

Time: 11:00 PM
Place: Borough Hall

Mayor O'Brien called the meeting to order followed by a salute to the flag.

Municipal Clerk Farbaniec read the notice of meeting publication.

Assemblyman Craig Coughlin administered Oaths of Office to Councilman Daniel Buchanan and Councilman Ricci Melendez both for three year terms.

Mayor called for Roll Call.

Roll Call: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo, Melendez, Novak.

Others Present: Mayor Kennedy O'Brien, Business Admin. Daniel E. Frankel, C.F.O./Treasurer Wayne A. Kronowski, Municipal Clerk Theresa A. Farbaniec, Borough Engineers David J. Samuel and Jay Cornell, Borough Attorney Michael DuPont.

- **Adoption of the 2017 Meeting Schedule, subject to correction as needed.**

Mayor asked if there were any objections.

None made.

**MAYOR & BOROUGH COUNCIL
2017 ANNUAL MEETING SCHEDULE**

| <u>Day/Date</u> | <u>Meeting Type</u> | <u>Time</u> | |
|----------------------------|----------------------------|-------------|------------------|
| Sunday, January 1, 2017 | Agenda Session | 11:00 A.M. | Borough Hall |
| | Re-Organization Meeting | 12:00 P.M. | Council Chambers |
| Monday, January 9, 2017 | Regular & Business Session | 7:00 P.M. | |
| Monday, January 23, 2017 | Regular & Business Session | 7:00 P.M. | |
| Monday, February 13, 2017 | Regular & Business Session | 7:00 P.M. | |
| Monday, February 27, 2017 | Regular & Business Session | 7:00 P.M. | |
| Monday, March 13, 2017 | Regular & Business Session | 7:00 P.M. | |
| Monday, March 27, 2017 | Regular & Business Session | 7:00 P.M. | |
| Tuesday, April 11, 2017 | Regular & Business Session | 7:00 P.M. | |
| Monday, April 24, 2017 | Regular & Business Session | 7:00 P.M. | |
| Monday, May 8, 2017 | Regular & Business Session | 7:00 P.M. | |
| Monday, May 22, 2017 | Regular & Business Session | 7:00 P.M. | |
| Monday, June 12, 2017 | Regular & Business Session | 7:00 P.M. | |
| Monday, June 26, 2017 | Regular & Business Session | 7:00 P.M. | |
| Monday, July 24, 2017 | Regular & Business Session | 7:00 P.M. | |
| Monday, August 21, 2017 | Regular & Business Session | 7:00 P.M. | |
| Monday, September 11, 2017 | Regular & Business Session | 7:00 P.M. | |
| Monday, September 25, 2017 | Regular & Business Session | 7:00 P.M. | |
| Tuesday, October 10, 2017 | Regular & Business Session | 7:00 P.M. | |
| Monday, October 23, 2017 | Regular & Business Session | 7:00 P.M. | |

Monday, November 13, 2017 Regular & Business Session 7:00 P.M.
Monday, November 27, 2017 Regular & Business Session 7:00 P.M. (Monday after Thanksgiving)
Monday, December 18, 2017 Regular & Business Session 7:00 P.M.

Unless otherwise noted, these meetings will be held in the Municipal Building, 167 Main Street, Sayreville, N.J.

- **Designation of the official newspaper for the year 2017 – Home News Tribune**
Mayor asked if there were any objections.
None made

Designation of Council President
2017 Council President – Councilman Daniel Buchanan

Mayor then asked who the Council had for Standing Committees:
The following were presented for 2017:

Admin. & Finance: Co. Novak, Kilpatrick, Melendez
Planning & Zoning: Co. Lembo, Novak, Kilpatrick
Public Safety: Co. Grillo, Lembo, Buchanan
Public Works: Co. Kilpatrick, Buchanan, Grillo
Recreation: Co. Melendez, Grillo, Novak
Water & Sewer: Co. Buchanan, Melendez, Lembo

Mayor O’Brien read the following nominations for appointments:

