

Organization meeting of the Mayor and Council held on Monday, January 1, 2011 in the Borough Hall.

Meeting was called to order by Mayor O'Brien at 12:12 P.M.

Invocation by Rev. Fr. Dennis R. Weezorak Pastor, St. Mary's Church, South Amboy, NJ.

Salute to the flag.

STATEMENT OF NOTICE OF PUBLICATION

Clerk Farbaniec announced that this Organization Meeting of the Mayor and Council, being held on Saturday, January 1, 2011, has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and filing with the Municipal Clerk.

Municipal Clerk Farbaniec read "Statement received from the Middlesex County Clerk certifying the election of Councilman Daniel Buchanan for a three year term and Councilman William J. Henry, for a three year term."

Councilwoman Eicher moved the Statement be received and filed on Roll Call Vote. Seconded by Councilman Perrette.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all ayes.

Municipal Clerk Farbaniec administered Oath of Office to newly elected Councilman Daniel Buchanan and Councilman William Henry.

Mayor presented Past Fire Chief Badge to John Dunne.

Clerk administered Oaths of Office to the newly elected Fire Chief's:

- Fire Chief: Kevin Krushinski, President Park Fire House.
- 1st Ass't. Chief: Charles Wojtaszek, Engine Co. No. 1.
- 2nd Ass't. Chief: George Gawron, Melrose Hose Co. No. 1.
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Municipal Clerk administered Oaths of Office to Sayreville Emergency Squad, Inc. Officers:

- Captain: James Renda
- Ass't. Captain: Kevin Ott
- 1st Lt.: Michael D'Antico
- 2nd Lt.: Vincent Buffalino

Mayor asked for an attendance roll call.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette.

Others Present: Mayor O'Brien, Business Administrator Bertrand, C.F.O./Treasurer Kronowski, Attorney Verrone, Engineer Samuel and Cornell, Municipal Clerk Farbaniec.

State of the Borough - January 1, 2011

The Mayor's annual address is the medium I use to communicate with the residents of Sayreville my initiatives for the coming year, as well as a retrospective of the previous year. Last year, I talked about how bad the economy was and how I didn't know anyone who hadn't been affected. Unfortunately, we begin another year with the same financial concerns and we will be forced to be creative and resourceful, and work cooperatively and in a bipartisan manner toward minimizing our spending, and stabilizing property taxes. Those two initiatives will lead us in the direction we need to go, and I am convinced they will bring relief to the residents of Sayreville.

Shared services will be one of the ways in which we continue to cut costs and look for opportunities to increase our revenue. A few weeks ago, I heard on the radio a township in New Jersey had entered into a shared services agreement for trash collection and collectively saved \$250,000. It's that type of creative and out-of-the-box thinking that we need to continue with in our quest to cut costs and look for revenue opportunities.

I'd like to acknowledge the good work that our business administrator Jeff Bertrand and CFO Wayne Kronowski have done throughout the year toward this effort. They have been tireless in working with our neighbors in Old Bridge in leveraging opportunities and shared services, which have brought us increased revenue and other possible opportunities for the future. So thank you, Jeff and Wayne, for a job well done, and we look to you to help us continue in this quest.

This will be a year when our ability to work together in a truly bipartisan manner will be put to the test. We need to rise above petty partisan politics and work cooperatively to find creative and out-of-the-box ideas and solutions that will aid in complying with the state imposed 2% cap on property tax hikes. There is no doubt this will be a challenge. M. Scott Peck, author of *The Road Less Traveled*, said, "The truth is that our finest moments are most likely to occur when we are feeling deeply uncomfortable, unhappy, or unfulfilled; for it is only in such moments, propelled by our discomfort, that we are likely to step out of our ruts and start searching for different ways or truer answers."

We have already taken the first steps and I will look toward ALL the members on this dais - throughout the year - to continue the work we have begun. There is no doubt this will be challenging, and difficult decisions will need to be made. I offer this challenge to every member on this governing body: Ask yourself this one question as we move forward in 2011 "IS THIS GOOD FOR SAYREVILLE?" I have always tried to use this model and question in guiding my actions. I'm not saying that my way is a better way or the only way, but in my 12 years of having the honor of representing you on this governing body, I have never strayed from that question, and it has never failed me in helping me make the tough choices as your mayor. So I ask my colleagues to put themselves to the same standard.

By keeping the focus on YOU, the residents and taxpayers, it will aid in making the tough choices ahead easier. I'm sure we will not always agree; we are a split council and, as I said last year, which still holds true today, we are individuals with varied backgrounds, experiences, and beliefs; however, having been elected with the trust of the people, we are DUTY BOUND, we are HONOR BOUND, to work cooperatively in the best interests of those residents, regardless of our political differences. President Kennedy once said, "Without debate, without criticism, no administration and no country can succeed..." I have always assured you, the residents, that we are a family in every sense of the word and, as you very well know, from your own experience, families do disagree from time to time. Living up to the trust and faith that you have placed in us should be the NUMBER ONE thing for which all of us sitting up here need to hold ourselves accountable. If we do that, we will do our job responsibly. And rest assured, that in the matters that we do disagree on, we will work to find common ground, and we will not sit mired in politics, I promise. Again this is our DUTY. As I said before, we will rise above pettiness, and will not lose sight of what needs to be accomplished. This is my solemn promise to you, the residents of Sayreville, and I call upon all the members of this Council to make the same commitment to you today.

2010 was a good year for Sayreville. We accomplished many good things, and will soon reap the benefits of our hard work. The redevelopment of the former National Lead site is well underway and remediation of parcel A has been completed. This was a huge step towards achieving the financial goals we have for this property and, just this past month, SERA gave Sayreville Seaport Associates the green light on their project design. We will continue to look towards even more progress on this property and project in 2011, for its promise to us is great.

Last year I announced that there were no "sacred cows" in the municipal budget. This is still very much true. I will continue tightening the belt as I have always done and make new holes if necessary. Any and all spending is subject to review and adjustment. The people of Sayreville **demand** it. They **deserve** it. Last year I promised that I would put a moratorium on subsidizing the trip elected officials

and board and commission members take to the annual League of Municipalities conference in Atlantic City. I authorized and approved cutting that expense by 1/3. I am also continuing the moratorium on hiring in 2011. Just as every household needs to stick to a budget, so must the Borough. We will continue to review all positions and look to save money through attrition, and ensuring there is no waste. Not only was there a moratorium on hiring, but we introduced furlough days in 2010. Realizing that people's livelihoods were affected, this was a tough decision and not one that was taken lightly. We saved the Borough \$100,000 by implementing these furlough days.

I cannot talk about a year in review without mentioning how very proud I am of all the volunteers in Sayreville. I hope isn't cliché that every year I salute all these hard working and dedicated volunteers. I truly believe they are our backbone. Without them Sayreville would not function, plain and simple. The debt we owe our volunteers is immeasurable. I'd like every member of this audience who is a volunteer in any capacity to rise and be acknowledged. We begin this New Year by saluting you and all the good work you do each and every day throughout the year, and for all the years prior.

Let me end by saying yet again, it is a privilege and an absolute honor for me to represent you, the residents of Sayreville. I do not take lightly the faith and trust you have placed in me. I consider it a sacred honor and I will continue to do my best to live up to the responsibilities of the trust and faith you have so graciously placed in me.

I ask that you keep the men and women of our military in your thoughts and prayers, now and throughout the year, until each and every one is home and safe. Also please fly the flag of this great country daily as a symbol and sign of your support for these extraordinarily brave and courageous men and women, and may God continue to bless the United States of America and the Borough of Sayreville.

