	Alt. #2	Anthony Esposito

BOARD OF HEALTH

3 Yr	Member	Kenneth Revolinsky
3 Yr	Member	William Henry

HUMAN RELATIONS COMMISSION

3 Yr.	Member	Joseph Malara
3 Yr.	Member	Harshad Patel
3 Yr.	Member	Mindy Schifman
3 Yr.	Member	Moira Spezzi

COMMISSION ON AGING

3 Yr.	Member	William Lellig
3 Yr.	Member	Krishna Vijn
3 Yr.	Member	Kenneth Olchaskey
3 Yr.	Member	Diane Cox

LIBRARY BOARD OF TRUSTEES

5 Yr.	Member	Ann Pulnik
5 Yr.	Alt. for the Mayor	Karen Perno
1 Yr.	School Sup't or Alt.	Lori Ann Dobrzynski

SHADE TREE COMMISSION

5 Yr.	Member	Mike Macagnone
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RECREATION ADVISORY BOARD

3 Yr.	Member	Stella Misiewscz
3 Yr.	Member	William Tumbleson
3 Yr.	Member	Tom Haney
3 Yr.	Member	Erin Wern

OPEN SPACE COMMITTEE

3 Yr.	Boro Citizen	Bill Henry
1 Yr.	Member of GB to be apt by Co.	Co. Mary Novak

RENT LEVELING BOARD

3 Yr. Member Joyce Major
3 Yr. Member Darrel Hartsfield
3 Yr. Member Julia A. Green

HOUSING AUTHORITY OF THE BOS

5 Yr. Member Robert Redford

1 Yr. JOINT INSURANCE FUND – Employee Dan Frankel
- Alternate Wayne A. Kronowski

1 Yr. COMMUNITY DEVELOPMENT BLOCK GRANT ADMINISTRATOR
Danielle Maiorana
Wayne A. Kronowski – Alternate

COMMUNITY DEVELOPMENT GLOCK GRANT COMMITTEE

3 Yr. Raniero Trivisano
2 Yr. Peter Martin
1 Yr. Donald Newton

LIAISON – BOY & GIRL SCOUTS

1 Yr. Girl
1 Yr. Boy

LIAISON-VETERANS ALLIANCE

1 Yr. LIAISON-BOARD OF EDUCATION Carmen Melendez

1 Yr. EQUAL OPPORTUNITY HOUSING OFFICER Daniel Frankel

1 Yr. PUBLIC AGENCY COMPLIANCE OFFICER Daniel Frankel

1 Yr. MAYORS DESIGNEE – MIDDLESEX COUNTY SOLID WASTE ADVISORY CO.
Bernard Bailey

1 Yr. MAYORS DESIGNEE TRANS. COORD. COMM

SERA – ELECTED OFFICIALS Co. Vicky Kilpatrick
Co. Mary Novak

EMERGENCY MNGT COUNCIL 2018

1 Yr. Alert Warning/Communications Anthony Magglio
1 Yr. Auxiliary Police Christopher Bardsley
1 Yr. Damage Assessment Joseph J. Kupsch, Jr.
1 Yr. Emg. Operations Cntr. Kathy Moskal
1 Yr. Emergency Medical Services Coord. Dexter Thomas & Don Riely
1 Yr. Evacuation TBA
1 Yr. Shelter/Reception Jennifer Krushinski
1 Yr. Social Services Jennifer Krushinski
1 Yr. Fire Michael Fulham
1 Yr. Environmental Michael Pascone and Donald Newton
1 Yr. Hazmat Michael Fulham
1 Yr. Law Enforcement Daniel Plumacher
1 Yr. Radiological Protection David Wilkins
1 Yr. Refugee Evacuation John Bartlinski
1 Yr. Terrorism Jack Fitzsimmons
1 Yr. Public Information Rebekah Morales
1 Yr. Public Health Middlesex Cty. Dept. of Health and Senior Services
1 Yr. Public Works Bernard Bailey and Fred Wistuba
1 Yr. Resource Management Dan Frankel