1 Yr. Borough Attorney - None
1 Yr. Borough Engineer - CME Associates, David J. Samuel
1 Yr. Labor Counsel - Appuzzese, McDermott, Mastro & Murphy
(Robert Clarke)
1 Yr. Auditor - Wiss & Company
1 Yr. Bond Counsel - McCarter & English
1 Yr. Financial Advisor - Phoenix Advisors
1 Yr. Municipal Prosecutor- Frances Womack
1 Yr. Public Defender - Roselli & Roselli
1 Yr. Public Defender Alternate - Kravis, File & Wurgaft
1 Yr. Special Counsel
Tax Matters - James Nolan & Associates, LLP
1 Yr. Special Counsel
ABC Matters - Schain, Schaffer & Rafanello, PC
1 Yr. Special Counsel
Rent Leveling Board Matters James P. Nolan & Associates, LLP
1 Yr. Special Counsel Other Matters DeCotiis, FitzPatrick & Cole, LLP

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| <u>1 Yr. Litigation Counsel</u> | - | None |
| <u>1 Yr. Occupational Health</u> | | Raritan Bay Medical Center |
| <u>3 Yr. Presiding Judge</u> | | James F. Weber |
| <u>1 Yr. Municipal Planner</u> | | John Leoncavallo |

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| | BOARD OF ADJUSTMENT | ----- |
| 4 Yr. | Member | Pat Walsh |
| 4 Yr. | Member | Ken Scott |
| | BOARD OF HEALTH | ----- |
| 3 Yr. | Member | Barbara Egan |
| | ENVIRONMENTAL COMM | Ord. 2-32 |
| 3 Yr. | Member | Theresa Yetsko |
| 3 Yr. | Member | Deborah Lee |
| 3 Yr. | Member | Michael Yetsko |
| 3 Yr. | Member | Arthur Rittenhouse |
| 3 Yr. | Member | Maria Rittenhouse |
| 1 Yr. | Alt. 1 | Shirley Read |
| | HUMAN RELATIONS COMMISSION | 2-41.2 |
| 3 Yr. | Member | Keith Kandel |
| | COMMISSION ON AGING | |
| 3 Yr. | Member | John LaPatriello |
| 3 Yr. | Member | Francisco J. Samaniego |
| 3 Yr. | Member | Rose Marie Nafus |
| 3 Yr. | Non Voting Member | Marie Cooke |
| 3 Yr. | Non Voting Member | Michelle Golba-Norek |
| 3 Yr. | Non Voting Member | Mary Ann Spisso |
| | CULTURAL ARTS COUNCIL | |
| 1 Yr. | | Cecelia Dunn |
| 1 Yr. | | Shirley Meirose |
| 1 Yr. | | Madeline Suchowiecki |
| 1 Yr. | | Hope Wolk |
| 1 Yr. | | Jacqueline Lakatos |
| 1 Yr. | | Dorothy Magee |
| 1 Yr. | | Edna Pilch |
| 1 Yr. | | Jean Kodada |
| | LIBRARY BOARD OF TRUSTEES | |
| 5 Yr. | Member | Lauren Bayer |
| 5 Yr. | Member | Sue Carol Paul |
| | SHADE TREE COMMISSION | |
| 5 Yr. | Member | Art Rittenhouse |
| 5 Yr. | Member | Anne marie Kolb |
| | RECREATION ADVISORY BOARD | |
| 3 Yr. | Member | Al Ryan |
| 3 Yr. | Member | Patti Fausto |
| 3 Yr. | Member | Beth DePinto |
| 3 Yr. | Member | Joyce Major |
| 3 Yr. | Member | Kevlyn Zurawski |
| 3 Yr. | Member | KeRegina Oriolo |
| 3 Yr. | Member | Anna Ruzanski |
| 3 Yr. | Member | George Diffin |
| 3 Yr. | Member-BIC Member | Bernadine Lajewski |
| | OPEN SPACE COMMITTEE | |
| 3 Yr. | Boro Citizen | Don Newton |
| | RENT LEVELING BOARD | |
| 3 Yr. | Member | Rosemary Zera |
| | RECYCLING COMMISSION | |
| 3 Yr. | Member | Kathleen Tirpak |