REMARKS OF THE COUNCIL

Councilman Daniel Buchanan

Good Morning everyone and I hope that everyone has a happy and prosperous New Year. 2010 went out with a snow storm and thanked Bernie Bailey and the Dept. of Public Works for their hard work and dedication. I would like to thank the Sayreville Democratic Organization and the people of Sayreville for electing me to this position. I would like to thank my family, especially my wife Michelle and daughter Kayla, for supporting me through the campaign and for the next three years. Our economy is not in the best shape from the Federal Government right down to the local level and the burden is put on the local level to pick up the slack. I'm going to re-iterate Mayor O'Brien's sentiments that we are going to have to look at shared services and work with our Board of Education more closely. One of the things we see each year is that if their budget fails we then take on the responsibility of determining what cuts need to be made. I would like to put together a Citizens Advisory Committee of local residents and some council members to sit down with the Board of Education to work through the process with them in case the budget does fail, then we will have a good grasp on where the cuts are to be made and what is needed for the budget to continue on so we need that partnership first and foremost.

I do not want to go on too long but would like to thank everyone for their support and look forward to working with everyone up here for the betterment of Sayreville.

Thank you very much.

Councilman William J. Henry

Let me just start out by saying thank you to all of the residents who supported Danny and me and congratulations to Dan. It was fun working with him for the past few months on the campaign. I would like to thank my Mom, Anne Henry, my family Billy, Paul, Jean and a special thank you to my brother Mayor-Elect Fred Henry. He advised me all of the time during the campaign. I thank him for his guidance. He knows all too well that every vote does count.

I am going to look to you the residents of Sayreville for advice and guidance. During a Christmas Party and Gillette Manor I met Rene Tischler. She advised me to vote with my mind and not my heart because in your heart you may believe in something but in these tough economic times the right decision for the residents of Sayreville may be different.

As a new member of the Council I am excited to be here and am looking forward to the hard work that this position requires and to listen to both sides of the argument.

I look forward to working with Mayor O'Brien, the council, borough employees, borough professionals and most of all the residents of Sayreville on making Sayreville fun, safe and an affordable place to live. Thank you to Father Dennis, my family and everyone here today. Have a Happy and Safe New Year.

Councilwoman Lisa Eicher

Councilwoman Eicher welcomed everyone and wished them a Happy Healthy New Year filled with good health, loyal friendships and loving family. She congratulated the Fire Chief and his Assistant Chiefs, the new officers of the Emergency Squads. She welcomed the new council members stating that there will be times when you will be darned if you do and darned if you don't, but so long as you go have knowing that you made the right decision for the citizens of Sayreville you were successful.

She said that this is her third year of a three year term. November of 2008 the residents of Sayreville gave her the honor of representing them up here on this dais. There are no guarantees as to what her political future holds. She made a "bucket list" of items that she would like to see occur. The list is ever changing, but the theme remains the same. The quality of life issues remain vital. Keeping living in Sayreville affordable and not taking "no" and "we can't" for an answer.

After the last hiccup I am glad that we have continued the tradition of having the reorganization meeting on January 1st. She said that the Democratic chairman Tom Pollando and the Sayreville Democratic Association are throwing a little celebration for the new council members at the "old Martini's" and would like to invite you to join them. He wished everyone the best in 2011.

Councilman Nicholas J. Perrette

Councilman Perrette wished everyone a healthy and safe new year. He said this is the completion of his first year on the council, which was most interesting, coming from a private firm. Being involved with Admin. & Finance, the challenges and need for Resolutions and mandates, etc. proved to be a whole different ballgame. He said they were challenged last year by Governor Christie and with a lot of hard work, and through six months of working together with everyone on the council, we were able to achieve that goal and was able to bring in the lowest increase in taxes in 10 years for the Borough of Sayreville. He said that he intends to strive for the same this year doing the best we can for Sayreville to ensure the residents get the value out of every dollar spent and not to waste it.

He thanked everyone who has come to the microphone, comical or not. Now we have to think about 2011 and not what it was like 30-40 years ago, we need to go forward from here. He wished everyone a Happy New Year.

Councilman Frank Bella

He began by wishing everyone a Happy New Year. He welcomed Councilmen Buchanan and Henry and look forward to working with them in a bi-partisan manner for all the residents of Sayreville.

He said that his first year on the council has been enlightening. He said he has voted with his conscious and hope that he stays true to his intentions of keeping the taxpayer first and trying to bring common sense government to Sayreville. The upcoming year will be filled with challenges and believes we have a unique opportunity to improve Sayreville. With an eye towards that end, I am proposing the Council create a temporary committee to review all the zoning ordinances and regulations to make Sayreville more business friendly. I propose the committee consist of five (5) members. Two (2) members of the business community. One (1) each from the Land Use Boards; SERA, Planning and Zoning. The Engineer and Construction Official, to serve as professionals advising the board. He requested that the committee complete work for presentation to the Council by mid June and action by the end of June.

He said that with the help of his colleges, both Republicans and Democrats, he looks forward to moving Sayreville forward towards financial responsibility, looking for ways to increase efficiency and reduce costs by making tough decisions that are required to move us forward for the benefit of all the residents.

Again, Happy New Year to all.

Councilman Kenneth P. Kelly, Sr.

Councilman Kelly wished everyone a Happy, Healthy New Year . Said he intends to work toward the betterment of Sayreville to the best of his ability in a by-partisan manner. He said there are a lot of technical issues such as the budget, etc. and there is a lot of work to do. He would like to focus his efforts on working together with all the council members and perhaps we could work toward the betterment of the community.

He thanked the members of the Public Works Dept. for their outstanding effort during this most recent snow storm. He said that there were complaints on certain streets but overall an outstanding job was done.

In closing, he would like to state that he will work to the best of his ability for each and every one of you this year and I am honored to be here. Thank you.

There was one issue Mayor O'Brien did not comment on during his State of the Borough Address, which are the borough employees, which over time are taken for granted. He said that in his everyday life he works with 100 different companies, so he has a broad view of their organizations, employees and structures. It's his personal opinion that the employees of the borough are here for their career. They are not here on an interim basis waiting to move onto something else, they're here for 25+ years. Being so use to be the first rate job they do I fail to mention them along with my everlasting gratitude for them. They do a first rate job. They go above and beyond. Many of whom are residents of Sayreville, many of whom were born here and they set a perfect example of what a public service company can and should do. So from the bottom of my heart and on behalf of the 42,000 residents of Sayreville to our employees, Thank You and have a very Happy New Year.

MAYOR O'BRIEN MADE THE FOLLOWING PROFESSIONAL APPOINTMENTS:

- Borough Attorney – 1 Year Term - DeCotiis, Fitzpatrick & Cole, LLP

Councilman Kelly moved the appointment. Seconded by Councilman Perrette.

Roll Call:	Nay	Ayes
Councilpersons Bella	X	
Buchanan	X	
Eicher	X	
Henry	X	
Kelly		X
Perrette		X

Clerk announced 2 Ayes, 4 Nay, appointment failed.

Mayor stated that the Attorney will be considered a hold over.

- Borough Engineer – 1 Year Term - David J Samuel of CME Associates

Councilman Kelly moved the appointment. Seconded by Councilman Buchanan.

Roll Call:	Nay	Ayes
Councilpersons Bella		X
Buchanan		X
Eicher		X
Henry		X

Kelly		X	
Perrette		X	/ Passes.