1 Yr.	Water and Sewer Management	Bob Smith
1 Yr.	Bd. Of Ed. Annex Manager	Edward Aguiles
1 Yr.	Animal Disaster Response-Annex Mgr.	Walter and Wendy Wojtaszek
3 Yr	Chairman	John Zebrowski
	Secretary	Kathy Moskal
	OEM Annex Managers	FYI
	Alert Warning/Communications	Anthony Maggliocco
	Sayreville Police Department	Daniel Plumacher
	Sayreville Fire Department	Michael Fuham
	EMS Coordinator	Dexter Thomas & Don Riely
	Environmental	Michael Pascone and Donald Newton
	Evacuation	TBA
	Sayreville Bd. Of Ed.	Edward Aguiles
	Public Works	Bernard Bailey and Fred Wistuba
	Sayreville Auxillary Police	Christopher Bardsely
	Shelter	Jennifer Krushinski
	New Applications:	
	DuPont	DuPont
	Ashland Chemical	Ashland Chemical
	Alzo, Inc.	Alzo Pharmetics
	AES Red Oak	AES Red Oak
	J.C.P. & L.	J.C.P. & L.
	Gerdau Ameristeel	Gerdau Ameristeel
	P.S.E.&G.	P.S.E.&G.
	Reliant Energy	Reliant Energy
	CME Associates	CME Associates
	MCUA	MCUA

Mayor asked if there are any Resolutions.

- Clerk responded that the Resolutions for Consideration are attached to the agenda and that it appears that the only changes are that of the Borough Attorney, Financial Advisor, Municipal Prosecutor, Public Defender, Special Counsel-Other Matters, Litigation Counsel, Municipal Judge, Counsel COAH matters and Counsel Water Matters, Municipal Architect. She said that those resolutions will be removed and renumbered for the next meeting.

Resolutions attached for consideration were:

RESOLUTIONS FOR CONSIDERATION:

- 2018-1 Rules of Order
- 2018-2 Scheduling Standing Committee and Council Meetings 2017
- 2017-3 Establishing a Cash Management Plan and naming official depositories for the Borough of Sayreville
- 2018-4 Authorizing the re-opening of petty cash funds for various departments
- 2018-5 Requiring Tax Collector and Treasurer to furnish bonds
- 2018-6 Temporary Budget Appropriations – 2018
- 2018-7 Confirming operable procedure for the settlement of claims against the Borough
- 2018-8 Clarifying power of Council President to solemnize marriages when Council President is acting in the capacity of Acting Mayor.

- 2018-9 Designating the Official Newspaper
- ~~2018- Appointing Borough Attorney~~
- 2015- Appointing Borough Engineer
- 2018- Appointing Labor Counsel
- 2018- Appointing Borough Auditor
- 2018- Appointing Bond Counsel
- ~~2018- Appointing Financial Advisor~~
- ~~2018- Municipal Prosecutor~~
- ~~2018- Appointing Public Defender~~
- 2015- Appointing Special Counsel - Tax Matters
- 2018- Appointing Special Counsel - ABC Matters
- ~~2018- Appointing Special Counsel - Other Matters~~
- ~~2018- Appointing Litigation Counsel~~
- 2018- Occupational Health Services/Alt. Borough Physician
- 2018- Appointing Municipal Planner
- 2018- Public Agency Compliance Officer
- 2018- Authorizing Special Tax Counsel to file petitions, complaints, answers and counterclaims in the Tax Court of the State of New Jersey.

PUBLIC PORTION

Mayor O'Brien opened the meeting to the public on general items. No one appeared.

Councilwoman Novak moved the Public Portion be closed. Motion was seconded by Councilman Buchanan.

Roll Call: Voice Vote, all Ayes.

EXECUTIVE SESSION – Personnel / 5 minutes

Borough Attorney, Michael DuPont read the following resolution into record:

- **EXECUTIVE SESSION – Personnel**

RESOLUTION FOR CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

1. The public portion of this meeting is hereby adjourned in order that the Governing Body may meet in a closed, private session for approximately 5 minutes to discuss the following matters:

Personnel – Tax Collector

2. Following the conclusion of said closed session, the Governing body shall reconvene the open portion of this meeting to consider any other matters which may be properly brought before it at this time.

3. The nature and content of discussion which occurs during closed session shall be made public at the time the need for non-disclosure no longer exists.

NOW, THEREFORE BE IT RESOLVED that the public be excluded and this resolution shall take effect immediately.

/s/ Councilwoman Mary J. Novak

APPROVED:

/s/ Kennedy O'Brien

Mayor

Councilwoman Novak moved the Executive Session Resolution be adopted on Roll Call Vote. Motion seconded by Councilman Buchanan.

Roll Call- Voice Vote, all Ayes

Time: 11:16 AM

Reconvene:

Councilman Buchanan made a **motion to reconvene**. Motion was seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes. - Time 11:19 AM

• **ADJOURNMENT**

Before adjourning Councilman Buchanan said that over the years there has been discussion about moving the Jan. 1st Reorg. Meeting. Mayor stated that he was all in favor of the idea. They stated they would work on the date for next year.

No further business.

Councilman Buchanan made a motion to adjourn. Motion was seconded by Councilwoman Novak.

Roll Call – Voice Vote, all ayes. Carried.

Time 11:19 A.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk

Date approved