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| 1 Yr. | JOINT INSURANCE FUND – Employee - Alternate | Dan Frankel Wayne A. Kronowski |
| 1 Yr. | COMMUNITY DEVELOPEMTN BLOCK GRANT ADMINISTRATOR | Danielle Maiorana Wayne A. Kronowski - Alternate |
| | COMMUNITY DEVELOPMENT GLOCK GRANT COMMITTEE | |
| 1 Yr. | | Raniero Travisano |
| 1 Yr. | | Peter Martin |
| 1 Yr. | | Donald Newton |
| | LIAISON – BOY & GIRL SCOUTS | |
| 1 Yr. | Girl | Kathy Foderaro |
| 1 Yr. | Boy | Tom Tighe |
| | LIAISON-VETERANS ALLIANCE | |
| 1 Yr. | | Kenneth P. Kelly |
| 1 Yr. | | Richard Kosmoski |
| 1 Yr. | EQUAL OPPORTUNITY HOUSING OFFICER | Daniel Frankel |
| 1 Yr. | PUBLIC AGENCY COMPLIANCE OFFICER | Daniel Frankel |
| 1 Yr. | MAYORS DESIGNEE – MIDDLESEX COUNTY SOLID WASTE ADVISORY CO. | Bernard Bailey |
| 1 Yr. | LOWER RARITAN WATERSHED AREA STEERING COMMITTEE | Donald Newton |
| 1 Yr. | WATERSHED MANAGEMENT AREA 9 REP. | Robert Smith |
| 1 Yr. | MAYORS DESIGNEE TRANS. COORD. COMM | Tom Tighe |

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| | EMERGENCY MNGT COORD | <i>Barry Eck</i> |
| 1 Yr. | DEPUTY EMERGENCY MNGT COORD | <i>Bruce Marcinczyk</i> |
| | EMERGENCY MNGT COUNCIL | |
| 1 Yr. | <i>Alert Warning/Communications</i> | <i>Thomas Fogarty</i> |
| 1 Yr. | <i>Auxiliary Police</i> | <i>Christopher Bardsley</i> |
| 1 Yr. | <i>Damage Assessment</i> | <i>Joseph J. Kupsch, Jr.</i> |
| 1 Yr. | <i>Emg. Operations Cntr.</i> | |
| 1 Yr. | <i>Emergency Medical Services Coord.</i> | <i>Dexter Thomas</i> |
| 1 Yr. | <i>Evacuation</i> | <i>Debra Shedlock</i> |
| 1 Yr. | <i>Shelter/Reception</i> | <i>Jennifer Krushinski</i> |
| 1 Yr. | <i>Social Services</i> | <i>Jennifer Krushinski</i> |
| 1 Yr. | <i>Fire</i> | <i>Michael Fulham & John Maher</i> |
| 1 Yr. | <i>Environmental</i> | <i>Joe Wolski & Don Newton</i> |
| 1 Yr. | <i>Hazmat</i> | <i>Michael Fulham</i> |
| 1 Yr. | <i>Law Enforcement</i> | |
| 1 Yr. | <i>Radiological Protection</i> | <i>Barry E. Eck</i> |
| 1 Yr. | <i>Refugee Evacuation</i> | <i>John Bartlinski</i> |
| 1 Yr. | <i>Terrorism</i> | <i>Barry E. Eck</i> |
| 1 Yr. | <i>Public Information</i> | <i>David Lasko</i> |
| 1 Yr. | <i>Public Health</i> | <i>Middlesex Cty Dept. of Health and Senior Services</i> |
| 1 Yr. | <i>Public Works</i> | <i>Bernard Bailey – Alt. Dave Pavlik</i> |
| 1 Yr. | <i>Resource Management</i> | <i>Daniel Frankel</i> |
| 1 Yr. | <i>Water & Sewer Management</i> | <i>Bob Smith</i> |
| 1 Yr. | <i>Bd. Of Ed Annex Manager</i> | <i>Edward Aguiles</i> |
| 1 Yr. | <i>Animal Disaster Response – Annex Mgr.</i> | <i>Walter & Wendy Wojtaszek</i> |
| | LOCAL EMERGENCY PLANNING COMMITTEE | |
| | <i>Chairman</i> | <i>Barry Eck</i> |
| | <i>Secretary</i> | |
| | • OEM Annex Managers | FYI |