- Labor Counsel – 1 Year Term - Robert Clarke of Apruzzese, McDermott Mastro & Murphy

Councilman Kelly moved the appointment. Seconded by Councilman Buchanan.

Roll Call:	Nay	Ayes	
Councilpersons Bella		X	
Buchanan		X	
Eicher		X	
Henry		X	
Kelly		X	
Perrette		X	/ Passed

- Bond Counsel – 1 Year Term - McCarter & English

Councilman Kelly moved the appointment. Seconded by Councilman Perrette.

Roll Call:	Nay	Ayes	
Councilpersons Bella		X	
Buchanan		X	
Eicher		X	
Henry		X	
Kelly		X	
Perrette		X	/ Passed.

- Auditor – 1 Year Term- Wiss & Company, LLP

Councilman Kelly moved the appointment. Seconded by Councilman Perrette.

Roll Call:	Nay	Ayes	
Councilpersons Bella	X		
Buchanan	X		
Eicher	X		
Henry	X		
Kelly		X	
Perrette		X	

Clerk announced 4 Nays, 2 Ayes, appointment failed.

Mayor stated that the Borough Auditor will be considered a hold over.

- Municipal Prosecutor – 1 Year Term - Robert A. Blanda, Esq.

Councilman Kelly moved the appointment. Seconded by Councilman Buchanan.

Roll Call:	Nay	Ayes	
Councilpersons Bella		X	
Buchanan		X	
Eicher		X	
Henry		X	
Kelly		X	
Perrette	X		

Clerk announced 5/1, appointment passed.

- Public Defender - 1 year Term - Paul DeSarno

Councilman Kelly moved the appointment. Seconded by Councilman Perrette.

Roll Call:	Nay	Ayes
Councilpersons Bella		X
Buchanan		X
Eicher		X
Henry		X
Kelly		X
Perrette		X

Clerk announced the appointment passed.

- Presiding Judge - 3 year Term - James F. Weber

Councilman Kelly moved the appointment. Seconded by Councilman Bella.

Roll Call:	Nay	Ayes
Councilpersons Bella		X
Buchanan		X
Eicher		X
Henry		X
Kelly		X
Perrette		X

Clerk announced the appointment passed.

- Special Counsel (Tax Matters–1 Yr. Term) - James Nolan & Assoc.

Councilman Kelly moved the appointment. Seconded by Councilman Perrette.

Roll Call:	Nay	Ayes
Councilpersons Bella	X	
Buchanan	X	
Eicher	X	
Henry	X	
Kelly		X
Perrette		X

Clerk announced 4 Nays, 2 Ayes, appointment failed.

Mayor stated that the Borough Special Tax Counsel will be considered a hold over.

- Special Counsel (Other Matters/Conflicts) 1 Yr. Term
– Mauro, Savo, Camerino, & Grant, PA

Councilman Kelly moved the appointment. Seconded by Councilman Perrette.

Roll Call:	Nay	Ayes
Councilpersons Bella	X	
Buchanan	X	
Eicher	X	
Henry	X	
Kelly		X

Perrette X

Clerk announced 4 Nays, 2 Ayes, appointment failed.

MAYOR O'BRIEN MADE THE FOLLOWING APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS:

BOARD OF ADJUSTMENT

- Rosetta Fisher -Member - 4 Year Term

Councilman Kelly moved the appointment. Seconded by Councilman Perrette.

Roll Call:	Nay	Ayes
Councilpersons Bella		X
Buchanan	X	
Eicher	X	
Henry	X	
Kelly		X
Perrette		X

Clerk announced 3/3 tie vote.

Mayor O'Brien voted yes breaking the tie and the vote passed.

- Jeffrey Kanc -Alt #1 (from Alt #2) - 2 Year Term

Councilman Kelly moved the appointment. Seconded by Councilman Perrette.

Roll Call:	Nay	Ayes
Councilpersons Bella		X
Buchanan		X
Eicher		X
Henry		X
Kelly		X
Perrette		X

Clerk announced, all Ayes.

-Dennis Grobelny -Alt #2 – Unexp. 2 Yr. Term, Exp. 2011

Councilman Buchanan moved the appointment. Seconded by Councilman Bella.

Roll Call:	Nay	Ayes
Councilpersons Bella		X
Buchanan		X
Eicher		X
Henry		X
Kelly		X
Perrette		X

Clerk announced, all Ayes.

Carried.

PLANNING BOARD (Mayoral Appointments)

Michael Macagnone		
(Bd Ed Member)	-Class II -	1 Year Term
Co. William Henry	-Class III-	1 Year Term
Sal Candella	-Class IV –	4 Year Term

**JANUARY 1, 2011
RE-ORGANIZATION MEETING**

Dennis Bello -Class IV- 4 Year Term
Deborah Lee -Class IV, Alt. I – 2 Year Term

BOARD OF HEALTH

Beverly Rappleyea -Member- 3 Year Term

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Bella.

Roll Call:	Ayes	Nays
Councilpersons Bella	X	
Buchanan		X
Eicher		X
Henry		X
Kelly	X	
Perrette	X	

Clerk announced 3/3 tie vote. Mayor Voted Ayes and broke the tie. Appointment carried.

Rebecca Wallentine -Member- 3 Year Term

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call:	Ayes	Nays
Councilpersons Bella	X	
Buchanan	X	
Eicher	X	
Henry	X	
Kelly	X	
Perrette	X	

All Ayes, appointment carried.

ENVIRONMENTAL COMMISSION

Paula Siarkiewicz -Member- 3 Year Term
Suzan Naam -Member- 3 Year Term
Terry Yetsko -Member- 3 Year Term
Linda Kanc -Alt. #1- 3 Year Unexp. Term exp. 2012
Ernest Read, III -Alt. #2- 3 Year Unexp. Term exp. 2012

Co. Siarkiewicz-Co. Liaison - 1 Year Term

LIBRARY BOARD OF TRUSTEES

-Linda Kanc -Member - 5 Year Term

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call:	Ayes	Nays
Councilpersons Bella	X	
Buchanan	X	
Eicher	X	
Henry	X	
Kelly	X	
Perrette	X	

All Ayes, appointment carried.

- Bernadine Puchalski -Member - 5 Year Term

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call:	Ayes	Nays
Councilpersons Bella	X	
Buchanan	X	
Eicher	X	
Henry	X	
Kelly	X	
Perrette	X	

All Ayes, appointment carried.

Jeff Bertrand -Alt for the Mayor - 1Year Term
(Co. approval not required).

SHADE TREE COMMISSION (Mayoral appointments)

- Robert Kalicki -Member - 5 Year Unexp. Term, exp. 2011

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call:	Ayes	Nays
Councilpersons Bella	X	
Buchanan	X	
Eicher	X	
Henry	X	
Kelly	X	
Perrette	X	

All Ayes, appointment carried.

- Mary Lou Koslov -Member - 5 Year Unexp. Term, exp. 2013

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call:	Ayes	Nays
Councilpersons Bella	X	
Buchanan	X	
Eicher	X	
Henry	X	
Kelly	X	
Perrette	X	

All Ayes, appointment carried.

CABLE TV ADVISORY BOARD

- Pat Lembo -Member- 3 Year Term

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call:	Ayes	Nays
Councilpersons Bella	X	
Buchanan	X	
Eicher	X	
Henry	X	
Kelly	X	
Perrette	X	

All Ayes, appointment carried.

