

# *The Borough of Sayreville*

## **BUREAU OF FIRE PREVENTION**

**167 MAIN STREET, SAYREVILLE, NEW JERSEY 08872**  
**TEL. 732-390-7009 • FAX 732-390-7458**

### **Public Safety Plan Guidance Document**

Where the *fire code official* determines that an indoor or outdoor gathering of persons has an adverse impact on public safety through diminished access to buildings, structures, fire hydrants and fire apparatus access roads where such gatherings adversely affect public safety services of any kind, the *fire code official* **shall** have the authority to order the development of or prescribe a public safety plan that provides an *approved* level of public safety and addresses the following items:

1. Emergency vehicle ingress and egress.
2. Fire Protection.
3. Emergency egress or escape routes.
4. Emergency medical services.
5. Public assembly areas.
6. The directing of both attendees and vehicles, including the parking of vehicles.
7. Vendor and food concession distribution.
8. The need for the presence of law enforcement.
9. The need for fire and emergency medical services personnel.
10. A detailed diagram for the event may be required and include but not limited to an egress plan, aisleways, seating and/or table arrangements, or other temporary objects.

#### **Crowd Managers**

The minimum number of crowd managers **shall** be established at a ratio of one crowd manager for every 250 persons.

#### **Duties of the Crowd Managers**

The duties of crowd managers **shall** include, but not limited to:

1. Conduct an inspection of the area of responsibility and identify and address any egress barriers or obstructions.
2. Conduct an inspection of the area of responsibility to identify and mitigate any fire hazards.

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### **Fire Watch Personnel**

Where, in the opinion of the *fire code official*, it is essential for public safety in a place of assembly or any other place where people congregate, because of the number of persons, or the nature of the performance, exhibition, display, contest or activity, the *owner*, agent or lessee **shall** provide one or more fire watch personnel, as required and *approved*. Fire watch personnel **shall** comply with the following.

- Fire watch personnel **shall** remain on duty while places requiring a fire watch are open to the public, or when an activity requiring a fire watch is being conducted.

### **Duties of Fire Watch Personnel**

On-duty fire watch personnel shall have the following responsibilities:

1. Keep diligent watch for fires, obstructions to *means of egress* (exits aisle, exit doors, exterior of exit doors) and other hazards.
2. Take prompt measures for remediation of hazards and extinguishment of fires that occur.
3. Take prompt measures to assist in the evacuation of the public from structures.