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| | <i>Alert Warning/Communications</i> | <i>Thomas Fogarty</i> |
| | <i>Sayreville Police Dept.</i> | <i>Bruce Marcinczyk</i> |
| | <i>Sayreville Fire Dept.</i> | <i>Michael Fulham / John Maher</i> |
| | <i>EMS Coordinator</i> | <i>Dexter Thomas</i> |
| | <i>Environmental</i> | <i>Joe Wolski & Don Newton</i> |
| | <i>Evacuation</i> | <i>Debra Shedlock</i> |
| | <i>Sayreville Bd. Of Ed.</i> | <i>Edward Aguiles</i> |
| | <i>Public Works</i> | <i>Bernard Bailey – Alt. _____</i> |
| | <i>Sayreville Police Auxiliary</i> | <i>Christopher Bardsley</i> |
| | <i>Shelter</i> | <i>Jennifer Krushinski</i> |

Mayor asked if there are any Resolutions.

- Clerk responded that the Resolutions for Consideration are attached to the agenda and that it appears that the only changes are that of Hold Overs for Borough Attorney, Litigation Counsel, Counsel Water Matters and those resolutions will be removed and renumbered for the next meeting.

Resolutions attached for consideration were:

RESOLUTIONS FOR CONSIDERATION:

- 2017-1 Rules of Order
- 2017-2 Scheduling Standing Committee and Council Meetings 2017
- 2017-3 Establishing a Cash Management Plan and naming official depositories for the Borough of Sayreville
- 2017-4 Authorizing the re-opening of petty cash funds for various departments
- 2017-5 Requiring Tax Collector and Treasurer to furnish bonds
- 2017-6 Temporary Budget Appropriations – 2017
- 2017-7 Confirming operable procedure for the settlement of claims against the Borough
- 2017-8 Clarifying power of Council President to solemnize marriages when Council President is acting in the capacity of Acting Mayor.
- 2017-9 Designating the Official Newspaper
- ~~2017-10 Appointing Borough Attorney~~
- 2015-11 Appointing Borough Engineer
- 2017-12 Appointing Labor Counsel
- 2017-13 Appointing Borough Auditor
- 2017-14 Appointing Bond Counsel
- 2015-15 Appointing Financial Advisor
- 2017-16 Municipal Prosecutor
- 2017-17 Appointing Public Defender

- 2015-18 Appointing Special Counsel - Tax Matters
- 2017-19 Appointing Special Counsel - ABC Matters
- 2017-20 Appointing Special Counsel – Other Matters
- ~~2017-21 Appointing Litigation Counsel~~
- 2017-22 Occupational Health Services/Alt. Borough Physician
- 2017-23 Appointing Municipal Planner
- 2017-24 Public Agency Compliance Officer
- 2017-25 Authorizing Special Tax Counsel to file petitions, complaints, answers and counterclaims in the Tax Court of the State of New Jersey.

PUBLIC PORTION

Mayor O’Brien opened the meeting to the public on general items. No one appeared.

Councilman Buchanan moved the Public Portion be closed. Motion was seconded by Councilman Grillo.

Roll Call: Voice Vote, all Ayes.

EXECUTIVE SESSION - None

ADJOURNMENT

No further business. Mayor O’Brien asked for a motion to adjourn.

Councilwoman Novak moved to adjourn. Seconded by Councilman Buchanan

Roll Call: Voice Vote, all Ayes.

Time: 11:12 A.M.

Theresa A. Farbaniec, Municipal Clerk

Date Approved