- Rui Francisco -Member 5 Year Term

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call:	Ayes	Nays
Councilpersons Bella	X	
Buchanan	X	
Eicher	X	
Henry	X	
Kelly	X	
Perrette	X	

All Ayes, appointment carried.

- Jack Myatt -Member 3 Year Unexp. Term, exp. 2012

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call:	Ayes	Nays
Councilpersons Bella	X	
Buchanan	X	
Eicher	X	
Henry	X	
Kelly	X	
Perrette	X	

All Ayes, appointment carried.

HUMAN RELATIONS COMMISSION

- Juan Rodriguez -Member - 3 Year Term
- Laura Lindson -Member - 3 Year Term

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call:	Ayes	Nays
Councilpersons Bella	X	
Buchanan	X	
Eicher	X	
Henry	X	
Kelly	X	
Perrette	X	

All Ayes, appointment carried.

RECREATION ADVISORY BOARD

Al Ryan - Member - 3 Year Term;
Jane Stolte - Member - 3 Year Term;
Patty Burch - Member - 3 Year Term;
Bernadine Lajewski - Member - 3 Year Term;
Lillian Lukacs - Member - 3 Year Term;
Joyce Major - Member - 3 Year Term;
Kevlyn Zurawski - Member - 3 Year Term;
Paula Siarkiewicz - Member - 3 Year Term;

Councilwoman Siarkiewicz moved the Mayor's appointments be confirmed on Roll Call Vote. Seconded by Councilman Kaiserman.

Roll Call: Councilpersons Bella, Ayes to all.

Buchanan, Ayes to all except Paula Siarkiewicz, Nay;
Eicher, Ayes to all except Paula Siarkiewicz, Nay;
Henry, Ayes to all except Paula Siarkiewicz, Nay;
Kelly, Ayes to all;
Perrette, Ayes to all.

Clerk announced there was a 3/3 tie for Paula Siarkiewicz. Mayor O'Brien votes Ayes to Paula Siarkiewicz's appointment and broke the tie. Appointment carried.

COMMISSION ON AGING

John LaPatriello - Member -3 Year Term;
Francisco J. Samaniego- Member -3 Year Term;
Pauline Mitsock - Member -3 Year Term.

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote. Seconded by Councilman Perrette.

Roll Call:	Ayes	Nays
Councilpersons Bella	X	
Buchanan	X	
Eicher	X	
Henry	X	
Kelly	X	
Perrette	X	

All Ayes, appointment carried.

CULTRUAL ARTS COUNSEL

Naomi Koenig - 1 Year Term;
Katherine Boehm - 1 Year Term;
Josephine Marsch - 1 Year Term
Shirley Meirose - 1 Year Term;
Madeline Suchowiecki- 1 Year Term;
Hope Wolk - 1 Year Term;
Jacqueline Lakatos - 1 Year Term;
Harold Ron Magee - 1 Year Term.
Dorothy Magee - 1 Year Term;
Wilfrado Hernandez, Jr. - 1 Year Term;
Edna Pilch - 1 Year Term.

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote. Seconded by Councilman Perrette.

**JANUARY 1, 2011
RE-ORGANIZATION MEETING**

Roll Call:	Ayes	Nays
Councilpersons Bella	X	
Buchanan	X	
Eicher	X	
Henry	X	
Kelly	X	
Perrette	X	

All Ayes, appointment carried.

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RECYCLING COMMISSION

Lisa Starek	-	1 Year Term;
Kathleen Tirpak	-	1 Year Term;
Shirley Read	-	1 Year Term;
Laurie Occhipanti	-	1 Year Term;
Stanley Klimek	-	1 Year Term;
Gina Rispoli	-	1 Year Term;
Daniel Occhipanti	-	1 Year Term;
Kira Gagliardi	-	1 Year Term

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all Ayes.

Carried.

RENT LEVELING BOARD

Rosemary Zera	-	3 Year Term
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Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all Ayes.

Carried.

OPEN SPACE COMMITTEE

Donald Newton	-	3 Year Term, Boro Citizen
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Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Buchanan.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all Ayes.

Carried.

Mayor O'Brien acknowledged for the record that Lillian Lukacs had re-applied for appointment to the Open Space Committee, but thought there was some confusion as to if she wanted to be reappointed to the Environmental Commission so he had to look into the matter before he can move forward so that it is done properly.

HOUSING AUTHORITY of the BOROUGH

Jorge Gonzalez-Gomez	-	5 Year Term
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Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all Ayes.

Carried.

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND

Jeff Bertrand - 1 Year Term - Employee
Wayne Kronowski - 1 Year Term – Alternate

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call: Councilpersons

Bella – Nay to Mr. Bertrand and Ayes to Mr. Kronowski;
Buchanan – Nay to Mr. Bertrand and Ayes to Mr. Kronowski;
Eicher – Nay to Mr. Bertrand and Ayes to Mr. Kronowski;
Henry - – Nay to Mr. Bertrand and Ayes to Mr. Kronowski;
Kelly - - Ayes to both;
Perrette- - Ayes to both.

Clerk announced that Mr. Bertrand's appointment failed and
Mr. Kronowski's appointment passed.

Mayor O'Brien stated that the JIF is the Borough's liability insurance fund and should be our
Business Admin. as the Commissioner.

EQUAL OPPORTUNITY HOUSING OFFICER

Jeff Bertrand - 1 Year Term;

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all Ayes.

Carried.

PUBLIC AGENCY COMPLIANCE OFFICER

Jeff Bertrand - 1 Year Term;

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all Ayes.

Carried.

COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE

Raniero Travisano - 1 Year Term;
Peter Martin - 1 Year Term;
Frank Makransky - 1 Year Term

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all Ayes.

Carried.

LIAISON TO BOY AND GIRL SCOUT ORG

Thomas Tighe - 1 Year Term (Boy Scouts);
Kathy Foderaro - 1 Year Term (Girl Scouts);

**JANUARY 1, 2011
RE-ORGANIZATION MEETING**

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all Ayes.

Carried.

LIAISON TO VETERAN'S ALLIANCE

Ken Kelly - 1 Year Term;
Rich Kosmoski - 1 Year Term;

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all Ayes.

Carried.

LIAISON TO BOARD OF EDUCATION

Pat Walsh - 1 Year Term;
Jack Myatt - 1 Year Term

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all Ayes.

Carried.

**MAYOR'S DESIGNEE TO THE MIDDLESEX COUNTY
SOLID WASTE ADVISORY COUNCIL**

Bernard Bailey - 1 Year Term;

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all Ayes.

Carried.

LOWER RARITAN WATERSHED AREA STEERING COMMITTEE

Santo Triolo - 1 Year Term;

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Buchanan.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all Ayes.

Carried.

WATERSHED MANAGEMENT AREA 9 REPRESENTATIVE

Santo Triolo - 1 Year Term;

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all Ayes.

Carried.

MAYOR'S DESIGNEE-MIDDLESEX COUNTY

TRANSPORTATION COORDINATING COMMITTEE

John Rucki - 1 Year Term;
Rosetta Fisher - 1 Year Term;

(Counsel Consent not required)

DEPUTY EMERGENCY MANAGEMENT COORDINATOR

Deputy Bruce Marcinczyk 1 Year Term – Exp. 2011

EMERGENCY MANAGEMENT COUNCIL

<u>OFFICE</u>	<u>NAME</u>	<u>TERM</u>	<u>EXPIRES</u>
Alert Warning/Communications	Thomas Fogarty	1 yr.	2011
Auxiliary Police	Christopher Bardsley	1 yr.	2011
Damage Assessment	Joseph J. Kupsch	1 yr.	2011
Emergency Operations Center	Teddy Grossman	1 yr.	2011
Emergency Medical Services Coord.	Stanley M. Pilch	1 yr.	2011
Evacuation	Debra Shedlock	1 yr.	2011
Shelter/Reception	Jennifer Krushinski	1 Yr.	2011
Social Services	Jennifer Krushinski	1 Yr.	2011
Fire	Michael Fulham	1 Yr.	2011
Fire	John Maher	1 Yr.	2011
Environmental	Joe Wolski	1 Yr.	2011
Hazmat	John Maher	1 Yr.	2011
Hazmat	Michael Fulham	1 Yr.	2011
Law Enforcement	Glenn Skarzynski	1 Yr.	2011
Radiological Protection	Barry Eck	1 Yr.	2011
Refugee Evacuation	John Bartlinski	1 yr.	2011
Terrorism	Barry Eck	1 yr.	2011
Public Information	David Lasko	1 yr.	2011
Public Health			
Middlesex County Dept. of Health & Senior Services		1 Yr.	2011
Public Works	Bernard Bailey	1 yr.	2011
Public Works Alt #1	Robert Konen	1 yr.	2011
Resource Management	Jeffry Bertrand	1 yr.	2011
Water & Sewer Management	Santo Triolo	1 yr.	2011
Board of Education Annex Manager	Edward Aguiles	1 Yr.	2011
Animal Disaster Response Annex Manager	Walter & Wendy Wojtaszek	1 Yr.	2011

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote. Seconded by Councilman Buchanan.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all Ayes.

Carried.

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Chairman	Barry Eck	1 yr.	2011
Secretary	Joan Kemble	1 yr.	2011

OEM ANNEX MANAGERS

Alert Warning/Communications	Thomas Fogarty	1 yr.	2011
Sayreville Police Department	Bruce Marcinczyk	1 yr.	2011
Sayreville Fire Dept.	Michael Fulham	1 yr.	2011
	John Maher	1 yr.	2011
EMS Coordinator	Stanley M. Pilch	1 Yr.	2011
Environmental	Joe Wolski	1 yr.	2011
Evacuation	Debra Shedlock	1 yr.	2011
Sayreville Public Schools	Edward Aguiles	1 yr.	2011
Public Works	Bernard Bailey	1 yr.	2011
Public Works, Alt.	Robert Konen	1 yr.	2011
Sayreville Police Auxiliary	Christopher Bardsley	1 yr.	2011
Shelter	Jennifer Krushinski	1 yr.	2011
Animal Disaster Response Annex	Walter & Wendy Wojtaszek	1 yr.	2011

FACILITY REPRESENTATIVES FROM:

DuPont, Inc.
Hercules, Inc.
ALZO, Inc.
AES /Red Oak
J.C.P & L.
Gerdau Ameristeel
P.S.E. & G.
Reliant Energy
Minteq International
CME Associates
M.C.U.A.

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all Ayes.

Carried.

HEALTH SERVICE PROVIDER

JFK Medical Center – Occupational Health Services Provider &
Alt. Borough Physician - 1 yr. – 2011

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote.
Seconded by Councilman Perrette.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all Ayes.

Carried.

Councilman Perrette made a motion to nominate Councilman Kelly as Council
President for the year 2011. Seconded Councilman Kelly.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all Ayes.

Carried.

Mayor asked Council President Kelly to read the Standing Committees for 2011.

2011 STANDING COMMITTEES

Year 2011 Council President – Co. Kenneth P. Kelly, Sr.

ADMINISTRATIVE & FINANCE

Administration	
Department of Insurance	1. Co. Nicholas J. Perrette
Excise	2. Co. Kenneth P. Kelly, Sr.
Finance	3. Co. William J. Henry
Tax Collector	
Tax Assessor	
Legal	

PLANNING & ZONING

Planning Board	
Board of Adjustment	
Community Development	
Construction Official	1. Co. William J. Henry
Electrical Sub-Code Official	2. Co. Frank J. Bella
Economic Development	3. Co. Daniel Buchanan
Engineering	
Public Housing Authority	
Plumbing Sub-Code Official	
Fire Sub-Code Official	

Zoning

PUBLIC SAFETY

Police

Fire

Emergency Management

Municipal Court

Board of Health

Animal Control Officer

1. Co. Frank J. Bella

2. Co. Lisa Eicher

3. Co. Nicholas J. Perrette

PUBLIC WORKS

Buildings & Grounds

Lights

Parks Maintenance

Road Dept

Sanitation Dept.

Parks Dept.

Shade Tree Commission

Recycling

Rent Leveling Board

Transportation

1. Co. Daniel Buchanan

2. Co. William J. Henry

3. Co. Lisa Eicher

RECREATION

Recreation

Library

Office on Aging

Cultural Arts

Commuter Advisory Board

1. Co. Lisa Eicher

2. Co. Daniel Buchanan

3. Co. Kenneth P. Kelly, Sr.

WATER & SEWER

Water

Sewer

1. Co. Kenneth P. Kelly, Sr.

2. Co. Nicholas J. Perrette

3. Co. Frank J. Bella

Mayor instructed each of the Council members to look at each committee that they have become the liaison to and if there are conflicts that they get them worked out before the end of January.

Councilman Kelly moved the Mayor's appointments be confirmed on Roll Call Vote. Seconded by Councilman Perrette.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all Ayes.

Carried.

Mayor O'Brien asked the Council if they have any questions or comments on the Consent Agenda Resolutions.

None made.

Mayor opened the meeting for any questions or comments on Consent Agenda Resolutions.

No one appeared.

Councilman Kelly moved the Public Hearing on Consent Agenda Resolutions be closed and the Resolutions be approved on Roll Call Vote. Seconded by Councilman Perrette.

Roll Call: Councilpersons Bella, Buchanan, Eicher, Henry, Kelly, Perrette, all ayes.

RESOLUTION #2011-01

BE IT AND IT IS HEREBY RESOLVED that the present Rules of Order of the Council of the Borough of Sayreville, Middlesex County, New Jersey, together with all amendments to date, shall be used as the Rules of Order and govern the proceedings of this Council during the year 2011 and until the further action of this body.

/s/ Nicholas J. Perrette, Councilman
Admin. & Finance Comm.

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2011-02

BE IT AND IT HEREBY RESOLVED that all Regular meetings of the Mayor and Borough Council of the Borough of Sayreville for the year 2011 shall be held on the second and fourth Mondays of each and every month and shall be called to order at 6:30 P.M. prevailing time.

BE IT FURTHER RESOLVED that the Standing Committee/Agenda meetings of the Mayor and Council shall be held immediately following the Regular Meetings on said second and fourth Mondays and action from such meeting shall take place at the next scheduled regular meeting, unless otherwise advertised according to law.

/s/ Nicholas J. Perrette, Councilman
Admin. & Finance Comm.

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2011-03

**RESOLUTION ESTABLISHING A CASH MANAGEMENT PLAN
AND NAMING OFFICIAL DEPOSITORIES FOR THE BOROUGH
OF SAYREVILLE COUNTY OF MIDDLESEX FOR THE YEAR 2011**

WHEREAS, N.J.S.A. 40A: 5-14 mandates that a Governing Body shall, by resolution passed by a majority vote of the full membership, adopt a Cash Management Plan for the deposit and investment of public funds; and

WHEREAS, the Governing Body of the Borough of Sayreville wishes to comply with the noted statutes;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Sayreville adopts the attached Cash Management Plan including the designated depositories for the year 2011.

/s/ Nicholas J. Perrette, Councilman
Admin. & Finance Comm.

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

BOROUGH OF SAYREVILLE

YEAR 2011 CASH MANAGEMENT PLAN

I. Purpose

To adopt a policy plan and procedures establishing a formal Cash Management Plan pursuant to N.J.S.A. 40A:5-14.

II. Authority

The Chief Financial Officer is designated as the custodian of all funds and the investment officer of the Borough of Sayreville, and is responsible for investment decisions and activities. All disbursements made by check will be signed by individuals holding the following positions:

- X Mayor
- X Borough Clerk
- X Treasurer / Chief Financial Officer (CFO)

Exceptions to the above are the Net Payroll and Payroll Agency Accounts which are signed by the Treasurer / CFO only. The Treasurer / CFO is authorized to execute wire transfers for purposes of placing investments of idle funds or payment of interest and principal of the Borough's debt.

Disbursements made on the following departmental revenue collection bank accounts will be as follows:

Borough Clerk's Office	-	Borough Clerk
Recreation Department	-	Director of Recreation
		Treasurer/CFO
Office on Aging	-	Supervisor of Senior Citizen Activities
		Treasurer / CFO
Police Department	-	Chief of Police
Municipal Court	-	Presiding Judge

III. Statement of Policy

It is the policy of the Borough of Sayreville that all cash, checks or any other form of payment received by all officials and employees of the Borough of Sayreville shall be handled, deposited, invested, and accounted for only as provided for in this plan. No deviation from the policies and procedures in the plan is permitted without prior written approval of the Chief Financial Officer.

It is also the policy of the Borough of Sayreville to attempt to earn the maximum rate of return or interest, on all funds, at all times, with the exception of Petty Cash or any other account so precluded by law. Investments shall be made based on statutory constraints. The applicable interest rates shall be the maximum available taking into account safety, liquidity and yield.

IV. Cash Management Procedures

In order to achieve these objectives, departments shall perform the following procedures:

A. Department Procedures

Most departments collect or receive money for various reasons such as permit fees, registration fees, fines, and tax receipts. Each department that collects money is responsible for preparing deposit slips where necessary and transmittal sheets detailing account coding for posting by the Finance Department or the Collection of Taxes. All monies are to be turned over to the Tax Collector or Treasurer for deposit within 48 hours of receipt as per N.J.S.A. 40A:5-15 unless a department head maintains a bank account approved by the Chief Financial Officer for purposes of making daily deposits. Should the department head maintain a bank account, all monies collected by the department must be deposited within 48 hours of receipt as per N.J.S.A. 40A: 5-15. If money or checks must be left over-night, they must be left in a locked, safe and secure location.

Whenever money is received on behalf of the borough, a receipt must be prepared and given to the person rendering the payment. A duplicate of this receipt must be kept. All payments and receipts must be recorded. Each department will be responsible for keeping the duplicate cash receipts in their own offices. The auditor or Chief Financial Officer may request the copy as part of any annual or internal audit.

B. Financial Procedures

Each of the various accounts for which there is a separate bank statement shall be reconciled on a timely basis.

All monies will be counted at the time they are delivered to the tax collector or finance department. Deposits will only be made to banks appearing on the list of depositories approved as part of the Cash Management Plan.

1. Daily Cash Balance Report

This report is compiled by adding each day's receipts as they are deposited or wired into each bank account to the balance of the previous day. Any disbursements by check or wire are subtracted to ascertain the amount of daily idle cash available for investment.

2. Analyzing Cash Flow

By using past history of receipts and disbursements, trends for tax collection and receipts of other miscellaneous revenues can be established. Payment schedules received from other sources can determine when grants and state aid will be received, as well as when items such as debt, county taxes and school taxes must be paid. Payroll dates and regular council meeting schedules help fix payment dates for payroll and the bill lists. The fiscal year budget also serves as an important tool in determining the timing of receipts and disbursements over the course of the year. All the aforementioned data can be utilized as a means to determine the duration that the available idle cash can be invested. .

3. Investment of Borough Funds

All sources of investment are authorized by the Mayor and Council as part of this Cash Management Plan. All banks must receive a Certification of Governmental Unit Deposit Protection Act (GUDPA). The Chief Financial Officer must receive bi-annual certification from the banks. The various vehicles of investment are as follows:

- Bonds or other obligations of the United States guaranteed by the United States government.
- Government money market mutual funds.
- Any obligation that a federal agency or a federal instrumentality has issued in

accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a rate of interest not dependent on any index or other external factor.

- Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located.
- Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units.
- Local government investment pools.
- Deposits with the State of New Jersey Cash Management Fund.
- Certificates of Deposit
- Overnight Sweep Accounts
- Bank Money Market Accounts

The investments should be diversified among types and institutions to guard against a sudden default by an institution that may cause a delay in obtaining the invested funds. The maximum amount of funds to be invested in any one type of investment is \$15,000,000.00.

When the amount of the investment has been determined, the approved depositories are called to obtain bids for the most competitive interest rate based upon the duration and the diversification criteria. All investments are flexible to the date required by the finance office to coincide with projected disbursements, rather than to some fixed date (i.e. 30 days or 90 days). This flexibility is important, as it allows for maximization of interest realized. Since the cash flow analysis determines when disbursements will be made for all large items (i.e. debt service, payroll, bill lists, county taxes, etc.), investments can be timed to mature on the day when payment must be made. This also avoids any chance of not having funds available to meet a payment, which could occur with a more rigid duration of investment.

V. Assuring Compliance

The Cash Management Plan of the Borough of Sayreville shall be subject to the Annual Audit conducted pursuant to N.J.S.A. 40A:5-4.

The official charged with the custody of the monies of the Borough shall deposit them as designated by the Cash Management Plan and shall thereafter be relieved of any liability or loss of such monies due to the insolvency or closing of any depository designated in the Cash Management Plan pursuant to N.J.S.A. 40A:5-14(3)f

VI. Approved Depositories and Brokerage Firms

The following financial institutions are approved depositories of borough funds:

- PNC Bank
- Amboy Bank
- NJ Arbitrage Rebate Program
- MBIA CLASS
- Garden State Community Bank
- Capital One Bank
- Wells Fargo/Wachovia Bank
- Smith Barney
- Bank of America
- Provident Bank

- Sovereign Bank
- TD Bank
- TD Bank North
- Columbia Bank

VI. Term of Plan

This Cash Management Plan shall be adopted by resolution annually in January of each year. The plan may be amended by resolution of the Mayor and Council if deemed necessary.

RESOLUTION #2011-04

BE IT AND IT IS HEREBY RESOLVED that the Borough Treasurer is authorized to re-open the following Petty Cash Funds after submission of properly executed vouchers in the same amount as in prior years:

Municipal Clerk
Police Department
Sayreville Free Public Library
Office on Aging

Road & Sanitation Department
Fire Department

/s/ Nicholas J. Perrette, Councilman
Admin. & Finance Comm.

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2011-05

BE IT AND IT IS HEREBY RESOLVED that the Tax Collector and the Treasurer each be required to furnish a Bond conditioned for the true and faithful performance of their respective duties. Said bonds to be approved as to sufficiency of surety by the Finance Committee and as to form by the Borough Attorney.

/s/ Nicholas J. Perrette, Councilman
Admin. & Finance Comm.

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2011-06

**TEMPORARY APPROPRIATIONS FOR OPERATIONS AND
DEBT SERVICE FOR THE YEAR 2011**

WHEREAS, Section R.S. 40A: 4-19 of the Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2011 Budget) Temporary Appropriations should be made for the purpose and amounts required in the manner and time herein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2011; and

WHEREAS, one quarter of the total appropriations in the 2010 budget, exclusive of any appropriations made for Debt Service and Capital Improvement Fund in said 2010 budget is the sum of \$11,102,737.00 for the Current Fund and \$1,334,000.00 for the Water Utility Fund;

NOW, THEREFORE, BE IT RESOLVED that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

GENERAL APPROPRIATIONS – CURRENT FUND

MUNICIPAL CLERK

Salaries and Wages **\$53,000.00**
Other Expenses:

Central Mailing & Postage 20,000.00
Miscellaneous Other Expenses 20,000.00
Codification of Ordinances 5,000.00

ADMINISTRATION

Salaries and Wages **45,000.00**
Other Expenses 3,000.00

MAYOR AND COUNCIL

Salaries and Wages 10,000.00
Other Expenses 2,000.00

HUMAN RESOURCES

Salaries and Wages 15,000.00
Other Expenses 25,000.00

COMPUTER DATA PROCESSING

Salaries and Wages **1,500.00**
Other Expenses 45,000.00

FINANCIAL ADMINISTRATION

Salaries and Wages **130,000.00**
Other Expenses: 15,000.00

ASSESSMENT OF TAXES

Salaries and Wages 50,000.00
Other Expenses:
Cost of Appraisals 40,000.00
Miscellaneous Other Expenses 4,000.00

COLLECTION OF TAXES

Salaries and Wages 47,000.00
Other Expenses 4,000.00

LEGAL SERVICES

Other Expenses 165,000.00

MUNICIPAL COURT

Salaries and Wages:
Magistrate 25,000.00
Clerks 110,000.00
Other Expenses 14,000.00

ENGINEERING SERVICES AND COSTS

Salaries and Wages	3,000.00
Other Expenses	25,000.00

PUBLIC BUILDINGS AND GROUNDS

Salaries and Wages	150,000.00
Other Expenses	100,000.00

PLANNING BOARD

Salaries and Wages	10,000.00
Other Expenses	12,000.00

BOARD OF ADJUSTMENT

Salaries and Wages	3,000.00
Other Expenses	6,000.00

MASTER PLANNING PROGRAM – COMPLETION

AND CONTINUANCE

Other Expenses	15,000.00
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ENVIRONMENTAL COMMISSION (R.S. 40:56A-1, et seq.)

Other Expenses	1,000.00
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RECYCLING COMMISSION

Other Expenses	1,000.00
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RENT LEVELING BOARD

Salaries and Wages	500.00
Other Expenses	700.00

HUMAN RELATIONS COMMISSION

Other Expenses	1,500.00
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SHADE TREE COMMISSION

Other Expenses	7,000.00
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MEDIA ADVISORY BOARD

Salaries and Wages	0.00
Other Expenses	0.00

CABLE TV ADVISORY BOARD

Other Expenses	7,000.00
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AMERICANS WITH DISABILITIES COMMISSION

Other Expenses	1,000.00
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GROUP INSURANCE PLANS FOR EMPLOYEES

1,542,000.00

SURETY BOND PREMIUMS

0.00

OTHER INSURANCE PREMIUMS

320,000.00

FIRE

Other Expenses	50,000.00
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<u>AID TO VOLUNTEER FIRE COMPANIES</u>	3,000.00
UNIFORM FIRE SAFETY CODE	
Salaries and Wages	35,000.00
Other Expenses	5,000.00
PROSECUTOR	
Salaries and Wages	10,000.00
Other Expenses	3,000.00
POLICE	
Salaries and Wages	2,941,000.00
Other Expenses	150,000.00
Auto Purchases	00.00
POLICE DISPATCH/911	
Salaries and Wages	185,000.00
Other Expenses	1,000.00
SCHOOL TRAFFIC GUARDS	
Salaries and Wages	55,000.00
Other Expenses	3,000.00
TRAFFIC CONTROL COSTS	
Other Expenses	10,000.00
<u>CONTRIBUTION TO FIRST AID ORGANIZATIONS</u>	25,000.00
STATE UNIFORM CONSTRUCTION CODE	
<u>CONSTRUCTION OFFICIAL</u> <u>(Chief Administrator of Enforcement Agency)</u>	
Salaries and Wages	139,000.00
Other Expenses	12,000.00
<u>ZONING AND CODE ENFORCEMENT</u>	
Salaries and Wages	39,000.00
Other Expenses	2,000.00
<u>EMERGENCY MANAGEMENT SERVICE</u>	
Salaries and Wages	3,000.00
Other Expenses	5,000.00
<u>JUVENILE CONFERENCE COMMITTEE</u>	

Other Expenses	1,000.00
ROAD REPAIRS & MAINTENANCE	
Salaries and Wages	126,000.00
Other Expenses	40,000.00
SNOW REMOVAL	
Salaries and Wages	100,000.00
Other Expenses	132,000.00
STORM WATER REGULATIONS (N.J.S.A. 40A-45.3)	21,000.00
STREET LIGHTING	157,000.00
GASOLINE	
Other Expenses	155,000.00
GARBAGE AND TRASH REMOVAL	
Salaries and Wages	258,000.00
Disposal Area Contract	350,000.00
Other Expenses	30,000.00
RECYCLING PROGRAM	
Salaries and Wages	1,000.00
Other Expenses	117,000.00
SEWAGE TREATMENT & DISPOSAL	
Salaries and Wages	125,000.00
Other Expenses	45,000.00
MIDDLESEX COUNTY UTILITIES AUTHORITY	
Sewer Contract	775,000.00
<u>VEHICLES & EQUIPMENT MAINTENANCE</u>	
Salaries and Wages	142,000.00
Other Expenses	85,000.00
BOARD OF HEALTH	
Salaries and Wages	11,000.00
Other Expenses	41,000.00
ANIMAL CONTROL	
Other Expenses	3,000.00
CULTURAL ARTS COUNCIL	
Other Expenses	2,000.00
PARKS & PLAYGROUNDS – RECREATION	
Salaries and Wages	80,000.00
Other Expenses	24,000.00
<u>PARKS & PLAYGROUNDS – DEVELOPMENT & MAINTENANCE</u>	

**JANUARY 1, 2011
RE-ORGANIZATION MEETING**

Salaries and Wages	132,000.00
Other Expenses	70,000.00

CONSERVATION CORP

Salaries and Wages	1,000.00
Other Expenses	1,000.00

COMMUTER PARKING LOT

Salaries and Wages	3,000.00
Other Expenses	10,000.00

OFFICE ON AGING

Salaries and Wages	72,000.00
Other Expenses	62,000.00

MEMORIAL DAY CELEBRATION

Other Expenses	13,000.00
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INDEPENDENCE DAY CELEBRATION

Other Expenses	17,000.00
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CELEBRATION OF SPECIAL EVENT

Other Expenses	5,000.00
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TELEPHONE

Other Expenses	65,000.00
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ELECTRICITY

Other Expenses	150,000.00
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NATURAL GAS

Other Expenses	150,000.00
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COMMISSION ON AGING

Other Expenses	1,000.00
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YOUTH GUIDANCE COUNCIL

Other Expenses	1,000.00
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MAINTENANCE FREE PUBLIC LIBRARY

Salaries and Wages	220,000.00
Other Expenses	249,000.00

SENIOR CITIZENS' ACTIVITIES

Other Expenses	8,000.00
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FUEL OIL

Other Expenses	5,000.00
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<u>VACCINATIONS</u> – Hepatitis “B”	0.00
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CONTRIBUTION TO:

P.E.R.S.	5,000.00
Social Security System	200,000.00
Length of Service Awards Program	90,000.00
Police & Firemen’s Retirement System	5,000.00
Consolidated Police and Firemen’s Retirement System	<u>16,500.00</u>

\$11,102,700.00

<u>CAPITAL IMPROVEMENT FUND</u>	\$200,000.00
<u>CAPITAL LEASING PROGRAM</u>	\$71,500.00
<u>DEBT SERVICE:</u>	
Interest on Bonds	\$215,000.00

GENERAL APPROPRIATIONS – CURRENT FUND

SUMMARY

Current Operations	\$ 11,102,700.00
Capital Improvements	200,000.00
Capital Leasing Program	71,500.00
Debt Service	<u>215,000.00</u>
TOTAL	<u>\$11,589,200.00</u>

APPROPRIATIONS FOR WATER UTILITY

WATER OPERATING

Salaries and Wages	\$ 375,000.00
Other Expenses	1,050,000.00

STATUTORY EXPENDITURES

Contributions to:

P.E.R.S.	5,000.00
Social Security System (O.A.S.I.)	<u>30,000.00</u>
Total Operations	<u>\$1,460,000.00</u>

CAPITAL IMPROVEMENTS

Capital Outlay	<u>100,000.00</u>
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DEBT SERVICE

Interest on Bonds	84,000.00
Water Loan	<u>241,000.00</u>
	<u>325,000.00</u>

Total	<u>\$1,885,000.00</u>
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/s/ Nicholas J. Perrette, Councilman
Admin. & Finance Comm.

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2011-07

WHEREAS, the Borough of Sayreville is presently self-insured for general liability; and

WHEREAS, the Borough wishes to confirm for the year 2011, the operable procedure for the settlement of claims against the Borough;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. **The Business Administrator** is hereby authorized to approve for payment any settlement, the gross sum of which is \$5,000. or less.
2. That the Business Administrator, with the consent and approval of the Borough Attorney, shall be authorized to approve for payment any settlement, the gross sum of which is \$10,000. or less.
3. Any proposed settlement in excess of \$10,000. shall be reviewed by the Business Administrator and Borough Attorney and a recommendation made thereof for the consideration by the governing body. All settlements in excess of \$10,000. to be approved by resolution of the Mayor and Borough Council.

/s/ Nicholas J. Perrette, Councilman
Admin. & Finance Comm.

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2011-08

**RESOLUTION CLARIFYING POWER OF COUNCIL PRESIDENT TO SOLEMNIZE
MARRIAGES WHEN THE COUNCIL PRESIDENT IS ACTING IN THE
CAPACITY OF ACTING MAYOR OF THE BOROUGH OF SAYREVILLE AT
SUCH TIMES AS THE MAYOR IS "UNABLE TO PERFORM THE DUTIES"
AS DEFINED BY THE LAWS OF THE STATE OF NEW JERSEY
DEFINED BY THE LAWS OF THE STATE OF NEW JERSEY**

WHEREAS, pursuant to N 40A:60-3, "... the president of the council shall perform all duties of the mayor during any period in which the mayor is absent from the borough for three days or more or is unable to perform the duties of his office..."; and

WHEREAS, pursuant to N.J.S. 37:1-13, "...any mayor or deputy mayor, when authorized by the mayor or chairman of any township committee or village president of this State... are hereby authorized to solemnize marriages between such persons as may lawfully enter into the matrimonial relation..."; and

WHEREAS, when these statutes are read together, it is not entirely clear whether the Governor and State Legislature of the State of New Jersey intended that a Mayor of a Borough form of government be specifically required to authorize the President of a Borough Council to be empowered to solemnize marriages in each instance or at such times as the Mayor is legally deemed to be unable to perform the duties of his office; and

WHEREAS, it is extremely important for individuals who may be married by the Council President of the Borough of Sayreville to be assured that such a marriage has been legally solemnized pursuant to the laws of the State of New Jersey when the Mayor is absent from the Borough of Sayreville for three days or more or is otherwise unable to perform the duties of the office in accordance with N.J.S. 40A: 60-3, in such instances as the Council President performs such ceremony;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex, State of New Jersey, that the President of the Borough Council be and hereby is authorized to solemnize marriages between such persons as may lawfully enter into the matrimonial relation whenever the Mayor of the Borough of Sayreville is absent from the Borough of Sayreville for three days or more or is otherwise unable to perform the duties of the office in accordance with N.J.S. 40A:60-3, whereupon the President of the Council shall perform all duties of the Mayor; and

BE IT FURTHER RESOLVED that the Mayor of the Borough of Sayreville need not make a specific reference to the authorization of the President of the Council to solemnize a marriage in the

Borough of Sayreville when the President of the Council is generally authorized to perform all the duties of the Mayor pursuant to N.J.S. 40A: 60-3.

/s/ Nicholas J. Perrette, Councilman
 Admin. & Finance Comm.

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec
 Municipal Clerk

/s/ Kennedy O'Brien
 Mayor

RESOLUTION #2011-09

BE IT RESOLVED by the Mayor and Council of the Borough of Sayreville, County of Middlesex, State of New Jersey that:

The Home News Tribune is the official newspaper of the Borough of Sayreville and the Star Ledger and the Suburban are the secondary newspapers for advertising.

/s/ Nicholas J. Perrette, Councilman
 Admin. & Finance Comm.

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec
 Municipal Clerk

/s/ Kennedy O'Brien
 Mayor

Councilman Buchanan stated that he neglected to mention the following during his speech. He said that he wanted to congratulate the Sayreville Bombers and said that on January 6th the Sayreville Bombers will be at the State House in Trenton to be recognized. He thanked Senator Vitale, Assemblymen Wisniewski and Coughlin for recognizing our Sayreville Bomber Football Team.

Mayor called forward Assemblymen Wisniewski and Coughlin.

Assemblyman John S. Wisniewski thanked the Mayor and wished the members of the governing body, the professionals and the people of the Borough of Sayreville a Healthy and Prosperous 2011.

Assemblyman Craig J. Coughlin, congratulated the two new council members and wished the best for every success as you represent the people of Sayreville. Wished everyone a Happy and Prosperous New Year.

PUBLIC PORTION

Mayor O'Brien opened the meeting to the Public for any and all questions or comments.

There were no appearances.

Councilman Kelly moved to close the Public Portion. Seconded by Councilman Perrette.

Roll Call: Voice Vote, all ayes.

Mayor O'Brien asked for the council's consensus on the appointments that were not made today. He reminded everyone that the appointment to the Joint Insurance Fund's commissioner's position is very important and deals with a large amount of premiums and payment from the JIF. It should not be given to someone looking for a free box lunch.

ADJOURNMENT

Benediction by Rev. Fr. Dennis R. Weezorak, Pastor, St. Mary's Church, South Amboy.

No further business Councilman Kelly moved to adjourn. Seconded by Councilman Perrette.

Roll Call: Voice Vote, all ayes.

Time 1:30 P.M.

SIGNED:

Theresa A. Farbaniec, Municipal Clerk

DATE APPROVED:
